

COMMITTEE OF THE WHOLE – OCTOBER 4, 2011

CARVILLE MILL PARK (UV2-N16) REQUEST FOR ADDITIONAL CONSULTING FEES – WARD 4

Recommendation

The Commissioner of Community Services, in consultation with the Directors of Parks Development, and Purchasing Services, recommends:

1. That funds totaling \$30,000 plus H.S.T. for additional landscape consultant services for Carville Mill Park (UV2-N16) be approved.

Contribution to Sustainability

This report is consistent with the priorities previously set by Council in the Green Directions Vaughan, Community Sustainability Environmental Master Park Plan, Goal 2, Objective 2.2:

- To develop Vaughan as a City with maximum green space and an urban form that supports our expected population growth.

Economic Impact

Capital project PK-6231-09 was approved in the 2009 capital budget. Additional funds totaling \$30,000 plus HST is required. The Finance Department has confirmed that there is sufficient funding in capital project PK-6231-09.

Communications Plan

N/A

Purpose

The purpose of this report is to seek Council approval for additional funding from the account PK-6231-09, totaling \$30,000 plus H.S.T.

Background - Analysis and Options

The Parks Development Department in conjunction with Purchasing Services issued, via open proposal call, RFP09-048 for Landscape Architectural firms to provide conceptual design, detailed design development, construction documentation, tender preparation and contract administration services for a new neighbourhood park, UV2-N16, Carville Mill Park in Block 11 (Ward 4).

During the summer of 2009 the Parks Development Department in consultation with Purchasing Services awarded contract RFP09-048 to Dillon Consulting Ltd., based on the criteria described in Document IV, Terms of Reference, Item 11. Evaluation & Selection Criteria, for Professional Landscape Architecture Consulting Service for research, inventory and analysis, conceptual design, detailed design development, construction documentation, tender and contract administration for Carville Mill Park. Total base fees for the consultant services for this contract are \$92,000.00 plus H.S.T. With the \$30,000 request for additional funding, Council authority is required as the total consulting services exceed the \$100,000 Purchasing Policy threshold.

While a grading and drainage plan formed part of the construction document package, Parks Development and Dillon Consulting Ltd. was informed prior to tender, that a storm water and plumbing permit would be required for submission and approval by the Engineering Department. In unassumed subdivisions, and as part of the new process, the Block Engineer must "sign off" on the storm water management brief and grading plan prior to a permit being issued. As a result of this new process, several meetings with the Block Engineer were required and various

alternatives (recalculate volumes, watersheds and methods of connecting to the storm water management pond) were explored to resolve the stormwater issues to their satisfaction. This additional work required substantial additional effort by both Dillon Consulting Ltd and their sub-consultants. The additional consulting fees related to this component of the additional work is \$13,500.

Additionally, the original contract included ongoing site inspections for an 8-week period of construction. The construction process however has been substantially expanded to address a number of contractual (discrepancy of existing grades, review alternate skateboard park installer qualifications, alternate structural steel reinforcement for the skate park and shade structure, etc.) and on multiple site administration review requests in order to manage construction budgets and maintain the intended quality and design for Carville Mill Park. The overall timeframe is now expected to be approximately 12-14 weeks of construction review to substantial completion. Significant additional effort has been undertaken and more effort will be required by Dillon Consulting Ltd. to conduct additional contract administration tasks and site reviews. The additional consulting fees related to this component of the additional work is \$16,500.

On September 7, 2011, the Landscape Consultant, Dillon Consulting Ltd., submitted a request for additional fees totaling \$30,000 for consideration by the Parks Development Department. The received quote was reviewed and compared to the base proposal that had been originally awarded under the RFP process and was deemed fair and acceptable by the Parks Development staff. Council is being requested to consider and approve additional funds totaling \$30,000 plus HST which exceeds the Purchasing Policy threshold of \$100,000.00. There is sufficient funding in capital project PK-6231-09.

Relationship to Vaughan Vision 2020 / Strategic Plan

In consideration of the strategic priorities related to Vaughan Vision 2020, the project will provide:

- **STRATEGIC GOAL:**
Service Excellence - Providing service excellence to citizens.
- **STRATEGIC OBJECTIVES:**
Pursue Excellence in Service Delivery; and Enhance and Ensure Community Safety, Health and Wellness - To deliver high quality services and to promote health and wellness through design and program.

This report is consistent with the priorities previously set by Council and the necessary resources have been allocated.

Regional Implications

N/A.

Conclusion

Council is being requested to approve additional consulting fees totaling \$30,000 plus H.S.T. for additional landscape consultant services for Carville Mill Park. Total base fees for the consultant services for this contract are \$92,000.00 plus H.S.T. With the \$30,000 request for additional funding, Council authority is required as the total consulting services exceed the \$100,000 Purchasing Policy threshold. Parks Development staff have reviewed the request and find it to be fair and reasonable. Upon approval of request, a change order in the amount of \$30,000 will be issued to Dillon Consulting Ltd.

Attachments

N/A.

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