

COMMITTEE OF THE WHOLE SEPTEMBER 8, 2009

2010 SCHEDULE OF MEETINGS

The City Clerk, in consultation with the City Manager and the Senior Management Team, recommend:

1. That the 2010 Schedule of Meetings be adopted in accordance with the calendar set out as Schedule 'A' to this report.

Contribution to Sustainability

There is no contribution to sustainability associated with the recommendation in this report.

Economic Impact

There is no economic impact associated with the recommendation in this report.

Communications Plan

The 2010 Schedule of Meetings will be posted on the City's website.

Purpose

This report is to request Council's approval of the attached 2010 Schedule of Meetings for Committee of the Whole, Committee of the Whole (Closed Session), Committee of the Whole (Working Session), Committee of the Whole (Public Hearing), Council and Special Purpose Committees.

Background – Analysis and Options

In accordance with the Procedure By-law, the schedule provides throughout the year a gap week between meetings of the Committee of the Whole meetings and the Council meeting for that cycle with the exception of the first cycle in June and December. To accommodate anticipated heavy workloads Committee of the Whole meetings in June, September and December have been scheduled to commence at 11:00 a.m. In adherence with past practice, Environment Committee meetings have been scheduled once a month on Tuesday prior to Council, Economic Development Committee will be held once a month on Monday following Committee of the Whole (Working Session) and Strategic Planning Committee will be held four times through the year. At this time Budget Committee meetings have not been included. Changes to the scheduled Special Purpose Committee meeting dates may be made by the Chair of the particular Committee in consultation with the City Manager. Statutory and significant faith days have been taken into consideration when preparing the 2010 Schedule of Meetings.

In accordance with Council direction every effort will be made to avoid the scheduling of Council meetings on days of religious or cultural significance that Council and staff are made aware of or which are requested by a specific religious group.

Variations to the Schedule

Due to anticipated workloads, statutory holidays and significant faith days, variations to the base schedule are as follows:

January: One cycle of meetings is scheduled in January to accommodate the holiday season. This practice was established in 2005. The first Council meeting is scheduled on the fourth Tuesday of the month.

- February: Council has been scheduled on the third Tuesday following Family Day.
- March: Committee of the Whole, Committee of the Whole (Closed Session), and Committee of the Whole Public Hearing) are scheduled for the fourth Tuesday following March Break.
- April: Council has been scheduled on the second Tuesday to accommodate Passover.
- June: Two cycles of meetings are scheduled in June. To accommodate anticipated heavy workloads Committee of the Whole meetings in June have been scheduled to commence at 11:00 a.m. There is no gap week scheduled following the first Committee of the Whole, Committee of the Whole (Closed Session), and Committee of the Whole (Public Hearing).
- July/August: In accordance with past practice no meetings have been scheduled in July and August.
- September: One cycle of meetings is scheduled in September following Labour Day. To accommodate anticipated heavy workloads the Committee of the Whole meeting in September has been scheduled to commence at 11:00 a.m.
- October/
November: No meetings have been scheduled for October and November in accordance with Vaughan's long standing practice of not having Committee/Council meetings after Nomination Day. Election Day is November 8, 2010.
- December: The Inaugural Council meeting has been scheduled for Monday, December 6, 2010. One cycle of meetings is scheduled in December. The first Committee of the Whole, Committee of the Whole (Closed Session), and Committee of the Whole Public Hearing) are scheduled for the first Tuesday. To accommodate anticipated heavy workloads, the Committee of the Whole meeting has been scheduled to commence at 11:00 a.m. There is no gap week scheduled and the Council meeting is on the following Tuesday. No further meetings have been scheduled due to the Hanukkah and Christmas holiday season.

The FCM Conference is scheduled for June 4 – 7, and the AMO Conference is scheduled for July 15 – 18, 2010. However, in accordance with past practice, the meeting schedule has not been changed to accommodate for the respective Conferences.

Relationship to Vaughan Vision 2020

This report is consistent with the priorities previously set by Council and the necessary resources have been allocated and approved.

Regional Impact

There is no Regional impact because no meetings have been scheduled for Wednesdays and Thursdays, the days on which Regional Committees and Regional Council meet.

Conclusion

The 2010 meeting schedule has been prepared in accordance with the Procedure By-law and past practice. Statutory and significant faith days have been taken into consideration when preparing the 2010 Schedule of Meetings. In view of the foregoing, it is recommended that Council approve the attached 2010 meeting schedule.

