

COMMITTEE OF THE WHOLE - MAY 20, 2008

AMO REQUEST FOR NOMINATIONS 2008 – 2009 AMO BOARD OF DIRECTORS

Recommendation

The Deputy City Clerk recommends:

That Council provide direction with respect to the request received from AMO regarding nominations to the 2008 – 2009 AMO Board of Directors.

Economic Impact

There is no economic impact.

Communications Plan

The Nomination Form will have to be completed and signed by the Nominee(s) and forwarded to AMO by no later than 4:00 p.m. Friday, June 20, 2008.

Purpose

To seek Council direction with respect to the request received from AMO.

Background - Analysis and Options

The attached Request for Nominations to the 2008-2009 AMO Board of Directors includes a summary of the offices for each caucus for which elections will be held, an estimate of the annual time commitment and the Nomination Form (Attachment 1). The elections will be held at AMO's 2008 Annual Meeting. The deadline to submit nominations is 4:00 p.m., Friday June 20, 2008.

Relationship to Vaughan Vision 2020

Demonstrate Leadership and Promote Effective Governance – To advocate and influence policies and programs at all levels of government.

Regional Implications

There are no Regional implications.

Conclusion

This matter has been brought forward for Council's consideration regarding the Request for Nominations to the 2008-2009 AMO Board of Directors.

Attachments

Attachment 1: AMO Request for Nominations, 2008-2009 AMO Board of Directors

Report prepared by:

Sybil Fernandes, Deputy City Clerk

Respectfully submitted,

Sybil Fernandes
Deputy City Clerk

Attachment 1



REQUEST FOR NOMINATIONS 2008 – 2009 AMO Board of Directors

April 18, 2008

To: Head and Members of Council
From: Jim Wilson, Secretary-Treasurer, AMO
Kathy Zammit, Chief Returning Officer, AMO

Please be advised that in accordance with the Association's governing by-law, the Secretary-Treasurer is requesting nominations to the 2008 – 2009 AMO Board of Directors.

Attached please find:

- *A summary of the offices for each caucus for which elections will be held at the 2008 Annual Meeting;*
- *An estimate of the annual time commitment required to serve on the AMO Board of Directors and for those who will then serve on the AMO Executive Committee; and*
- *Nomination Form*

The names of all qualified individuals who are duly nominated will appear on the ballot for election to the Board.

Please forward a completed Nomination Form to the Association of Municipalities of Ontario via fax at (416) 971-6191 or mail to the attention of Pat Vanini, Executive Director. **Qualified Nominees must obtain a Council resolution of support which also specifies the Caucus for which the individual is nominated. A completed Nomination Form and supporting material must be received no later than 4:00 p.m. Friday, June 20, 2008. Nominations will not be accepted beyond that date.**

All candidates will be contacted to confirm receipt of their nominations and at that time will receive further information on the election process.

If you have any questions regarding this information, please contact Pat Vanini, Executive Director at (416) 971-9856, ext. 316, e-mail pvanini@amo.on.ca or Lorna Ruder, Executive Assistant, ext. 341, or lruder@amo.on.ca.



ANNUAL TIME COMMITMENT AMO Board of Directors and Executive Committee

The following is an estimate of time individuals can normally expect to devote for service on the AMO Board of Directors and Executive Committee (i.e. Chair of each Caucus).

Executive Meetings	10 days
Memorandum of Understanding Meetings (Executive Committee)	10 days
Board Meetings	7 days
AMO Conference	3 days
Other Commitments (task forces, other meetings)	up to 6 days depending on interest

Board Meetings:

Board meetings are normally held on the fourth Friday in September, November, January, March and June and on the Saturday and sometimes the Sunday prior to the AMO Annual Conference in August. The June meeting is normally held in the President's home municipality. In addition to the six Board meetings, Board members may also serve on AMO Task Forces.

Executive Meetings:

Executive meetings are held on the Thursday before a scheduled Board meeting and on the fourth Friday of the month when there is no Board meeting. Memorandum of Understanding (MOU) meetings are specifically scheduled and are generally monthly.



