

## **COMMITTEE OF THE WHOLE - OCTOBER 24, 2005**

### **COUNCIL REPRESENTATION ON THE GREENING VAUGHAN ADVISORY COMMITTEE**

#### **RECOMMENDATION**

The Commissioner of Engineering and Public Works recommends that:

Three Members of Council be appointed to sit on the Greening Vaughan Advisory Committee, with the Mayor being ex-officio.

#### **Economic Impact**

There is no financial impact on the 2005 Operating Budget with respect to the establishment of the Greening Vaughan Committee, as the necessary resources have been allocated and approved.

#### **Purpose**

The purpose is to identify the three Members of Council, who along with the Mayor, will sit on the Greening Vaughan Advisory Committee.

#### **Background - Analysis and Options**

Council, at its May 9, 2005, meeting approved the amended Greening Vaughan Advisory Committee Terms of Reference (Refer to Attachment No. 1). The Greening Vaughan Advisory Committee will be an informal working group of members of the Public, Council and City Staff. It is to be comprised of 9 members, including 3 Members of Council, 3 City staff and 3 members of the public, with the Mayor as ex-officio.

As stated in this earlier report, the purpose of the Greening Vaughan Advisory Committee is to foster a two way communication process between the members of the public and local government officials, specifically as it relates to the Greening Vaughan initiative.

The Greening Vaughan Advisory Committee is intended to remain active approximately one year after the implementation of Phase 3 of Greening Vaughan in September of 2007.

With Phase 1 of Greening Vaughan well underway, it is paramount that the City capitalize on waste diversion ideas and strategies that can be borne out of this Committee.

Once Council representation has been addressed, City staff will immediately seek public representation. City staff will present a short list of candidates (public member category) to Council for consideration in accordance with the pre-approved Terms of Reference. Once public representation has been finalized, the Greening Vaughan Advisory Committee will commence its inaugural meeting in late 2005.

#### **Relationship to Vaughan Vision 2007**

This report is consistent with the priorities previously set by Council.

#### **Conclusion**

Given that Phase 1 of Greening Vaughan is now underway, it is important that the Greening Vaughan Advisory Committee be set up to ensure that Phases 2 and 3 are successfully implemented.

**Attachments**

1. Greening Vaughan Advisory Committee Terms of Reference (as amended).

**Report prepared by:**

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Respectfully submitted,

Bill Robinson, P. Eng.,  
Commissioner of Engineering and Public Works

Brian T. Anthony  
Director of Public Works

## **Attachment No. 1**

### Terms of Reference 'Greening Vaughan Advisory Committee'

*(Revised as per May 9, 2005 Committee of the Whole meeting)*

#### **Council Resolution:**

At the Council meeting of March 21, 2005, a report entitled 'Greening Vaughan – A Comprehensive Waste Management Plan' was presented and approved by Council. At this meeting Council recommended, in part, *"That staff prepare Terms of Reference for the creation of a 'Greening Vaughan' Advisory Committee and report back to Council by April 2005.*

#### **Purpose of the Committee**

The Committee's purpose is to make recommendations to Council on the implementation of the "Greening Vaughan" comprehensive waste management plan (Phase 1 to Phase 3), with particular attention to the implementation of a residential curbside source separated organics program.

#### **Mandate**

1. The "Greening Vaughan Advisory Committee" will explore strengths and weaknesses of other residential source separated organics programs that have been implemented in other municipalities (i.e. implementation plan, communications plan and operational concerns)
2. Work with the Region of York with respect to the "upper level" promotion and education aspect of the "Greening Vaughan" waste management plan
3. Assist in the development and delivery of a comprehensive public education program relating to waste diversion programs and specifically source separated organics
4. Assist with the promotion and education of the program
5. Review necessary requirements for supplier services

#### **Assumptions**

The "Greening Vaughan Advisory Committee" will operate under the following assumptions:

1. Program will address the curbside residential sector only. The multi-residential high-rise sector is not included in the first three phases of the Greening Vaughan waste management plan.
2. Program design to ensure minimum 50% diversion, but to target 60% (or more) diversion from landfill.
3. Summer students will participate in the communications program.
4. Phase 1 shall be implemented in September 2005; Phase 2 shall be implemented in November 2006 and Phase 3 shall be implemented in September 2007.
5. Some members of the Greening Vaughan Advisory Committee may not participate in discussions concerning contracts or other matters that are confidential in nature.
6. The Greening Vaughan Advisory Committee is intended to remain active one year after the implementation of phase three (September 2007) of the Greening Vaughan Comprehensive Waste Management Plan. At that time, the role of the Greening Vaughan Advisory Committee will be re-assessed.

## Composition

The Greening Vaughan Advisory Committee is an informal working group of members of the Public, Council and City staff. It will be comprised of 9 members, including 3 Members of Council, 3 City staff and 3 members of the public, with the Mayor as ex-officio.

In addition, representatives from the following may participate, as needed:

- Other City of Vaughan staff
- Region of York
- Collection contractors
- Cart suppliers

## Selection Process

It is recommended that all members of the Greening Vaughan Advisory Committee possess genuine interest in waste management issues and has actively participated in community awareness/involvement initiatives. Candidates should possess some experience and knowledge in the field of waste management and community activism.

Members of the public requesting to be on the committee will be required to submit short Curriculum Vitae to the Clerk's Department. The submissions will be reviewed against predetermined criteria (refer below) comprising of the City Manager, the Commissioner of Engineering and Public Works, the Director of Public Works and the Manager of Solid Waste Management. Members of the public will be required to demonstrate a significant interest in environmental/waste management issues and community involvement. A "short list" of candidates will be presented to Council for consideration.

No.	Criteria	Weight
1.	Candidates must demonstrate a significant interest, knowledge and experience in waste management issues.	40
2.	Candidates must possess strong interest in community activism	30
3.	Candidates must be 18 years of age or older	5
4.	Strong communication skills are preferred	15
5.	Candidates should have access to the internet	10
<b>TOTAL</b>		<b>100</b>

*(Revised as per May 9, 2005 Committee of the Whole meeting)*

## Attendance

It is imperative that all members make their best efforts to attend all meetings.

## Meetings

The Greening Vaughan Advisory Committee meetings shall be twice per month, with the dates set at the first committee meeting. The meeting dates and times are to be set by the Committee.

Ad hoc meetings of all or part of the Greening Vaughan Advisory Committee may be convened, as required. The location, frequency and participation of these meetings shall be at the discretion of the Greening Vaughan Advisory Committee.

## Staff Support

Waste Management staff will prepare the Greening Vaughan Advisory Committee notices, agendas, minutes and correspondence.

Other departments such as ITS, Legal, Financial, Corporate Communications shall be requested to provide services or opinions, as required.

### **Reporting**

Staff shall provide progress reports to Council concerning the work of the Greening Vaughan Advisory Committee on a monthly basis.

Copies of the minutes of all meetings will be provided to Committee representatives (save and except 'in camera' meetings). Staff shall report to Council to seek approvals as required.