

**USER FEE/SERVICE CHARGE REVIEW**

Council, at its meeting of November 24, 2009, adopted the following:

That the user fees and service charges outlined in Attachment 1 be approved subject to the required public notice and meeting requirements.

Report of the City Manager, dated November 3, 2009

**Recommendation**

The City Manager in consultation with the Senior Management Team and the Director of Budgeting and Financial Planning recommend:

That the user fees and service charges outlined in Attachment 1 be approved subject to the required public notice and meeting requirements.

**Contribution to Sustainability**

Sustainability seeks to meet the needs and aspirations of the present without compromising the ability to meet those of the future. Therefore, to ensure service are adequately funded it is important to sustain or improve revenue/cost relationships. Otherwise, any reduction in a user fee or service charge cost recovery ratio will have a corresponding direct change on the City's levy and/or service level funding. As part of the City's 2010 Operating Budget Guidelines, departments are required to review user fees and service charges and make adjustments to sustain or improve revenue/cost relationships.

**Economic Adjustment**

The proposed economic adjustment will be \$44,484. A general contingency has been included in the Draft 2010 Operating Budget to account for anticipated user fee and service charge amendments.

**Communications Plan**

Before the 2010 Operating Budget receives final approval, the community will be notified of an opportunity for public input on user fee/service charge adjustments to be received.

**Purpose**

The purpose of this report is to provide Budget Committee with information on proposed changes to user fees and service charges outline in By-law 396-2002 for 2010.

**Background - Analysis and Options**

Inherent in the 2010 Operating Budget guidelines and process is a continued emphasis on maximizing the cost recovered on services provided. In addition to adjusting revenues for anticipated changes in activity volume, departments were requested to:

- Explore and submit new user fee and service charge opportunities for existing non-revenue generating services.

- Increase established service charges and user fees by a similar percentage increase in department costs, excluding any volume related adjustments. At minimum departments were expected to increase user fees & service charges by the rate of inflation, unless otherwise specified. Some user fees and service charges may be subject to other regulatory requirements or subject to ongoing studies and may be exempt from this requirement.

The budget adjustment associated with the increases noted above are not included in the Draft 2010 Operating Budget, with exception for Council pre-approved fee increases (i.e. Recreation and Licensing). However, a general contingency is included in the Draft 2010 Operating Budget to account for anticipated user fee and service charge amendments. Once approved, amounts will be transferred from contingency to departmental revenue accounts.

### **User Fee/Service Charge Review Results**

The 2010 annual operating budget adjustments associated with department submitted existing user fee and service charge increases related to by-law 396-2002 are \$44,484. No new fees or charges were proposed by any of the departments. Detailed below is a summary of the proposed increases by Department.

#### **2010 User Fee/Service Charge Review Impact Summary**

<b>Schedule</b>	<b>Department</b>	<b>Changes to Fees/Charges</b>	<b>New Fees/Charges</b>	<b>TOTAL</b>
A & B	Clerk's	\$2,676	\$0	\$2,676
C	Finance	\$933	\$0	\$933
D	Economic & Technology Development	\$2,000	\$0	\$2,000
E	Fire & Rescue Services	\$5,807	\$0	\$5,807
F	Building Standards	\$7,800	\$0	\$7,800
G	Planning	\$352	\$0	\$352
I	Legal	\$13,700	\$0	\$13,700
I	Enforcement Services	\$2,350	\$0	\$2,350
J	Parks	\$156	\$0	\$156
K	Engineering Services	\$1,037	\$0	\$1,037
K	Development Engineering	\$2,192	\$0	\$2,192
L	Public Works	\$5,416	\$0	\$5,416
M	Encroachments	\$65	\$0	\$65
	<b>Total</b>	<b>\$44,484</b>	<b>\$0</b>	<b>\$44,484</b>

Enclosed in Attachment #1 are the department recommended amendments to the City's user fees and service charges for Budget Committee's review. The explanations related to user fee/service charge amendments are provided by the respective Commissioner and Department.

### **Relationship to Vaughan Vision 2020**

This report is consistent with the priorities previously set by Council.

**Regional Implications**

There are no Regional implications associated with this report

**Conclusion**

A user fee and service charge review has taken place and results are provided as Attachment #1.