SUMMARY OF OFFICES AMO Board of Directors 2008 – 2009

Elections will be held for the 2008 – 2009 AMO Board of Directors consistent with the AMO By-law No. 1:

- **President.** 1 elected official.
- **Secretary-Treasurer.** 1 municipal employee.

The President and the Secretary-Treasurer shall each serve a two-year term.

- **6 County Caucus Directors.** *To be Elected:* Three elected officials and one municipal employee to be elected by caucus constituency at the conference. *Appointed:* Chairs of the Eastern and Western Ontario Wardens Caucuses.
- **7 Large Urban Caucus Directors.** *To be Elected:* Five elected officials and one municipal employee to be elected by caucus constituency at the conference. *Appointed:* Chair of the Large Urban Mayors' Caucus of Ontario.
- **6 Northern Caucus Directors.** *To be Elected:* Three elected officials and one municipal employee to be elected by caucus constituency at the conference: two from the Northeast and two from the Northwest. *Appointed:* Chairs of the Federation of Northeastern Ontario Municipalities and the Northern Ontario Municipal Association.
- **7 Regional and Single Tier Caucus Directors.** *To be elected:* Six elected officials to be elected by caucus constituency at the conference. *Appointed:* Chair of the Mayors and Regional Chairs of Ontario's Single Tier Cities and Regions.
- **6 Rural Caucus Directors.** *To be elected:* Four elected officials and one municipal employee to be elected by caucus constituency at the conference. *Appointed:* Chair of the Rural Ontario Municipal Association.
- **6 Small Urban Caucus Directors.** Four elected officials and one municipal employee to be elected by caucus constituency at the conference. *Appointed:* Chair of Ontario Small Urban Municipalities.

Each of the above caucus members shall serve a one-year term.



Association of Municipalities of Ontario

NOMINATION FORM

2008 – 2009 AMO Board of Directors

- It is the responsibility of the person nominated to file a complete and accurate Nomination Form.
- Nominations will be accepted no later than **4:00 PM Friday, June 20, 2008.**
- Resolution of support from nominee's municipality **must** be attached, and must specify the Caucus.

Send completed forms to:

Pat Vanini, Executive Director
 Association of Municipalities of Ontario,
 200 University Avenue, Suite 801,
 Toronto, ON M5H 3C6
 FAX to: 416-971-6191

Nominee's Name as it is to appear on the ballot		Nominated for the Office of <i>Check One Only</i>	
Nominee's Municipality		President	<input type="checkbox"/>
Is Municipality currently a paid member of AMO? Yes / No		Secretary Treasurer	<input type="checkbox"/>
Nominee's Municipal Title		Director County Caucus	<input type="checkbox"/>
		Director Large Urban Caucus	<input type="checkbox"/>
Nominee's Preferred Contact Information		Director Northern Caucus	<input type="checkbox"/>
		Director Regional & Single Tier Caucus	<input type="checkbox"/>
Address		Director Rural Caucus	<input type="checkbox"/>
		Director Small Urban Caucus	<input type="checkbox"/>
Town/City	Postal Code		
Bus/Cell Phone		Res Phone	
Fax		Email	

Council Resolution confirming Caucus and Council support for the nomination is ATTACHED.

CONSENT OF NOMINEE AND STATEMENT OF QUALIFICATION

I _____ the Nominee mentioned in this Nomination Form do hereby consent to such nomination and declare that I am qualified to be elected and to hold the office for which I am nominated.

Dated: _____ Signature: _____
Signature of Nominee

CERTIFICATE OF CHIEF RETURNING OFFICER

Date Nomination Form Received at AMO offices: _____

I, the Chief Returning Officer, appointed by the Association of Municipalities of Ontario, to officiate over these elections, do hereby certify that I have examined the Nomination form of the aforementioned Nominee filed with me and am satisfied that such Nominee is qualified to be nominated to the office indicated above.

Dated: _____ Signature: _____
Chief Returning Officer