

COMMITTEE OF THE WHOLE OCTOBER 1, 2001

**AGREEMENT WITH MINISTRY OF TRANSPORTATION
DRIVER RECORD SEARCHES
CITY OF VAUGHAN**

Recommendation

The City Clerk in consultation with the Manager of Special Projects, Licensing & Permits recommends:

That the City Clerk be authorized to execute an agreement between the City of Vaughan and the Ministry of Transportation to enable the City's Licensing Section to obtain driver record searches for applicants operating City licensed vehicles.

Purpose

The purpose of this report is to seek authorization to enter into an agreement with the Ministry of Transportation so that the City's licensing section can access driver record information to process applications for drivers operating City licensed vehicles.

Background - Analysis and Options

The City's Comprehensive Licensing By-Law (2-2001) requires the licensing of drivers operating taxi cabs, tow trucks, refreshment vehicles, limousines, and driving schools. Part of the application process requires applicants' produce a driver record abstract setting out their driving record. At the present time applicants obtain their records from a Ministry of Transportation Office. Entering into an agreement with the Ministry of Transportation will allow staff to obtain driver record searches on-line making it more convenient for applicants to comply with licensing requirements. A one time fee of \$250.00 is required to initially set up the system with the Ministry of Transportation. The cost to the municipality will be \$14.00 per search. Applicants will pay this cost plus an administration fee of \$2.00 as part of the licensing fee. At the present time the City issues approximately 780 driver licenses.

Conclusion

Entering into an agreement with the Ministry of Transportation will allow the City of Vaughan to provide an increased level of service to its customers. In addition, the City will derive additional revenue based on the administration costs attached to the search requests.

Attachments

None

Report prepared by:

Joseph A.V. Chiarelli
Manager Special Projects Licensing & Permits

Respectfully submitted,

John D. Leach
CITY CLERK
/vp