

COMMITTEE OF THE WHOLE OCTOBER 21, 2002

EXTENSION OF CONTRACTS - DRIVEWAY WINDROW CLEARING SERVICES

Recommendation

The Commissioner of Engineering and Public Works, in consultation with the Director of Purchasing Services, recommends:

That should Council wish to continue providing residential driveway windrow clearing services, the existing contracts for the provision of residential driveway windrow clearing services be extended to cover the 2002-2003 winter season, ending April 30, 2003, with no increase to the existing unit prices.

Purpose

To seek authorization to extend the existing residential driveway windrow clearing contracts for the 2002-2003 winter season, should Council wish to continue this service.

Background - Analysis and Options

The existing residential driveway windrow clearing contracts (T99-118) expired at the end of the last winter season. In order to try to bring the expiration of the windrow clearing service contracts in line with the expiration of the winter road maintenance contracts, staff discussed the possibility of a contract extension with the Director of Purchasing. On the proviso that the unit prices were to remain the same, and that the windrow clearing services would be tied into the overall winter road maintenance contract that will go out early in 2003, the Director of Purchasing Services had no objections to the concept of seeking such an extension.

The City's current two contractors, Don Cordingley Gradall Rental Ltd., and Windrow Enterprises Ltd., were contacted, and both have committed in writing to maintain their previous unit prices for the 2002-2003 winter season, with all other provisions of the contract remaining the same. Both have also indicated that they will have the necessary equipment available to perform this work.

If Council wishes to continue this service, and grants this extension, all winter road maintenance services can be put out to tender together early next year, and the combined tender may bring about lower overall contract costs and increased efficiencies.

Funds to cover the cost of residential driveway windrow clearing service for the 2002-2003 winter season are included in the existing 2002 Operating Budget and the draft 2003 Operating Budget submission. The total budgeted amount to provide this service for a normal winter season is approximately \$2.2 million, of which approximately \$575,000 is guaranteed to the contractors.

Conclusion

Combining all winter road maintenance services into one contract may result in lower overall prices for the City. Should Council wish to continue providing this service to the residents, authorizing the extension of the residential windrow clearing contracts for the 2002-2003 winter season, with no increase in unit prices, will allow this to take place.

Attachments

N/A

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Respectfully submitted,

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Brian T. Anthony
Director of Public Works