Attachments

1. 2010 – 12 Month – Schedule of Meetings

Report prepared by:

G. Hardychuk, Assistant City Clerk

Respectfully submitted by:

Jeffrey A. Abrams
City Clerk

JANUARY 2010

Schedule of Meetings

, 2010

ATTACHMENT 1

Sun	Monday	Tuesday	Wednesday	Thursday	Friday	Sat
					1	2
3	4	5	6	7	8 New Year's Day	9
10	11 10:00 am – CW (WS)	12 1:00 pm – CW 5:00 pm – CW (Closed) 7:00 pm – CW (PH)	13	14	15	16
17	18	19 10:00 am - Strategic Planning Committee	20	21	22	23
24	25 10:00 am – CW (WS) 2:00 pm – Economic Development Committee	26 9:30 am – Environment Committee 1:00 pm – Council	27	28	29	30
31						

CL - Council

CW - Committee of the Whole

CW(PH) - Committee of the Whole (Public Hearing)

CW(Closed) - Committee of the Whole (Closed)

CW(WS) - Committee of the Whole (Working Session)

FEBRUARY 2010

Schedule of Meetings

, 2010

Sun	Monday	Tuesday	Wednesday	Thursday	Friday	Sat
	1	2 1:00 pm – CW 5:00 pm – CW (Closed) 7:00 pm – CW (PH)	3	4	5	6
7	8 10:00 am – CW (WS) <i>(if required)</i>	9	10	11	12	13
14	15 <i>Family Day</i>	16 9:30 am – Environment Committee 1:00 pm – Council	17	18	19	20
21	22 10:00 am – CW (WS) 2:00 pm – Economic Development Committee	23 1:00 pm – CW 5:00 pm – CW (Closed) 7:00 pm – CW (PH)	24	25	26	27
28						*

* Jewish holidays begin at sundown of the previous day, unless otherwise indicated.

CL - Council
 CW - Committee of the Whole
 CW(PH) - Committee of the Whole (Public Hearing)

CW(Closed) - Committee of the Whole (Closed)
 CW(WS) - Committee of the Whole (Working Session)

MARCH 2010

Schedule of Meetings

, 2010

Sun	Monday	Tuesday	Wednesday	Thursday	Friday	Sat
	1	2	3	4	5	6
7	8 10:00 am – CW (WS) 2:00 pm - Strategic Planning Committee	9 9:30 am – Environment Committee 1:00 pm – Council	10	11	12	13
14	15 MARCH BREAK	16	17	18	19	20
21	22 10:00 am – CW (WS) <i>(if required)</i> 2:00 pm – Economic Development Committee	23 1:00 pm – CW 5:00 pm – CW (Closed) 7:00 pm – CW (PH)	24	25	26	27
28	29	30 <i>First night of Passover</i>	31 <i>Passover</i>	* Jewish holidays begin at sundown of the previous day, unless otherwise indicated.		

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CW(PH) - Committee of the Whole (Public Hearing)

CW(Closed) - Committee of the Whole (Closed)

CW(WS) - Committee of the Whole (Working Session)

APRIL 2010

Schedule of Meetings

, 2010

Sun	Monday	Tuesday	Wednesday	Thursday	Friday	Sat
				1	2	3
4	5	6	7	8	9	10
Easter	Easter Monday	Passover			Good Friday	
11	12	13	14	15	16	17
	10:00 am – CW (WS)	9:30 am – Environment Committee 1:00 pm – Council				
18	19	20	21	22	23	24
	10:00 am – CW (WS) <i>(if required)</i>	1:00 pm – CW 5:00 pm – CW (Closed) 7:00 pm – CW (PH)				
25	26	27	28	29	30	
	10:00 am – CW (WS) <i>(if required)</i> 2:00 pm – Economic Development Committee					

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CW(Closed) - Committee of the Whole (Closed)

CW(WS) - Committee of the Whole (Working Session)

MAY 2010

Schedule of Meetings

, 2010

Sun	Monday	Tuesday	Wednesday	Thursday	Friday	Sat
						1
2	3 10:00 am – CW (WS)	4 1:00 pm – Council	5	6	7	8
9	10 10:00 am - Strategic Planning Committee	11 1:00 pm – CW 5:00 pm – CW (Closed) 7:00 pm – CW (PH)	12	13	14	15
16	17	18	19	20	21	22
				<i>Shavuot</i>	<i>Shavuot</i>	
23	24 <i>Victoria Day</i>	25 9:30 am – Environment Committee 1:00 pm – Council	26	27	28	29
30	31 9:30 am – CW (WS) 2:00 pm – Economic Development Committee					

* Jewish holidays begin at sundown of the previous day, unless otherwise indicated.