**Attachments**

Attachment 1 – Proposed User Fee/Service Charge Amendments

**Report prepared by**

Ursula D'Angelo  
Manager of Operating Budget

Respectfully submitted,

Clayton D. Harris, CA  
City Manager



**DRAFT 2010 OPERATING BUDGET  
USER FEES SERVICE CHARGES**

**SCHEDULE "A" - GENERAL to (By-law No.396-2002)**

<b>INCREASE TO EXISTING USER FEES/SERVICE CHARGES</b>					
<b>DOCUMENTS &amp; INFORMATION</b>	<b>2009 FEE/CHARGE</b>	<b>2010 FEE/CHARGE</b>	<b>% incr./(decr)</b>	<b>2010 Budget Adjustment</b>	<b>DEPARTMENT COMMENTS</b>
Photocopies - under 10 pages	\$0.55	\$0.55	0.0%	\$0.00	
10-20 pages	\$7.50	\$7.50	0.0%	\$0.00	
20-50 pages	\$15.00	\$15.50	3.3%	\$27.50	
Document Certification	Refer to Schedule "B"				
Retrieval of Documents/Information from Records Centre - per file	\$21.00	\$22	2.4%	\$10.00	
Records & Information Search Paper Records - per hour	\$30.00	\$30	0.0%	\$0.00	No increase in fee as it is in line with MFIPPA fees
Electronic Search - development of computer program or other method of producing a record from a machine-readable record - per hour	\$60.00	\$60	0.0%	\$0.00	No increase in fee as it is in line with MFIPPA fees
Administrative Fee for Closed Meetings Investigation Requests	\$125.00	\$125	0.0%	\$0.00	
Inspections - fee for site plan inspection requested of and performed by individual departments, such as Engineering & Public Works or Building Standards	\$475 for the first inspection for the release of the irrevocable Letter of Credit by the Development Planning Department, and this fee will also include the first landscaping inspection for the release of the 20% landscape warranty holdback; \$350 for the first inspection for the release of the Irrevocable Letter of Credit by Engineering Department; and \$125 for each additional inspection to be performed by these respective Departments, to address deficiencies.				
<b>SCHEDULE SUBTOTAL</b>				<b>\$37.50</b>	



## DRAFT 2010 OPERATING BUDGET USER FEES SERVICE CHARGES

### SCHEDULE "B"- CLERKS to (By-law No.396-2002)

INCREASE TO EXISTING USER FEES/SERVICE CHARGES					
DOCUMENTS & INFORMATION	2009 FEE/CHARGE	2010 FEE/CHARGE	% Inc./I(decr)	2010 Budget Adjustment	COMMENTS / RATIONAL
Council Agendas - per annum	\$159.00	\$162.20	2.0%	\$0.00	no requests
Committee of the Whole Agendas - per annum	\$245.00	\$249.90	2.0%	\$0.00	no requests
Council - Minutes - Hard Copy - per annum	\$155.00	\$158.10	2.0%	\$0.00	no requests
Recording of Meetings - per CD	\$35.00	\$35.70	2.0%	\$10.50	Inc based on staff time
Agenda/Minutes Mail out Cost - per annum	\$120.00	\$122.40	2.0%	\$0.00	no requests
Public Hearing - Agendas	\$185.00	\$188.70	2.0%	\$0.00	no requests
Committee of Adjustment Agendas - per annum	\$250.00	\$255.00	2.0%	\$0.00	no requests
Minutes - Hard Copy - per annum	\$56.00	\$57.10	2.0%	\$0.00	no requests
Search Request Letters	\$37.00	\$37.70	1.9%	\$7.00	
Certificates of Official Additional Services	Refer to By-law 20-05	Refer to By-law 20-05			
Zoning By-law 1-88 or other Planning Documents	Refer to Planning Department Schd.	Refer to Planning Department Schd.			
Document Commissioning - first document	\$25.00	\$25.50	2.0%	\$82.50	Inc based on staff time
Document Commissioning - each additional	\$15.00	\$15.30	2.0%	\$4.50	Inc based on staff time
Document Certification - first document	\$0.00	0.0%	0.0%	\$0.00	service discontinued
Document Certification - each additional	\$0.00	0.0%	0.0%	\$0.00	service discontinued
Special Occasion Permits (Liquor Licence Forms)	\$35.00	\$35.70	2.0%	\$24.50	
Marriage Licences	\$125.00	\$128.00	2.4%	\$2,505.00	Price increased to offset volume decrease.
Property Standards Order Appeal	\$102.00	\$104.00	2.0%	\$4.00	administered by Enforcement Services
Animal Licences	Refer to City Animal Control By-law 53-2002, as amended	Refer to City Animal Control By-law 53-2002, as amended		\$0.00	
Business Licences	Refer to City's Licensing By-law 2006, no 315-2005 as amended	Refer to City's Licensing By-law 2006, no 315-2005 as amended		\$0.00	Fees and budget are determined through approved By-law and department based analysis
Burial Permits	\$30.00	\$30.00	0.0%	\$0.00	No increase in 2010. Most area municipalities charge \$25.00
Cemeteries	Refer to Parks Department Schedule				
Fence Height Exp Application Fee (Inspection Fee - refer to Sch "I")	\$200.00	\$204.00	2.0%	\$0.00	administered by Enforcement Services
<b>SCHEDULE SUBTOTAL</b>				<b>\$2,638.00</b>	



