

COMMITTEE OF THE WHOLE – JUNE 19, 2012

AMENDMENT OF DELEGATION BYLAW-PARKS AND FORESTRY OPERATIONS 196-2010

Recommendation

The Commissioner of Community Services, in consultation with the Legal Services Department and Director of Parks and Forestry Operations, recommends:

1. That Delegation By-law 196-2010 be amended to delegate signing authority to the Director of Parks and Forestry Operations for Shared Use Agreements, and Access Agreements, which are administered through Parks and Forestry Operations.

Contribution to Sustainability

This report is consistent with the priorities previously set by Council in the Green Directions Vaughan, Community Sustainability Environmental Master Plan, Goal 1:

- To significantly reduce our use of natural resources and the amount of waste we generate. Fewer reports means less paper is used.

Economic Impact

There is no economic impact related to this report.

Communications Plan

Not applicable.

Purpose

The purpose of this report is to obtain Council approval for an amendment to Delegation By-law 196-2010 to allow certain administrative powers and duties to the Director of Parks and Forestry Operations which will provide enhanced customer service and achieve administrative efficiencies.

Background - Analysis and Options

The Parks and Forestry Operations Department administers various Shared Use Agreements and Access Agreements throughout the City of Vaughan each year which require execution. With the growth in Vaughan, the number of requests for these administrative Agreements has increased and delegation of authority to the Director of Parks and Forestry Operations would allow these routine matters to be dealt with on a more expeditious basis.

Parks and Forestry Operations enters into Shared Use Agreements with various school boards and government agencies regarding the shared maintenance of various playing fields throughout the City of Vaughan. In exchange for the City of Vaughan maintaining and permitting the School Board's sports fields, the City of Vaughan collects revenue from the permitted games. These are standard form agreements which are reviewed by the Legal Services Department.

Access Agreements allow for access onto municipals lands usually to cross city property to obtain access to backyards for pool installations or other landscaping. These lands include parks, open space, or walkways. The standard form Access Agreement allows residents to utilize City owned land for a specified period of time. The estimated costs to restore the lands to their original condition is held as a security deposit. If the applicant fails to satisfy their obligations under the Access Agreement, Parks and Forestry Operations will access the security deposit to make the necessary repairs to the lands.

These standard form Access Agreements require signing authority to legally bind the Corporation. The delegation of signing authority to the Director of Parks and Forestry Operations would expedite the process and maximize service delivery and staff efficiency.

Relationship to Vaughan Vision 2020/Strategic Plan

In consideration of the strategic priorities related to Vaughan Vision 2020, the project will provide

- STRATEGIC GOAL:
Service Excellence – Providing service excellence to citizens.
- STRATEGIC OBJECTIVES:
Pursue Excellence in Service Delivery and Enhance and Ensure Community Safety, Health and Wellness – To deliver high quality services and to promote health and wellness through design and program.

This report is consistent with the priorities previously set by Council and the necessary resources have been allocated and approved.

Regional Implications

N/A

Conclusion

Amendments to Delegation By-law 196-2010 to recognize updated processes, and provide signing authority to the Director of Parks and Forestry Operations for the various Agreements administered by the Department will provide enhanced customer service and achieve administrative efficiencies in the Parks and Forestry Operations Department.

Attachments

None

Report Prepared By

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Respectfully submitted,

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Commissioner of Community Services