

COMMITTEE OF THE WHOLE – SEPTEMBER 5, 2006

AWARD OF TENDER T06-014 SUPPLY AND DELIVERY OF JANITORIAL SUPPLIES

Recommendation

The Commissioner of Community Services, in consultation with the Directors of Building and Facilities and Purchasing Services recommends:

1. That T06-014, Supply and Delivery of Janitorial Supplies be awarded to Mr. Chemical for the amount of \$195,469.98 (excluding G.S.T.); and,
2. That a bylaw be enacted authorizing the Mayor and the City Clerk to sign the necessary documents.

Economic Impact

Funding is included in the annual operating budget for this service.

Purpose

The purpose of this report is to seek approval to award tender T06-014 for the Supply and Delivery of Janitorial Supplies.

Background - Analysis and Options

This tender provides for the supply and delivery of janitorial supplies for City buildings, facilities and parks. This contract will begin immediately, and is for two years with provision for two one-year extensions.

This tender was advertised in the Vaughan Liberal, OPBA website and the Electronic Tender Network (ETN). Tenders were closed and publicly opened on May 9, 2006 at 3:30pm. Eight (8) bid documents were issued, six (6) bidders submitted and two (2) were deemed non-compliant by the Purchasing Department. The bid results are as follows:

<u>Contractor</u>	<u>Total Tendered Price</u> (excluding GST)
Mr. Chemical, Vaughan, ON	\$195,469.98
Morgan Scott, Mississauga, ON	\$249,962.61
Swish Maintenance, Barrie, ON	\$340,750.51
Chemsyn Chemical Corp., Concord, ON	\$379,800.65
Corporate Express, Mississauga, ON	non-compliant
Mr. Janitorial Supplies, Newmarket, ON	non-compliant

Relationship to Vaughan Vision 2007

This contracted supply service is in keeping with Vaughan Vision; A-2 Promote Community Safety, Health and Wellness, and D-1 Enhance Productivity & Cost Effectiveness, and the necessary resources have been allocated.

Conclusion

Building and Facilities and Purchasing Department staff have reviewed the bid submissions, conducted an evaluation of the products and have determined that the low bid contractor, Mr. Chemical, is deemed to meet the requirements of the contract. The low bid is within the approved budget. This supply contract will commence immediately.

Attachments

None

Report prepared by:

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Respectfully submitted,

Marlon Kallideen
Commissioner of Community Services