

CITY OF VAUGHAN
REPORT NO. 4 OF THE
SPECIAL COMMITTEE OF THE WHOLE (BUDGET)

*For consideration by the Council
of the City of Vaughan
on February 14, 2005*

The Special Committee of the Whole (Budget) met at 2:19 p.m., on January 18, 2005.

Present: Councillor Peter Meffe, Chair
 Mayor Michael Di Biase
 Regional Councillor Mario F. Ferri
 Regional Councillor Joyce Frustaglio
 Regional Councillor Linda D. Jackson
 Councillor Tony Carella
 Councillor Bernie Di Vona
 Councillor Alan Shefman
 Councillor Sandra Yeung Racco (3:20 p.m.)

The following items were dealt with:

1 PLANNING APPLICATION FEES – FINANCIAL IMPACT OF BILL 124
(ITEM 1, BUDGET COMMITTEE MEETING OF JANUARY 11, 2005)

The Special Committee of the Whole (Budget) recommendation was dealt with and adopted at the Council Meeting of January 24, 2005 under Minute No. 11.

2 OPERATING BUDGET 2005 – RECREATION FEE INCREASES
(ITEM 2, BUDGET COMMITTEE MEETING OF JANUARY 11, 2005)

The Special Committee of the Whole (Budget) recommendation was dealt with and adopted at the Special Council Meeting of January 24, 2005 under Minute No. 18.

3 COUNCIL BUDGET
(ITEM 3, BUDGET COMMITTEE MEETING OF JANUARY 11, 2005)

The Special Committee of the Whole (Budget) recommends that the 2005 Draft Budgets for Corporate Council (Attachment 1) and Mayor and Councillors (Attachment 2), contained in the following report of the City Clerk, dated January 11, 2005, be approved:

Recommendation

The Budget Committee recommends:

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That this matter be deferred for discussion with Members of Council.

Report of the City Clerk, dated January 11, 2005

The City Clerk requests direction respecting the 2005 Corporate Council, Mayor and Councillors budgets.

(Please also refer to Item 3, Budget Committee, Report No. 1)

4

2004 POSITION VACANCIES

The Special Committee of the Whole (Budget) recommends:

- 1) That the following staff complement positions contained in Attachment 1 of the following report of the Director of Human Resources, dated January 18, 2005, be approved:

Operational & Compliance Auditor
Communications Operator (Fire)
Probationary Firefighter
Real Estate Appraiser/Negotiator
Manager of Development Services
Senior Engineering Assistant (2 positions – Development Engineering)
Transportation Engineer
Design Draftsperson
Traffic Transportation Analyst
Senior Engineering Assistant (Public Works)
Municipal Services Technician
Equipment Operator I (3 positions – Public Works)
Water, Wastewater & Drainage Supervisor
Serviceperson III (Water)
Serviceperson III (Wastewater) (2 positions)
Planner I (Policy Planning/Urban Design)
Planner I (Development Planning)
Senior Urban Designer
Director of Building Standards
Building/Plumbing Inspector
Manager of Facilities
A.C.& H.V. Mechanic
Assistant Foreperson
Facility Operator I (5 positions – Building & Facilities)
Manager of Parks & Forestry Operations
Park Attendant
Labourer (Parks)
General Programmes Supervisor
Youth Outreach Worker
Clerk Typist D (2 positions – Recreation and Culture)
Control Desk Attendant (Recreation and Culture)
Clerk Typist C (Recreation and Culture)
Cultural Services Coordinator

- 2) That the following staff complement positions be referred for further review to the next Budget Committee meeting, with the applicable job descriptions and an explanation of why the position is required:

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Senior Manager of Strategic Planning
Solicitor/Corporate
Supervisor, Council Secretariat
Engineering Assistant
Waste Management Co-ordinator
Labourer (Roads);

And further, that staff provide a cost benefit analysis on filling the position of Solicitor/Corporate as opposed to using external legal counsel;

- 3) That staff provide a list to the next Budget Committee meeting of all vacant contract positions;

And further, that contract positions exceeding 3 months not be filled until such time as the Budget Committee has completed its review.

Recommendation

The Director of Human Resources, in consultation with the Senior Management Team, recommends that:

The updated vacancy list including the rationale for hire for approved new positions, as at January 12, 2005, be received.

(Please also refer to Item 7, Budget Committee, Report No. 1 and Items 7, 8, 9, 10 and 15, Budget Committee, Report No. 2)

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**RESPONSE TO DEPUTATIONS
SENIORS ISSUES AND SERVICES
THE SENIORS ASSOCIATION OF VAUGHAN
THE GARNET WILLIAMS SENIORS
VILLA GIARDINO – MAPLE RESIDENTS
COMMITTEE OF THE WHOLE (WORKING SESSION), NOVEMBER 23, 2004**

The Special Committee of the Whole (Budget) recommends:

- 1) That the recommendation contained in the following report of the City Manager, dated January 18, 2005, be approved;
- 2) That the contents of this report be provided to all those who appeared on deputation at the November 23, 2004 Committee of the Whole (Working Session) and all Senior's Groups in Vaughan;
- 3) That staff's request for additional funds in the amount of \$2,500 be referred to the Budget Committee;
- 4) That the matter respecting Snow Removal be forwarded to a Committee of the Whole (Working Session) for further discussion; and
- 5) That staff be directed to communicate the Villa Giardino Seniors Group request with respect to transit and bus shelters to York Region Transit.

