

COMMITTEE OF THE WHOLE JUNE 8, 2005

APPROVAL OF CONSULTANT - RFP05-076 **HIGHWAY 400 NORTH EMPLOYMENT AREA SECONDARY STUDY**

Recommendation

The Commissioner of Planning, in consultation with the Director of Purchasing Services and the Director of Policy Planning/Urban Design, recommends:

1. That a Contract be approved to retain Macaulay Shiomi Howson Ltd. to carry out the Highway 400 North Employment Lands Study; and
2. That the total cost of the study, including all fees and expenses not exceed \$154,649.56; and
3. That the Mayor and Clerk be authorized to sign the necessary documents.

Economic Impact

Capital cost of this study was approved in the 2005 budget. The intended product of this study, a secondary plan within an extended urban boundary within the Regional Official Plan, will provide lands designated for employment uses. New employment uses will benefit the City through direct and spin-off jobs as well as new taxation.

Purpose

To seek authorization to award a contract to carry out the Highway 400 North Employment Area Secondary Plan Study.

Background - Analysis and Options

Council approved the Terms of Reference and Budget for the Highway 400 North Employment Area Secondary Plan Study on February 14, 2005.

A Request For Proposals (RFP) to undertake this Study was advertised in the Vaughan Liberal and the Electronic Tendering Network (ETN) on March 31, 2005, with a closing of 3 p.m., April 25, 2005. Subsequently, Purchasing Department provided its bid proposal package to 13 firms. Nine proposals were received by the deadline.

The consultant selection process is now complete. Based on their proposal to carry out the approved Terms of Reference, Staff recommends that the firm/team of Macaulay Shiomi Howson Ltd. be retained to complete the Highway 400 North Employment Area Secondary Plan Study.

The package provided details of the contract, including the evaluation criteria to be used in assessing competing bids. The criteria dealt with all four disciplines required in each team – planning, urban design, transportation, and land use economics. Each team was evaluated based on its capability, experience, expertise and skills in each discipline, and in terms of its suitability with respect to team organization, project management, public consultation, and the quality of its written and oral presentations.

From the nine proposals received by the Purchasing Services Department, a short list of four consultant/teams that best satisfied the RFP evaluation criteria was identified. A committee comprising senior staff from the Policy Planning/Urban Design, Development Planning, Development Engineering and Purchasing Services Departments carried out this evaluation process. Each of the four short-listed teams were interviewed during the week of May 16 - 20,

2005. Economic Development Department also provided input to the committee on the four proposals.

Macaulay Shiomi Howson Ltd. and sub-consultants was identified as the team best qualified to carry out the contract, based on Staff's evaluation of their proposal and their interview.

Relationship to Vaughan Vision 2007

This report is consistent with the priorities previously set by Council. The necessary resources have been allocated in the 2005 Capital Budget.

Conclusion

It is recommended that Macaulay Shiomi Howson Ltd. be retained by the City to fulfill the requirements of the contract for the Highway 400 North Employment Area Secondary Plan Study.

Attachments

None.

Report prepared by:

Paul Robinson, Senior Planner, Policy Planning/Urban Design, Ext. 8410
Wayne L. McEachern, Manager, Policy Planning/Urban Design, Ext. 8026

Respectfully submitted,

John Zipay
Commissioner of Planning

Diana Birchall
Director of Policy Planning/Urban Design