

COMMITTEE OF THE WHOLE – JANUARY 19, 2004

TENDER AWARD – T03-235 – SUPPLY AND DELIVERY OF ANNUAL FLOWERS

Recommendation

The Commissioner of Community Services, in consultation with the Director of Purchasing, the Manager of Parks and Forestry and the Manager of Parks Services recommends:

1. That Tender T03-235 for the supply and delivery of annual flowers contract and to reserve greenhouse space be awarded to Frank Sant & Sons Greenhouses, contract value of \$109,858.88 (including G.S.T.); and,
2. That the Mayor and Clerk be authorized to sign the necessary documents.

Purpose

The purpose of this report is to seek Council approval to award Tender T03-235, the Supply of Annual Flowers contract and to reserve greenhouse space.

Background - Analysis and Options

The City of Vaughan has increased the number of hanging baskets, boulevard planting boxes and flowerbeds over the last few years. Part of this initiative was to improve the aesthetics of entranceways into the city and to gain special status as a “Communities in Bloom” participant. Higher utility prices and an increased number of planting areas have influenced prices over last years bid and also affected the number of potential bidders. As part of the 2004 Operating Budget, funds were included for flower planting at various locations in the city.

This tender was advertised on the Electronic Tendering Network (ETN). Tenders closed on December 4th, 2003 and publicly opened. Four (4) bid documents were issued and one (1) bid was received.

This tender was in two parts being Item 1. Supply of Annual Flowers and Item 2. Supply of Hanging Baskets and Specialty Planters. The bidder was permitted to bid for one or both parts. The contract will be awarded for two years with a third year option extending into 2006. Below are the results of the bids including G.S.T.:

<u>Contractor</u>	<u>Total Bid Item 1</u>	<u>Total Bid Item 2</u>
Frank Sant & Sons	\$51,192.76	\$58,666.12
Angelos Garden Center	No Bid	
Brownridge Greenhouses	No Bid	
Swain Greenhouse	No Bid	

Relationship to Vaughan Vision

This tender adheres to Vaughan Vision 1.0 service delivery excellence.

This report is consistent with the priorities previously set by Council and the necessary resources have been allocated and approved.

Conclusion

Parks staff have reviewed the bid submissions and it was determined that the lowest bid contractor, Frank Sant & Sons Greenhouses meets the requirements as stipulated in the tender and therefore is recommended for both Items 1 and 2 of the contract.

Funding for this activity has been submitted in the Parks Department 2004 Operating Budget. This tender requires early approval to ensure reserving space in a commercial greenhouse, which must be done very early in the year. Based on the prices submitted, it is recommended that both Items 1 and 2 of Tender T03-235 for Supply of Annual Flowers be awarded to Frank Sant and Sons Greenhouses.

Attachments

None

Report Prepared By

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Respectfully submitted,

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Commissioner of Community Services