

BANKING SERVICES – REQUEST FOR PROPOSAL

Recommendation

The Commissioner of Finance & Corporate Services in consultation with the Director of Finance recommends:

That the City proceed to issue an Request for Proposal (RFP) by invitation to the Schedule 1 banks as listed on Attachment A for the provision of City banking services.

Purpose

To issue an RFP for City banking services which includes cheque processing, deposit services, investing requirement, etc.

Background - Analysis and Options

The City's banking services has been with the Toronto Dominion Bank since 1994. Our banking relations with the Toronto Dominion Bank has been excellent however it is now prudent to issue an RFP for these services which include the processing of the City's cheques, deposit, electronic transfers, investment safekeeping, borrowing requirements, etc.

The RFP will be issued to the largest five Schedule 1 banks, Attachment A. The purpose of the RFP by invitation is to select a financial institute that can provide a full range of banking services to meet the City's needs. The timing of the RFP should be planned so that the transition if required is completed in 2005. This will provide staff with sufficient time to issue, evaluate and recommend the successful bank. It also provides an appropriate notice and transition period.

Since there is not a scheduled Budget Committee, staff have brought this financial matter to the Audit Committee. The objective is to provide Council direction to staff so work can commence over the summer.

Relationship to Vaughan Vision 2007

This report is consistent with the priorities previously set by Council and the necessary resources have been allocated and approved.

Conclusion

It is now prudent to issue a RFP on banking services so as to determine the most cost effective services that is available.

Attachments

Attachment A – Federal Regulated Financial Institutions – Domestic Banks

Respectfully submitted,

Clayton D. Harris, CA
Commissioner of Finance & Corporate Services

Federal Regulated Financial Institutions

Schedule 1 Banks

Bank of Montreal

The Bank of Nova Scotia

Canadian Imperial Bank of Commerce

Royal Bank of Canada

The Toronto-Dominion Bank