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Recommendation

The City Manager, in consultation with the Senior Management Team, recommends that this report BE RECEIVED.

(Please also refer to Item 6, Budget Committee, Report No. 1 and Item 5, Budget Committee, Report No. 2)

6 REVIEW OF FULL COST RECOVERY APPLIANCE COLLECTION PROGRAM

The Special Committee of the Whole (Budget) recommends approval of the recommendation contained in the following report of the Commissioner of Engineering and Public Works, dated January 18, 2005:

Recommendation

The Commissioner of Engineering and Public Works recommends that the report be received for information.

(Please also refer to Item 9, Budget Committee, Report No. 1)

**7 2005 DRAFT OPERATING BUDGET
 (ITEM 4, BUDGET COMMITTEE MEETING OF JANUARY 11, 2005)**

The Special Committee of the Whole (Budget) recommends:

- 1) (a) That funds, not to exceed \$1,500, be added to the Enforcement Services Budget for the purchase of 8 digital cameras, additional memory cards and batteries; and
- (b) That the additional report of the Commissioner of Legal and Administrative Services, entitled “Disabled Parking Violations”, dated January 18, 2005, be received;
- 2) That the additional confidential report of the Director of Human Resources, dated January 18, 2005, be referred to the next Budget Committee meeting;
- 3) (a) That the following Clauses 1 and 2 contained in the additional report of the Commissioner of Engineering and Public Works, entitled “Container Limits and User Fees for Waste Collection”, dated January 18, 2005, be approved:
 - “1. The City implement a 3 container limit for curbside waste collection, including bulky items;
 2. A fee be charged for each container or bulky item above the limit”; and
- (b) That staff report back on an implementation plan, including timing, and that the said report be provided in conjunction with the comprehensive report to be provided prior to the end of February 2005 respecting Waste Diversion Improvements, and specifically recycling in the City of Vaughan;
- 4) That staff be directed to further reduce the budget shortfall to achieve a 6.9% tax rate;
- 5) That the 2005 Draft Operating Budget, incorporating the Budget Committee recommendation of January 11, 2005 and the recommendations from today’s meeting, be forwarded to the January 24, 2005 Special Committee of the Whole (Budget) Public Meeting; and

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- 6) **That the memorandum from the City Manager, Commissioner of Finance & Corporate Services and Director of Budgeting and Financial Planning, dated January 14, 2005, be received.**

Recommendation

The Budget Committee recommends (Budget Committee recommendation of January 11, 2005):

- 1) That the 2005 Draft Operating and Capital Budgets, incorporating the following Budget Committee directives from today's meeting, be brought forward to the Special Committee of the Whole (Budget) meeting of January 18, 2005:
 - (1) That Windrow Snow Clearing be deleted from the list of Additional Senior Management Recommendations for Revenue Increases and Cost Reductions;
 - (2) That staff provide a report with respect to implementing a reporting system for all major contracts and that the said report include a spreadsheet listing all contracts, renewal dates and related tendering process timelines; and further
That 60 days be added to the timelines to provide sufficient time for contract renewals;
 - (3) That following the January 20, 2005 Library Board meeting, Vaughan Public Libraries provide comments on the overall expenditure reduction recommended by Senior Management;
 - (4) That with respect to Waste Management, staff provide a report to the Special Committee of the Whole (Budget) meeting of January 18, 2005, on options for implementing a bag limit, including a fee to be charged for bags in excess of the proposed bag limit and an implementation plan;
 - (5) That staff provide a status report to the Special Committee of the Whole (Budget) meeting of January 18, 2005 on disabled parking infractions; and further
That staff provide a report by the end of February 2005 on the matter of how disabled parking violations are dealt with in the courts;
 - (6) That staff report on options for repayment of the Hydro Vaughan Holdings Transfer/Loan;
- 2) That the confidential recommendation of the Budget Committee (Closed Session) of January 11, 2005, be approved; and
- 3) That the following report of the City Manager, the Commissioner of Finance & Corporate Services, the Senior Management Team and the Director of Budgeting and Financial Planning, dated January 11, 2005, be received.

