

## **COMMITTEE OF THE WHOLE – MAY 1, 2006**

### **DEPUTATIONS AT COMMITTEE**

(Proposed amendments to Procedure By-law No. 400-2002, as amended)

Council, at its meeting of April 10, 2006, adopted in part the following:

“That public notice in accordance with By-law 394-2002 be provided with respect to the proposed amendments to Procedure By-law 400-2002, as amended”

*Refer to Attachment 1 for proposed amendments to Procedure By-law No. 400-2002, as amended.*

### **Committee of the Whole (Working Session) recommendation March 28, 2006**

- 1) That Clauses 3, 4, and 5 of the recommendation of the Committee of the Whole (Working Session) meeting of February 28, 2006, be approved;
- 2) That in an effort to provide a better opportunity for citizens to attend Committee of the Whole meetings, deputations at Committee of the Whole listed on the agenda regarding matters that are not related to agenda items, be heard at 3:00 p.m.;
- 3) That ceremonial presentations be heard at 1:00 p.m.; and
- 4) That staff request any written material submitted by deputants to Members of Council, be provided prior to the meeting.

Council, at its meeting of March 20, 2006, adopted the following:

That Clauses 1, 3, 4, and 5 be referred to the Committee of the Whole (Working Session) meeting of March 28, 2006.

### **Committee of the Whole (Working Session) recommendation February 28, 2006:**

The Committee of the Whole (Working Session) recommends:

- 1) That deputations at Committee of the Whole listed on the agenda regarding matters that are not related to agenda items, be heard at 3:00 p.m.;
- 3) That presentations at Committee of the Whole be heard at 3:00 p.m.;
- 4) That public notice in accordance with By-law 394-2002 be provided with respect to the proposed amendments to Procedure By-law 400-2002, as amended; and
- 5) That the additional information entitled “Summary of Comparator Municipalities Procedures By-Law Re: Delegations (Deputations)”, be received.

Council, at its meeting of February 14, 2006, adopted the following:

That the memorandum from the Deputy City Clerk, dated February 3, 2006, entitled “Deputations at Committee”, be referred to a Committee of the Whole (Working Session) meeting, as soon as possible.

**Attachments**

1. Proposed amendments to Procedure By-law No. 400-2002, as amended.

## **Attachment 1**

### **PROPOSED AMENDMENTS TO PROCEDURE BY-LAW NO. 400-2002, AS AMENDED**

#### **Presentations and Deputations**

Section 3.3.(3) – Presentations at Committee of the Whole will be heard at 3:00 p.m. Ceremonial presentations, however, will be heard at 1:00 p.m.

Section 3.3. (3) - Deputations may address Committee of the Whole on an item not listed on the agenda by requesting, in writing, by noon on the Wednesday 12 days prior to the meeting, that the Clerk place their name in deputation on the agenda for the particular meeting and such request shall state the nature of the matter to be presented by the spokesperson. Such deputations will be heard at 3:00 p.m. Deputants are requested to provide any written material for consideration by no later than 12:00 noon on the Friday prior to the meeting.

#### **Order of Business – Committee of the Whole**

Section 5.8 – The order of procedure for Committee of the Whole shall be as follows: 1) Ceremonial Presentations, 2) Confirmation of Agenda, 3) Disclosure of Interest, 4) Determination of Items Requiring Separate Discussion, 5) Adoption of Items not Requiring Separate Discussion, 6) Consideration of Items Requiring Separate Discussion, 7) Presentations and Deputations, 8) New Business, 9) Adjournment.