## DRAFT 2010 OPERATING BUDGET USER FEES SERVICE CHARGES

### SCHEDULE "C"- FINANCE to (By-law No.396-2002)

INCREASE TO <i>EXISTING</i> USER FEES/SERVICE CHARGES					
DOCUMENTS & INFORMATION	2009 FEE/CHARGE	2010 FEE/CHARGE	% incr./decr	2010 Budget Adjustment	DEPARTMENT COMMENTS
<b>PROPERTY TAX</b>					
Tax Certificates	\$70.00	\$70.00	0.0%	\$0.00	
Duplicate Tax Receipts for Income Tax	\$10.00	\$10.00	0.0%	\$0.00	
Tax Statements (Detailed)	\$30.00	\$35.00	16.7%	\$100.00	price increase
Tax Account Search	\$30.00 per hour + costs	\$30.00 per hour + costs	0.0%	\$0.00	price increase
Returned Cheques (Administration Fee)	\$35.00	\$35.00	0.0%	\$0.00	
<b>CHARGES ADDED TO THE COLLECTORS' ROLL</b>					
BANKS/MORTGAGE CO STATUS OF ACCOUNT	\$10.00	\$10.00	0.0%	\$0.00	New in 2009 Budget
BANKS/MORTGAGE CO DETAILED STATEMENT	\$35.00	\$36.00	2.9%	\$0.00	New in 2009 Budget
POST DATED CHEQUE RETRIEVAL	\$10/cheque	\$10/cheque	0.0%	\$0.00	New in 2009 Budget
NEW TAX ACCOUNT FEE	\$55.00	\$55.00	0.0%	\$0.00	New in 2009 Budget
TAX OWNERSHIP CHANGE FEE	\$25.00	\$25.00	0.0%	\$0.00	New in 2009 Budget
<b>Property Tax Sales Final</b>					
Letter prior to Registration	\$150.00	\$165.00	10.0%	\$525.00	price increase
Registration Process	AT COST	AT COST			
Extension Agreements	\$300.00	\$400.00	33.3%	\$300.00	price increase
Sales/Vesting Process	AT COST	AT COST			
<b>Assessment</b>					
Assessment Roll - Hard Copy - per page	\$2.50	\$2.60	4.0%	\$8.00	
<b>OTHER</b>					
Developments Charges Written Response for Development Charge Balance Verification + GST	\$35.00	\$36.00	2.9%	\$0.00	
Development Charge Research for Land + GST	\$35.00	\$36.00	2.9%	\$0.00	
Purchasing Bid Documents	\$10.00 to \$750.00 per set	\$10.00 to \$750.00 per set	0.0%	\$0.00	
Water & Wastewater Water Rates (Refer to Sch. L)	Refer to the City's Water Rate By-law				
Wastewater Rates (Refer to Sch.L)	Refer to the City's Wastewater Rate By-law				
Turn off/Turn on Service Call Charges (Refer to Sch. L)	Refer to the City's Water & Wastewater Rate By-laws				
<b>SCHEDULE SUBTOTAL</b>				<b>\$933.00</b>	



DRAFT 2010 OPERATING BUDGET  
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SCHEDULE "D"- ECONOMIC DEVELOPMENT  
to (By-law No.396-2002)

INCREASE TO EXISTING USER FEES/SERVICE CHARGES					
DOCUMENTS & INFORMATION	2009 FEE/CHARGE	2010 FEE/CHARGE	% incr./(decr)	2010 Budget Adjustment	DEPARTMENT COMMENTS
Vaughan Business Directory - disk & hardcopy	at cost	Ranges from \$50-125	0.0%	\$2,000.00	Price range in line with other municipalities
Vaughan Business Enterprise Centre - Seminars (part day)	fee varies from \$75.00 - \$100.00	fee varies from \$75.00 - \$100.00	0.0%		
Vaughan Business Enterprise Centre - Seminars or Conferences ( full day)	fee varies from \$25.00 - \$350.00	fee varies from \$25.00 - \$350.00	0.0%		
SCHEDULE SUBTOTAL				\$2,000.00	



**DRAFT 2010 OPERATING BUDGET  
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**SCHEDULE "E"- FIRE & RESCUE to (By-law No.396-2002)**

