

COMMITTEE OF THE WHOLE APRIL 7, 2003

THE CITY OF VAUGHAN CORPORATE INTRANET SITE

Recommendation

The Commissioner of Economic/Technology Development and Communications recommends:

That this report be received for information purposes only.

Purpose

To inform Council:

That the City of Vaughan corporate Intranet site has been developed, and will be officially launched on April 7, 2003.

Background

A new corporate intranet site (phase one) will be launched on April 7, 2003. This site is created and maintained by the Web/GIS Development team. Site content is contributed and maintained by Corporate Communications; and the site network/infrastructure is supported by IT Services.

The intranet, staff's and Council's internal website, will replace the Corporate Information Centre and feature an enhanced appearance, layout and applications all designed to help our staff work more efficiently. The new intranet site will enable easier access to corporate information that all employees and Council commonly use.

More applications and features will be added over the next phases and the intranet will become a useful and informative work partner with timely corporate and departmental information.

Staff have used an innovative approach to the creation of this design, and have committed significant resources to ensure the success of this project. Some of the new features include:

- Fresh "feel and look"
- Smart page layout methodology
- Enriched content, such as Corporate Announcement/News Centre, Zoning By-Law 1-88, and departmental information.
- Applications, such as Staff Directory and Council Calendar
- By-Laws, Council Extracts, and Committee of the Whole/ Council Agenda/Minutes will have a powerful search engine.

Using Intranet technology, the corporation will further improve the effectiveness of communications, information sharing, and business integration.

In the near future, we will begin to introduce e-communications and e-corporation functionalities as the next developmental stage of the ongoing intranet site. The Web and GIS Development team will concentrate on:

- Fitting the intranet into a strategic e-communications and e-corporation plan

- Using the intranet as a tool to engage the involvement of our employees and to encourage professional development
- Obtaining sustained and active buy-in throughout the organization
- Defining an intranet content management strategy
- Ensuring the intranet content meets real user needs
- Transforming our intranet into a corporate portal.

Conclusion

The City of Vaughan intranet site will be available for use by city staff following the official launch and presentation at the April 7, 2003 Committee of the Whole Meeting. The Web/GIS Development team and Corporate Communications will undertake a series of staff orientation sessions in the coming weeks.

Respectfully submitted,

Frank Miele
The Commissioner of Economic/Technology Development and Communications