

**COMMITTEE OF THE WHOLE JUNE 21, 2004**

**DELEGATION OF AUTHORITY  
SPECIAL EVENTS AGREEMENTS  
CORPPORATE COMMUNICATIONS**

**Recommendation**

The Commissioner of Economic/Technology Development and Communications recommends that a by-law be enacted to authorize execution of various special events agreements and to delegate authority for the execution of special events agreements to the Commissioner of Economic/Technology Development and Communications.

**Purpose**

The purpose of the report is to seek Council approval for the delegation of authority for execution of special events agreements.

**Background - Analysis and Options**

The Corporate Communications Department has the responsibility for Special Events planning in the City. Various events, including the Concerts in the Park, the Annual Mayor's Gala, Canada Day and other celebrations, and the Mayor's Golf Tournament require agreements of a minor nature to be executed with the City.

In keeping with the continuing implementation of the new *Municipal Act*, the Legal Services Department has recommended that a by-law be enacted to provide for the execution of the agreements to facilitate various events. The delegation of authority to the Commissioner of Economic/Technology Development and Communications will allow staff to expeditiously deal with special event planning.

**Conclusion**

In order to expeditiously facilitate special events planning, a by-law authorizing execution of agreements and delegation of authority is recommended.

**Attachments**

None

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Respectfully submitted,

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Commissioner of Economic/Technology Development and Communications