

COMMITTEE OF THE WHOLE – SEPTEMBER 4, 2007

REVISION TO SPECIAL OCCASIONS CERTIFICATE POLICY 01.15

Recommendation

Councillor Sandra Yeung Racco recommends:

1. That the City Manager's office research the merit of revising the Special Occasions Certificate Policy No.: 01.15, CNL 95.11.27 for the recognition of anniversaries, birthdays, and official openings;
2. That the City of Vaughan review neighbouring municipalities Special Occasions Certificate Policies for comparison; and
3. That the City Manager report back to the October 1, 2007 Committee of the Whole meeting.

Economic Impact

N/A

Communications Plan

None

Purpose

To address resident requests for certificates not outlined in the Special Occasions Certificate Policy No.: 01.15, CNL: 95.11.27 regarding the recognition of anniversaries, birthdays and official openings.

Background - Analysis and Options

Currently Policy No.: 01.15 allows for the recognition of Wedding Anniversaries beginning at the 60th Anniversary, and thereafter in five year increments. Birthday certificates are issued at 80 years and thereafter in ten year increments. Business Opening certificates are issued for new or new larger locations. Business Anniversary certificates are issued at 25 and 50 years, and miscellaneous certificates are issued for ground breaking, institutional openings and honorary citizens.

Residents have inquired to my office regarding the issuance of special occasion certificates. The Policy does not allow for a certificate to be issued for Wedding Anniversaries at 25 or 50 years married. The Policy does not allow for certificates to be issued at 50, 60, or 65, birthdays, but rather begins at the 80th birthdays and thereafter in ten year increments. Due to changing demographics, the City of Vaughan may want to consider updating the certificate policy to allow for certificates to be issued for earlier birthdays and anniversaries.

The Policy states that exceptions will, at times, have to be made, but only with the consent of the Mayor. When residents have asked the City to make exceptions to the Policy they are reverted back to the Policy guidelines and specifications by the office of the Mayor.

Relationship to Vaughan Vision 2007

A-1 Pursue Excellence in the Delivery of Core Services

This report is consistent with the priorities previously set by Council and the necessary resources have been allocated and approved.

Regional Implications

None

Conclusion

The Special Occasions Certificate Policy No.: 01.15, CNL 95.11.27 should be reviewed to determine more current guidelines for the issuance of certificates for the recognition of anniversaries, birthdays and official openings.

Attachments

1. Special Occasions Certificate Policy No.: 01.15, CNL: 95.11.27

Report prepared by:

Respectfully submitted,

Sandra Yeung Racco
Councillor, Ward 4

**CITY OF VAUGHAN
POLICY MANUAL**

SECTION: COUNCIL		POLICY NO.: 01.15
		CNL: 95.11.27
DEPARTMENT: MAYOR & MEMBERS OF COUNCIL	SUBJECT: SPECIAL OCCASIONS – CERTIFICATE POLICY	

Council resolved:

That Council adopt the following policy guidelines for the recognition of anniversaries, birthdays, official openings, etc.

1. Wedding Anniversaries

 60th Anniversary, 65th Anniversary, 70th Anniversary

2. Birthdays

 80th Birthday, 90th Birthday

 Any requests for birthdays over 100 years to be issued.

3. Business Openings

 New or new larger location.

4. Business Anniversaries

 25th Anniversary, 50th Anniversary

5. Miscellaneous

 Ground breaking, institutional opening, honorary citizens.

That two (2) weeks be allowed for notice of requests;

That Members of Council requesting business certificates ensure that all other Members of Council and the Economic Development Department are notified of the time and place of the presentation;

(Exceptions will, at times, have to be made, but only with the consent of the Mayor.)