

**COMMITTEE OF THE WHOLE MARCH 22, 2011**

**CITY OF VAUGHAN**  
**GENERAL INSURANCE AND RISK MANAGEMENT SERVICES**  
**RFP 11- 028**

**Recommendation**

The City Clerk in consultation with the Manager of Insurance Risk Management recommends:

1. That a report on the Evaluation Committees recommendation regarding RFP 11-028 for the provision of General Insurance and Risk Management Services be submitted directly to the Council Meeting of April 05, 2011.

**Contribution to Sustainability**

The provision of General Insurance and Risk Management Services is a key component of ensuring the financial stability of the corporation.

**Economic Impact**

The economic impact of this matter will be addressed in the report conveying the Evaluation Committees recommendation.

**Communications Plan**

**N/A**

**Purpose**

The purpose of this report is to advise Council that further information with respect to Insurance and Risk Management Services will be forthcoming to the Council meeting of April 05, 2011. This will allow for sufficient time for the Evaluation Committee to convene, review submissions and to report back to Council.

**Background - Analysis and Options**

At the Council meeting of September 07, 2011 Council authorized staff to extend the present policy of insurance to April 30, 2011. In addition, staff were authorized to issue a further RFP for Insurance and Risk Management Services in early 2011. On February 04, 2011 staff issued RFP 11-028 for this purpose.

RFP 11-028 closes on March 04, 2011. A general review of submission will be conducted by the City's Purchasing Department the week commencing March 07, 2011. It is expected that the evaluation committee will begin its review of submissions and documentation on or about March 08, 2011.

Due to the nature of the proposals being submitted and the complexities revolving around insurance policies and the evaluation thereof staff is unable to provide a report to the Committee of the Whole. Accordingly, this report facilitates a report being brought forward to the Council meeting of April 05, 2011.

### **Relationship to Vaughan Vision 2020/Strategic Plan**

The report is in keeping with Vaughan's vision of management excellence through the maintenance of the City's assets and infrastructure, its financial sustainability and its commitment to service excellence through the enhancement of community safety, health and wellness by the promotion of risk management initiatives.

### **Regional Implications**

N/A

### **Conclusion**

Once staff has had an opportunity to review the proposals, a further report will be submitted to Council with a recommendation.

### **Attachments**

N/A

### **Report prepared by:**

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Respectfully submitted,

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