

**CITY OF VAUGHAN**  
**REPORT NO. 5 OF THE**  
**BUDGET COMMITTEE**

*For consideration by the Council  
of the City of Vaughan  
on May 25, 2004*

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The Budget Committee met at 10:14 p.m., on March 31, 2004.

Present: Councillor Bernie Di Vona, Chair  
Mayor Michael Di Biase (10:44 a.m.)  
Councillor Tony Carella  
Councillor Susan Kadis  
Councillor Peter Meffe  
Councillor Sandra Yeung Racco

Also Present: Regional Councillor Linda D. Jackson (10:48 a.m.)

The following items were dealt with:

**1** **DRAFT 2004 OPERATING BUDGET**

**The Budget Committee recommends:**

- 1) That this matter be referred to the Budget Committee meeting of April 8, 2004;**
- 2) That Senior Management Team be directed to reduce the shortfall by a further \$10 million without directly affecting service levels; and**
- 3) That the report of the City Manager and the Commissioner of Finance & Corporate Services, dated March 31, 2004, be received.**

**Recommendation**

The City Manager and the Commissioner of Finance & Corporate Services in consultation with the Senior Management Team and the Director of Budgeting and Financial Planning recommend:

That the attached report reflecting the current status of the 2004 Operating Budget be received for discussion purposes.

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**2                   CROSSING GUARD REPORT- REQUEST FOR ADDITIONAL INFORMATION**

The Budget Committee recommends:

- 1)       **That staff provide a further report with recommendations relating to the provision of an appropriate level of service for Crossing Guards; and**
- 2)       **That the following report of the Commissioner of Legal & Administrative Services and the Director of Human Resources, dated March 31, 2004, be received.**

**Recommendation**

The Commissioner of Legal & Administrative Services and the Director of Human Resources, in consultation with the Commissioner of Engineering & Public Works, recommend that:

The Crossing Guard Report, requested by the Budget Committee at the meeting of February 27, 2004 be received.

**3                   PUBLIC MEETINGS BROADCASTING ON INTERNET  
FUNDING REQUEST**

The Budget Committee recommends:

- 1)       **That this matter be referred to the Budget Committee meeting of April 8, 2004; and**
- 2)       **That the verbal report of the City Manager advising Committee that this is a capital budget matter and the report will be brought forward when the capital budget is considered, be received.**

*Please refer to Item 5, Budget Committee Report No. 6, Council Meetings Broadcast on Internet Funding Request.*

**4                   REQUEST FOR ADDITIONAL FUNDS FOR PART-TIME STAFF**

The Budget Committee recommends that this matter be referred to the Budget Committee meeting of April 8, 2004, in order for staff to provide a further report regarding the feasibility of short-term disability coverage in situations of this nature.

**Recommendation**

The City Clerk recommends:

That the request for additional funds to cover a 4-6 month vacancy in the Clerk's department due to a medical leave of absence be considered in the 2004 budget process.

**5                   2004 OPERATING BUDGET – NEW COMPLEMENT REQUESTS  
(Referred from the Budget Committee Meeting of March 12, 2004)**

The Budget Committee recommends:

- 1)       **That this matter be referred to the Budget Committee meeting of April 8, 2004, to provide staff the opportunity for further review, taking into consideration the direction to reduce the**

*Note: Budget Committee meeting of April 8, 2004 was cancelled and rescheduled for April 16, 2004. Please refer to Budget Committee Report No. 6.*

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shortfall by \$10 million and Members of Council's comments regarding the complement requests of the Operational & Audit and Building & Facilities Departments; and

2) **That the memorandum from the City Manager, dated March 23, 2004, be received.**

The Budget Committee at its meeting of March 12, 2004 recommended:

- 1) That this matter be referred to the next Budget Committee meeting; and
- 2) That the New Complement Request forms be modified to include the salary/grade step level and eligibility for overtime.

Report of the City Manager dated March 12, 2004.

**Recommendation**

The City Manager in consultation with the Senior Management Team recommends;

That the attached report itemizing the new complement requests in the Draft 2004 Operating Budget be received for discussion purposes.