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CW(Closed) - Committee of the Whole (Closed)

CW(WS) - Committee of the Whole (Working Session)

JUNE 2010

Schedule of Meetings

, 2010

Sun	Monday	Tuesday	Wednesday	Thursday	Friday	Sat
		1 11:00 am – CW 5:00 pm – CW (Closed) 7:00 pm – CW (PH)	2	3	4 FCM	5 FCM
6	7	8 9:30 am – Environment Committee 1:00 pm – Council	9	10	11	12
FCM	FCM					
13	14 10:00 am – CW (WS) (if required)	15 11:00 am – CW 5:00 pm – CW (Closed) 7:00 pm – CW (PH)	16	17	18	19
20	21 10:00 am – CW (WS) 2:00 pm – Economic Development Committee	22	23	24	25	26
27	28 10:00 am – CW (WS) (if required)	29 1:00 pm – Council	30			

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CW(PH) - Committee of the Whole (Public Hearing)

CW(Closed) - Committee of the Whole (Closed)

CW(WS) - Committee of the Whole (Working Session)

JULY 2010

Schedule of Meetings

, 2010

Sun	Monday	Tuesday	Wednesday	Thursday	Friday	Sat
				1	2	3
4	5	6	7	8 <i>Canada Day</i>	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

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CW - Committee of the Whole

CW(PH) - Committee of the Whole (Public Hearing)

CW(Closed) - Committee of the Whole (Closed)

CW(WS) - Committee of the Whole (Working Session)

AUGUST 2010

Schedule of Meetings

, 2010

Sun	Monday	Tuesday	Wednesday	Thursday	Friday	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
AMO	AMO	AMO	AMO			
22	23	24	25	26	27	28
29	30	31				

CL - Council

CW - Committee of the Whole

CW(PH) - Committee of the Whole (Public Hearing)

CW(Closed) - Committee of the Whole (Closed)

CW(WS) - Committee of the Whole (Working Session)

SEPTEMBER 2010

Schedule of Meetings

, 2010

Sun	Monday	Tuesday	Wednesday	Thursday	Friday	Sat
			1	2	3	4
5	6	7	8	9	10	11
	<i>Labour Day</i>	11:00 am – CW 5:00 pm – CW (Closed) 7:00 pm – CW (PH)	*	Rosh Hashanah	Eid-Ul-Fitr (Islam) Rosh Hashanah	
12	13	14	15	16	17	18
		10:00 am - Strategic Planning Committee				Yom Kippur
19	20	21	22	23	24	25
	10:00 pm – CW (WS) 2:00 pm – Economic Development Committee	9:30 am – Environment Committee 1:00 pm – Council	*	Sukkot		
26	27	28	29	30		
			<i>Shemini Atzeret</i>	*	* Jewish holidays begin at sundown of the previous day, unless otherwise indicated.	

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CW(PH) - Committee of the Whole (Public Hearing)

CW(Closed) - Committee of the Whole (Closed)

CW(WS) - Committee of the Whole (Working Session)

OCTOBER 2010

Schedule of Meetings

, 2010

Sun	Monday	Tuesday	Wednesday	Thursday	Friday	Sat
					1 2	
3	4	5	6	7	8 <i>Simchat Torah</i>	9
10	11 <i>Thanksgiving Day</i>	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31				* Jewish holidays begin at sundown of the previous day, unless otherwise indicated.		

CL - Council

CW - Committee of the Whole

CW(PH) - Committee of the Whole (Public Hearing)

CW(Closed) - Committee of the Whole (Closed)

CW(WS) - Committee of the Whole (Working Session)

NOVEMBER 2010

Schedule of Meetings

, 2010

Sun	Monday	Tuesday	Wednesday	Thursday	Friday	Sat
	1	2	3	4	5	6
7	8 <i>Municipal Election Day</i>	9	10	11 <i>Remembrance Day</i>	12 <i>Diwali (Hindus and Sikhs)</i>	13
14	15	16	17	18	19	20
21 <i>Birth of Guru Nanak (Sikh)</i>	22	23	24 <i>Eid-Ul-Adha (Islamic)</i>	25	26	27
28	29	30				

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CW - Committee of the Whole

CW(PH) - Committee of the Whole (Public Hearing)

CW(Closed) - Committee of the Whole (Closed)

CW(WS) - Committee of the Whole (Working Session)

DECEMBER 2010

Schedule of Meetings

, 2010

Sun	Monday	Tuesday	Wednesday	Thursday	Friday	Sat
			1	2	3	4
5	6	7	8	9	10	11
	7:00 pm - Inaugural Meeting of Council	11:00 am – CW 5:00 pm – CW (Closed) 7:00 pm – CW (PH)		<i>Hanukkah</i>		
12	13	14	15	16	17	18
		1:00 pm – Council		<i>Hanukkah</i>		
19	20	21	22	23	24	25
						<i>Christmas Day</i>
26	27	28	29	30	31	
<i>Boxing Day</i>						
				* Jewish holidays begin at sundown of the previous day, unless otherwise indicated.		

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CW(PH) - Committee of the Whole (Public Hearing)

CW(Closed) - Committee of the Whole (Closed)

CW(WS) - Committee of the Whole (Working Session)