

**UPDATE ON THE PROGRESS OF THE VFRS - RFP 04 – 134 “OPERATIONAL PROCESS ANALYSIS & IMPLEMENTATION PLAN”**

**Recommendation**

The Fire Chief recommends that:

1. That the Power Point presentation on the progress of the “Operational Process Analysis & Implementation Plan”, by IER Consulting, be received; and
2. The report of the Fire Chief, be received.

**Purpose**

To provide the Operational & Strategic Planning Committee with an update on the Progress of the VFRS - RFP 04 – 134 “Operational Process Analysis & Implementation Plan.”

**Background - Analysis and Options**

With an annual operating budget of 21.6 million dollars, VFRS senior management has recognized that to be able to continue to grow in a productive and cost effective manner, and respond to future challenges, it is necessary to review department operations. Although a cliché, the mission for this project is best described:

Are we doing the right things? AND Are we doing things right?”

During the 2004 budget initiative process, VFRS management recommended the allocation of funds to hire a consultant to undertake a detailed review of the Vaughan Fire & Rescue Service (“VFRS”) and make recommendations based on the findings. The funds were subsequently approved within the 2004 Operating Budget.

The project is addressing the Department’s organizational structure, work processes, financial, training, operations, mechanical and communications strategies (internal and external), as well as a comprehensive action plan to implement the recommendations.

**Relationship to Vaughan Vision 2007**

This report is consistent with strategic objective A-2 – Promote Community Safety, Health & Wellness. Specifically: A-2-2. “Develop and implement an approved fire strategic master plan to ensure proactive growth, development and efficiencies of the Fire Department.”

**Conclusion**

Vaughan Fire and Rescue Service is taking appropriate action to ensure continued growth and development are guided by sound principles of productivity and effectiveness.

**Attachment**

1. Power Point Presentation – to be distributed at the meeting

Respectfully submitted,

John Sutton  
Fire Chief