

COMMITTEE OF THE WHOLE – JANUARY 12, 2010

AWARD OF TENDER T09-419 SUPPLY AND DELIVERY OF JANITORIAL SUPPLIES

Recommendation

The Commissioner of Community Services, in consultation with the Directors of Purchasing Services and Building and Facilities recommends:

1. T09-419, Supply and Delivery of Janitorial Supplies be awarded to Chemsyn Chemical Corp for the amount of \$218, 214.55 annually (including GST) and,
2. That the Mayor and the City Clerk be authorized to sign the necessary documents.

Contribution to Sustainability

This report is consistent with the priorities previously set by Council in the Green Directions, Vaughan, Community Sustainability Environmental Master Plan, Objective 1.5

- To reduce the amount of waste generated in City owned facilities and procure sustainable products for the City's use.

The project specifications call for the supply of paper products and plastic bags to be manufactured from recycled materials and the chemical products to be environmentally friendly including Green Seal Certified where applicable.

Economic Impact

Funding is included in the annual operating budget for this service for a three year term, plus two options of one year extensions with increases not to exceed the current year's Consumer's Price Index.

Purpose

The purpose of this report is to seek Council approval to award tender T09-419 for the Supply and Delivery of Janitorial Supplies.

Background - Analysis

The tender provides for the supply and delivery of janitorial supplies for City buildings, facilities and parks. The tender was divided into three parts according to products, Part A paper products, Part B plastic bags and Part C cleaning products. Bidders were given the option to price on individual parts. All product samples submitted were reviewed and evaluated by Building and Facilities staff for compliance to specifications.

The tender was advertised in the Ontario Public Buyers Association (OPBA) website, Biddigo, City webpage. Ten (10) bids were issued. Tenders were closed and publicly opened on Thursday, November 12, 2009 at 3:30 p.m. with eight (8) bids received, one was non-compliant. The bid results are as follows:

Contractor	Part A Paper Products Bid Amount	Part B Plastic Bags Bid Amount	Part C Cleaning Products Bid Amount
Chemsyn Chemical Corp.	\$88,914.27	\$74,706.22	\$54,594.06
Superior Solutions	\$92,370.09	Not to specification	\$78,595.27
Mister Chemical Ltd.	\$90,226.12	\$106,533.80	\$66,127.51
Glen Martin Ltd	\$101,550.98	Not to specification	No Bid
Morgan Scott	\$107,856.88	\$81,188.08	\$99,306.94
Swish Maintenance	\$120,878.96	\$124,498.95	\$102,495.63
Wood Wyant	No Bid	No Bid	\$82,932.20

Relationship to Vaughan Vision 2020

In consideration of the strategic priorities related to Vaughan Vision 2020, this project will provide:

- **STRATEGIC GOAL:**
Service Excellence – Providing service excellence to citizens.
- **STRATEGIC OBJECTIVE:**
Pursue Excellence in Service Delivery; and Enhance and Ensure Community Safety, Health and Wellness – To deliver high quality services and to promote health and wellness through design and program.

This report is consistent with the priorities previously set by Council and the necessary resources have been allocated.

Regional Implications

None.

Conclusion

Building and Facilities and Purchasing Services staff have reviewed the bid submissions and have determined that the lowest compliant bidder, Chemsyn Chemical Corp. has met the requirements of the contract for Part A, Part B and Part C and is within the approved operating budget.

Attachments

None.

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Respectfully submitted,

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Commissioner of Community Services