

COMMITTEE OF THE WHOLE – JUNE 19, 2012

AWARD OF TENDER T12-154 SUPPLY AND PLANTING OF TREES

Recommendation

The Commissioner of Community Services, in consultation with the Director of the Parks & Forestry Operations Department and the Acting Director of the Purchasing Services Department recommends:

1. The Award of Tender T12-154 for the Supply and Planting of Trees throughout the City of Vaughan be awarded to Terratechnik Environmental Ltd. for two (2) years at a cost of \$504,221.59 per year (including HST), with an option to renew for two (2) additional one (1) year term(s) at the discretion of the City; and,
2. That a contingency allowance in the amount of \$67,000.00 (15%) be approved within which the Director of Parks and Forestry Operations is authorized to approve amendments to the contract; and,
3. That a by-law be enacted authorizing the Mayor and the City Clerk to sign the necessary documents.

Contribution to Sustainability

This report is consistent with the priorities previously set by Council in the Green Directions Vaughan, Community Sustainability Environmental Master Plan, Goal 2, Objective 2.2:

- To develop Vaughan as a City with maximum green space and an urban form that supports our expected population growth by providing strategies for achieving our urban forest targets which include; planning, maintenance, species and planting recommendations.

Economic Impact

Funds for the T12-154 Supply and Planting of Trees were approved in the 2012 Capital Budget in the amount of \$525,000.00.

Communications Plan

Not applicable.

Purpose

The purpose of this report is to award Tender T12-154 for the Supply and Planting of Trees within the City of Vaughan on public lands.

Background - Analysis and Options

The Parks and Forestry Operations Department administers the removal of dead trees due to disease, insects or storm damage (including the stumps) and the replanting of trees for the City of Vaughan.

The City of Vaughan has done a great job in maintaining its tree canopy. The five year tree planting strategy identified opportunities to increase the tree planting program, and therefore increase Vaughan's tree canopy. However, in the past five years, Vaughan, like other cities has experienced difficulty in maintaining its urban forest. We have had to deal with the Asian Long Horn Beetle, a tornado, budget constraints and now the presence of Emerald Ash Boer (EAB).

Trees identified for replacement in this tender reflect trees removed in the previous year (2011). The 2012 capital submission included funds to replace approximately 1400 trees. However, the budget request was reduced by \$100K. This resulted in approximately 235 trees scheduled for planting in 2012 being deferred until 2013 pending budget approval.

In addition, the department also submitted a separate 2012 capital request to replace approximately 1000 EAB infested trees. (This was not approved).

In an effort to minimize the impact to our residents as a result of the EAB, staff has prioritized the 2012 planting list to include approximately 300 EAB trees that were removed in 2011. Unfortunately, this will result in approximately 300 additional trees being deferred from the planting list and will be considered in 2013 for a total of 535 trees.

The priority for the 2012 tree plantings is based on removal dates and focus on all residential frontages with industrial and commercial properties being ranked low. As a consequence of the prioritization and budget constraints, approximately 535 trees will be deferred until additional funding becomes available.

This tender was advertised on the Ontario Public Buyers Association and the Bidingo (formerly called Electronic Tender Network - ETN) on May 2, 2012 and on the City Web Page on May 3, 2012. Tenders closed and were publicly opened on Thursday May 17, 2012 at 3:30 p.m. Five (5) bid documents were issued and five (5) bid documents were received, of which two (2) were deemed not compliant by the Purchasing Services Department.

The bid results are as follows:

<u>Contractor</u>	<u>Price (inclusive of HST)</u>
Terratechnik Environmental Ltd. Mississauga, Ontario	\$504,221.59
Cedar Springs Landscape Group Ancaster, Ontario	\$537,026.74
Lomco Landscape Contractors Newmarket, Ontario	\$1,191,895.75

The cost of Capital Project No. PO-6700-10 including a 15% contingency allowance and all applicable taxes is \$538,000.00 and is calculated as follows:

PO-6700-10 Tree Planting Program T12-154 Supply and Planting of Trees Financial Summary - Terratechnik Environmental Ltd.	
Capital Budget (Prior Years)	885,800.00
Capital Budget (2012)	525,000.00
Total Capital Budget	1,410,800.00
Less: Expenses/ Commitments to Date*	872,830.20
Current Funds Remaining	537,969.80
Costs:	
Tender Cost T12-154 (<i>Including HST</i>)	504,221.59
Less: HST	58,007.79
Tender Costs (<i>Excluding HST</i>)	446,213.80
Contingency Allowance (15%)	67,000.00
Sub-Total	513,213.80
Non Refundable Portion of HST (1.76%)	9,032.56
Sub-Total	522,246.36
Administration Fee (3%)	15,667.39
Total Costs	537,913.75
Total Costs (Rounded)	538,000.00
Balance Remaining	- 30.20

Relationship to Vaughan Vision 2020

In consideration of the strategic priorities related to Vaughan Vision 2020, the project will provide:

- **STRATEGIC GOAL:**
Service Excellence – Providing service excellence to citizens.
- **STRATEGIC OBJECTIVES:**
Pursue Excellence in Service Delivery, Enhance and Ensure Community Safety and Health and Wellness – To deliver high quality services and to promote health and wellness through design and program.

This report is consistent with the priorities previously set by Council and the necessary resources have been allocated and approved.

Regional Implications

There are no regional implications.

Conclusion

Parks and Forestry Operations staff have reviewed the bid submissions and have determined that the bid supplier Terratechnik Environmental Ltd. is deemed to meet the requirements of the contract. It is therefore recommended that Terratechnik Environmental Ltd. be awarded the contract for the supply and planting of trees for two years at a cost of \$504,221.59 per year, (including HST).

Attachments

None.

Report prepared by:

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Respectfully submitted,

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Commissioner of Community Services