

COMMITTEE OF THE WHOLE – JUNE 3, 2008

AWARD OF TENDER T08-034 SUPPLY AND DELIVERY OF PORTABLE TOILETS

Recommendation

The Commissioner of Community Services, in consultation with the Directors of Purchasing Services Department, and the Parks & Forestry Operations Department recommends:

- 1) That Award of Tender T08-034 for Supply and Delivery of Portable Toilets be awarded to Ford On Site Services for a total annual cost of \$70,665.00, including G.S.T. and P.S.T. for two (2) years with the option of one additional year; and,
- 2) That a bylaw be enacted authorizing the Mayor and the City Clerk to sign the necessary documents.

Economic Impact

Funds for T08-034 Supply and Delivery of Portable Toilets were approved in the 2008 Operating Budget in the amount of \$70,665.00.

Communications Plan

Not applicable.

Purpose

The purpose of this report is to award Tender No. T08-034 for the Supply and Delivery of Portable Washrooms within the City of Vaughan.

Background - Analysis and Options

The Parks and Forestry Operations Department tenders out the supply and delivery of portable toilets for permitted sports fields where there are no washroom facilities. In addition, portable washrooms are also used for special events throughout the City of Vaughan. This cost was included in the 2008 operating budget.

The bid required the supply of 75 portable toilets for parks placement occurring from May to October and 50 single units being used for special events on a one-time basis throughout the same period.

This tender was advertised in the Vaughan Citizen (City Page), Ontario Public Buyers Association and the Bidingo (formerly called Electronic Tender Network - ETN). Tenders closed and were publicly opened on Monday, May 5, 2008 at 3:30 p.m. Three (3) bid documents were issued and three (3) bids were received by the Purchasing Services Department.

The bid results are as follows:

Contractor	Price (including G.S.T & P.S.T)
Ford On Site Services o/A Nature's Call Concord, Ontario	\$70,665.00
Waste Services (CA) Inc. o/A McGill Environmental Orillia, Ontario	\$80,610.61
Turtle Island Recycling Aurora, Ontario	\$86,625.00

Relationship to Vaughan Vision 2020

In consideration of the strategic priorities related to Vaughan Vision 2020, the tender will provide:

- **STRATEGIC GOAL:**
Service Excellence - Providing service excellence to citizens.
- **STRATEGIC OBJECTIVES:**
Pursue Excellence in Service Delivery; and Enhance and Ensure Community Safety, Health and Wellness - To deliver high quality services and to promote health and wellness through design and program.

This report is consistent with the priorities previously set by Council and the necessary resources have been allocated.

Regional Implications

Not applicable.

Conclusion

The Parks and Forestry Operations staff has reviewed the bid submissions and have determined that the bid supplier Ford On Site Services is deemed to meet the requirements of the contract. It is recommended that the award of funding T08-034 Supply and Delivery of Portable Toilets for a total annual cost of \$70,665.00 including G.S.T. and P.S.T. for two (2) years with the option of one additional year.

Funding for this activity has been approved as part of the 2008 Budget process and is included in the 2008 Parks Department Operating Budget.

Attachments

None

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Respectfully submitted,

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Commissioner of Community Services