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**2004 OPERATING BUDGET - BUDGET INITIATIVES**

(Referred from the Budget Committee Meeting of March 12, 2004)

**The Budget Committee recommends that this matter be referred to the Budget Committee meeting of April 8, 2004.**

The Budget Committee at its meeting of March 12, 2004 recommended:

- 1) That this matter be referred to the next Budget Committee meeting;
- \* 2) That staff provide two separate lists of the 2004 Budget Initiatives; a list of initiatives to be discussed in open session and a list of initiatives that require to be discussed in closed session; and
- 3) That the deputation of Mr. Paul De Buono, Vaughan Watch, P.O. Box 5126, Vaughan, L6A 1R6, be received.

\* *Please see Attachments 1 & 2 on Page 6.2*

Report of the City Manager dated March 12, 2004.

**Recommendation**

The City Manager, in consultation with the Senior Management Team recommends:

That the budget initiatives contained within the attached document "2004 Budget Initiatives vers.12" be received and included in the multi-year operating budget plan.

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**7 SPECIAL ASSISTANT – COMMUNICATION MANAGEMENT, OFFICE OF THE MAYOR  
PRE-BUDGET APPROVAL**

(Referred from the Budget Committee Meeting of March 12, 2004)

**The Budget Committee recommends:**

- 1) That this matter be referred to the Budget Committee meeting of April 8, 2004;**
- 2) That the title for the position be changed to “Communication Coordinator for the Mayor and Members of Council”; and**
- 3) That the memorandum from the City Clerk, dated March 30, 2004, be received.**

The Budget Committee at its meeting of March 12, 2004 recommended:

- 1) That this matter be referred to the next Budget Committee meeting.

The Budget Committee at its meeting of March 5, 2004 recommended:

- 1) That this matter be referred to the next Budget Committee meeting.

The Budget Committee at its meeting of February 27, 2004 recommended:

- 1) That this matter be referred to the next Budget Committee meeting; and
- 2) That the deputation of Mr. Paul De Buono, Vaughan Watch, P.O. Box 5126, Vaughan, L6A 1R6, be received.

Report of the Commissioner of Legal and Administrative Services dated February 27, 2004

**Recommendation**

The Commissioner of Legal and Administrative Services in consultation with the City Manager and the City Clerk recommends:

That pre-budget approval be given to hire a Special Assistant – Communication Management on a contract basis;

That the salary range be determined through the job evaluation process;

That the City Clerk be directed to provide notice of an intention to adopt a part of budget and schedule a Council meeting for the purpose of approving the recommended position as required by the Municipal Act and By-law 394-2002; and

That the newly-created position be included as part of the Clerk’s Department staff complement.

**8 TAX RATIOS – MEMORANDUM FROM THE DIRECTOR OF FINANCE**

**The Budget Committee recommends:**

- 1) That the memorandum from the Director of Finance entitled, “McGuinty Government Gives Municipalities Tools To Ease Residential Property Tax Burden”, dated March 29, 2004, be received and referred to staff for a further report; and**

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- 2) That the verbal report of the Director of Finance be received.

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**CORRESPONDENCE -  
GALLANOUGH RESOURCE CENTRE**  
(Referred from the Budget Committee Meeting of March 12, 2004)

The Budget Committee recommends:

- 1) That this matter be referred to the Budget Committee meeting of April 8, 2004; and
- 2) That the written submission of Mr. Rick Meridew, Gallanough Resource Centre, dated March 30, 2004, be received.

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**REQUEST TO VAUGHAN PUBLIC LIBRARIES TO UNDERTAKE  
A BUDGET INITIATIVE EXERCISE**

The Budget Committee recommends:

- 1) That the City Manager's memorandum to Vaughan Public Libraries, dated March 30, 2004, be received; and
- 2) That the verbal report of the City Manager, be received.

The foregoing matter was brought to the attention of the Budget Committee by the City Manager.

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The meeting adjourned at 12:30 p.m.

Respectfully submitted,

Councillor Bernie Di Vona, Chair