

**COMMITTEE OF THE WHOLE – MARCH 24, 2003**

**FUNDING FOR THE PURCHASE OF A DIGITAL PRINT SYSTEM FOR THE ENGINEERING AND CONSTRUCTION SERVICES DIVISION**

**Recommendation**

The Commissioner of Engineering and Public Works in consultation with the Director of Reserves and Investments recommends:

That funds in the amount of \$50,000 from the Engineering Reserve be approved for the purchase of a Digital Print System for the Engineering and Construction Services Division.

**Purpose**

To provide funding for the purchase of a Digital Print System required by the Engineering and Construction Services Division due to their move from the Civic Centre to the MNR site.

**Background - Analysis and Options**

In order to meet additional office space needs at the City's Civic Centre in 2003, the Commissioner of Engineering and Public Works offered to move the Engineering and Construction Services Division to the MNR site. Renovations are already well underway at the MNR site in preparation for the move, scheduled for late April.

Engineering and Construction Services staff rely on a Digital Print System (drawing printer/scanner/copier) to produce engineering design drawings. The Digital Print System presently in the Engineering Department at the Civic Centre must remain there, as it serves the balance of the Engineering Department (Development and Transportation Divisions), as well as Planning and Building Department staff.

**Conclusion**

A new Digital Print System must be immediately purchased and installed at the MNR site, ready for the move of the Engineering and Construction Services division from the Civic Centre to the MNR site in late April.

**Attachments**

None.

**Report prepared by:**

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Respectfully submitted,

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Commissioner of Engineering and Public Works

DS:mc