Report of the City Manager, the Commissioner of Finance & Corporate Services, the Senior Management Team and the Director of Budgeting and Financial Planning, dated January 11, 2005

The City Manager, the Commissioner of Finance & Corporate Services, the Senior Management Team and the Director of Budgeting and Financial Planning recommends:

- 1) That the following report updating the status of the 2005 Draft Operating Budget be received; and
- 2) That staff be provided with direction relating to the continued utilization of one-time subsidies to assist in the balancing of the 2005 Draft Operating Budget; and

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- 3) That the impact of the Budget Committee's direction on the use of one-time subsidies be incorporated into the Draft Operating Budget; and
- 4) That the 2005 Draft Operating Budget, including recommended revenue increases and cost reductions contained in this report to reduce the average tax rate percentage increase be approved; and
- 5) That the 2005 Draft Operating and Capital Budgets, including any Budget Committee recommendations from today's meeting, be brought forward to the Special Committee of the Whole meeting of Tuesday, January 18, 2005.

(Please also refer to Item 4, Budget Committee, Report No. 1)

8 **2005 PROPOSED CAPITAL BUDGET**
(ITEM 1, BUDGET COMMITTEE MEETING OF DECEMBER 7, 2004)

The Special Committee of the Whole (Budget) recommends:

- 1) **That the final phase of the Enterprise GIS project be moved above the funding line and that funds, not to exceed \$305,000, be allocated for completion of the said project;**
- 2) **That the 2005 Proposed Capital Budget, incorporating the Budget Committee recommendation of December 7, 2004 and the recommendation from today's meeting, be forwarded to the January 24, 2005 Special Committee of the Whole (Budget) Public Meeting; and**
- 3) **That the memorandum from the City Manager, Commissioner of Finance & Corporate Services and the Director of Reserves and Investments, dated January 18, 2005, be received.**

Recommendation

The Budget Committee recommends (Budget Committee recommendation of December 7, 2004):

- 1) That the recommendation contained in the following report of the City Manager, the Commissioner of Finance and Corporate Services, the Senior Management Team and the Director of Reserves and Investments, dated November 23, 2004, be approved subject to the following:
 - (a) That the Heritage Conservation District Study for the Village of Maple, in the amount of \$21,000, be added above the funding line in the Heritage Reserve;
 - (b) That the Bindertwine Soccer Field Reconstruction project, in the amount of \$206,000, be moved below the funding line and that the Calvary Baptist Church Soccer – Construction project, in the amount of \$443,000, be moved above the funding line in the list of projects to be funded from Taxation; and

That surplus monies from Taxation be allocated to the said project;
- 2) That staff review the Rainbow Creek Drainage/Erosion – Study project, in the amount of \$62,000, to explore opportunities for appropriate remediation and the feasibility of transferring the ownership of the subject area to the TRCA;
- 3) That the Region of York be requested to contribute towards the Street Sign Inventory and Assessment project, in the amount of \$150,000, and that staff be directed to draft an appropriate letter to the Region; and further

That the Regional Councillors be requested to raise this matter at the Region; and

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- 4) That staff provide a breakdown of the \$515,000 allocated to the Fire Station #76 – Washrooms, Addition to Captains Office and Sleeping Quarters project.

The Budget Committee at the meeting of November 23, 2004, recommended the following:

“The Budget Committee recommends that this matter be referred to the Budget Committee meeting of December 7, 2004.”

Report of the City Manager, the Commissioner of Finance & Corporate Services, the Senior Management Team and the Director of Reserves and Investments, dated November 23, 2004:

The City Manager, the Commissioner of Finance & Corporate Services, the Senior Management Team and the Director of Reserves and Investments recommends:

- 1) That the capital projects identified above the funding line as Proposed 2005 Capital funded other than Taxation and Long-Term Debt totaling \$32,252,000 (excluding New City Hall) be approved (Attachment 2);
- 2) That the capital projects identified above the funding line as Proposed 2005 Capital funded from Long-Term Debt totaling \$12,711,000 be approved (Attachment 3);
- 3) That the capital projects identified above the funding line as Proposed 2005 Capital funded from Taxation be approved (Attachment 4); and,
- 4) That the 2005 Proposed Capital Budget be forwarded to a future Committee of the Whole at which time a date for a public meeting will be determined.

9 IMPROVING THE WAY THE OPERATING BUDGET IS COMMUNICATED

The Special Committee of the Whole (Budget) recommends approval of the recommendation contained in the following report of the Commissioner of Finance & Corporate Services, dated January 18, 2005:

Recommendation

The Commissioner of Finance recommends:

That the following report be received for information purposes.

**10 NEW BUSINESS – FIRE DEPARTMENT
FALSE ALARM CHARGES**

The Special Committee of the Whole (Budget) recommends that staff provide a status report to the Budget Committee on the matter respecting False Alarm Charges.

The foregoing matter was brought to the attention of the Committee by Mayor Di Biase.

(Please also refer to Item 3, Budget Committee, Report No. 2)

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NEW BUSINESS – SPECIAL CONSTABLES

The Special Committee of the Whole (Budget) recommends that staff provide a status report to the Budget Committee on the matter respecting Special Constables.

The foregoing matter was brought to the attention of the Committee by Mayor Di Biase.

(Please also refer to Item 13, Budget Committee, Report No. 2)

The meeting adjourned at 5:35 p.m.

Respectfully submitted,

Councillor Peter Meffe, Chair