

## **COMMITTEE OF THE WHOLE – APRIL 24, 2012**

### **AWARD OF TENDER T12-059 SUPPLY AND MAINTENANCE OF CENTRAL DATA STORAGE EQUIPMENT**

#### **RECOMMENDATION**

The Chief Information Officer (CIO), in consultation with the Director of Information Technology & Telecommunications, Director of Budgeting & Financial Planning, and the Director of Purchasing Services, recommends:

1. That Tender T12-059, Supply and Maintenance of Central Data Storage Equipment be awarded to Duocom Canada Inc., in the amount of \$120,933.13, plus applicable taxes, and;
2. That the Mayor and City Clerk be authorized to sign the appropriate documents.

#### **Contribution to Sustainability**

As part of the technology assets management program, consideration is given to environmental sustainability when assets are acquired, used and decommissioned. During the vendor of record selection process, vendors are evaluated and scored for environmentally responsible business practices. As technology assets are acquired, equipment specification is set to minimize power consumption and minimize unfriendly environmental emissions during the use of such equipment. As the technology assets reach their end of life, they are disposed through auctioned sale to organizations that follow ethical environmental practices.

#### **Economic Impact**

This equipment replacement is part of the established on-going technology assets management program. The funds are included in the approved 2012 capital budget.

#### **Communications Plan**

Not required.

#### **Purpose**

The purpose of this report is to receive Council approval to award Tender T12-059 – Supply and Maintenance of Central Data Storage Equipment.

#### **Background - Analysis and Options**

Purchasing Services Department released Tender T12-059 on March 8, 2012 with a closing date of March 29, 2012. The notice of Tender was given to the City's four (4) established vendors of record for the supply and maintenance of computer equipment. All four (4) vendors of record confirmed the receipt of Tender notice. The following is a summary of vendor responses:

1. Duocom Canada Inc., Richmond Hill, ON – submitted a Bid consisting of 2 options:
  - Option A – IBM Solution - \$144,343.22 (plus taxes)
  - Option B – HP Solution - \$120,933.13 (plus taxes)
2. Amsdell Inc. – submitted a “No Bid” response with an explanation that they do not have “enterprise class” equipment certification, which is a requirement in Tender T12-059;

3. CDW Canada – did not pick-up Tender documents;
4. Tenet Computers – did not pick-up Tender documents.

Staff followed-up with vendors who did not pick-up Tender documents to determine the reason for it. Vendors commented that they were aware of the Tender, but did not have time to pick-up the documents and submit a Bid. None of the vendors requested an extension of the Tender deadlines.

Upon review and analysis of the Bids, staff recommend that the Bid from Duocom Canada Inc. (Option B – HP Solution) be selected for award.

### **Relationship to Vaughan Vision 2020**

This report is consistent with the priorities previously set by Council and the necessary resources have been allocated and approved.

Specifically, the recommendations of this report support the following strategic initiatives & goals:

1. Service Excellence
  - ✓ Demonstrate Excellence in Service Delivery – well managed and performing systems ensure efficient and reliable delivery of City services to residents;
2. Organizational Excellence
  - ✓ Manage Corporate Assets – maintain corporate technology assets in good operating condition to maximize their service life and value.

### **Regional Implications**

None

### **Conclusion**

Staff recommend that Tender T12-059 be awarded to Duocom Canada Inc., in the amount of \$120,933.13, plus applicable taxes.

### **Attachments**

None

### **Report prepared by:**

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Respectfully submitted,

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Chief Information Officer (CIO)