<b>INCREASE TO <i>EXISTING</i> USER FEES/SERVICE CHARGES</b>					
<b>DOCUMENTS &amp; INFORMATION</b>	<b>2009 FEE/CHARGE</b>	<b>2010 FEE/CHARGE</b>	<b>% incr./decr</b>	<b>2010 Budget Adjustment</b>	<b>DEPARTMENT COMMENTS</b>
Standard Fire or Investigation Report	\$99.00	\$101.00	2.0%	\$318.00	
File Search and Information Letter	\$99.00	\$101.00	2.0%	\$318.00	
Inspection of premises or building (up to 2,000 m <sup>2</sup> )	\$175.00	\$179.00	2.3%	\$28.00	
Inspection of premises or building (over 2,000 m <sup>2</sup> or other extraordinary inspection services) + SUPPLEMENTARY STAFF COSTS)	\$175.00	\$179.00	2.3%	\$0.00	
Re-inspection of premises or building	\$99.00	\$101.00	2.0%	\$0.00	
Inspection for a Liquor Sales License	\$175.00	\$179.00	2.3%	\$20.00	
Inspection for/of Day Care Centre or Day Nursery	\$116.25	\$119.00	2.4%	\$8.25	
Inspection of Private Home - Day Care or Not-for-Profit Day Care Centre of Day Nursery	\$58.14	\$59.00	1.5%	\$6.88	
Initial dispatch to a motor vehicle incident of up to three Vaughan Fire & Rescue Serv. Apparatus (PER INITIAL HOUR OR PART THEREOF)	\$814.00	\$830.00	2.0%	\$1,952.00	Discretionary billings & uncollected billings
Dispatch of individual fire fighting apparatus (PER INITIAL HOUR OR PART THEREOF)	\$407.00	\$415.00	2.0%	\$1,056.00	Discretionary billings & uncollected billings
Dispatch of individual hazardous material response unit, water tanker or technical rescue support unit - (PER INITIAL HOUR OR PART THEREOF)	\$204.00	\$208.00	2.0%	\$688.00	Discretionary billings & uncollected billings
Dispatch of individual rehab, mechanical, command or investigation support units - (PER INITIAL HOUR OR PART THEREOF)	\$116.00	\$118.00	1.7%	\$920.00	Discretionary billings & uncollected billings
Material or supplies consumed, or equipment/apparatus damages sustained or other expenses incurred at an incident	\$ at cost	\$ at cost		\$0.00	
Permit for a small fire on a private residential site (fire not to exceed 1m in any dimension)	\$29.60	\$30.00	1.4%	\$26.40	
Permit for a fire exceeding 1m in any dimension	\$768.00	\$783.00	2.0%	\$0.00	





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**SCHEDULE "E"- FIRE & RESCUE to (By-law No.396-2002)**

<b>INCREASE TO EXISTING USER FEES/SERVICE CHARGES</b>					
<b>DOCUMENTS &amp; INFORMATION</b>	<b>2009 FEE/CHARGE</b>	<b>2010 FEE/CHARGE</b>	<b>% incr./decr</b>	<b>2010 Budget Adjustment</b>	<b>DEPARTMENT COMMENTS</b>
Fire Safety training workshops and seminars	\$ at cost	\$ at cost		\$0.00	
Recruit Firefighter Application and Testing Fee	\$87.00	\$89.00	2.3%	\$0.00	
VFRS Mechanical Division normal hourly shop rate for fire apparatus & equipment testing, repair, and maintenance services to other agencies	\$76.00	\$78.00	2.6%	\$0.00	
VFRS Mechanical Division flat rate for various testing, maintenance and warranty services to other agencies	\$ at cost	\$ at cost		\$0.00	
VFRS Mechanical Division fee for extraordinary repair and maintenance services to other agencies	\$ at cost (+ supplementary staff costs)	\$ at cost (+ supplementary staff costs)		\$0.00	
Definition of Supplementary Staff Costs. Includes current staff hourly rate of pay & applicable overtime premium, where necessary, plus benefits				\$0.00	
Miscellaneous Expenses, where not included in any of above costs and where not exempt	\$ at cost (additional)	\$ at cost (additional)		\$0.00	
Dispatch of VFRS fire apparatus to third or subsequent nuisance false alarm within the calendar year - (PER FALSE ALARM)	\$407.00	\$415.00	2.0%	\$416.00	
Consumer Fireworks Displays held on days other than Victoria Day and Canada Day	\$159.10	\$162.00	1.8%	\$8.70	
Display Fireworks held at anytime	\$159.10	\$162.00	1.8%	\$20.30	
Pyrotechnics Special Effect Events held at any time	\$159.10	\$162.00	1.8%	\$20.30	
<b>SCHEDULE SUBTOTAL</b>				<b>\$5,806.83</b>	



**DRAFT 2010 OPERATING BUDGET  
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**SCHEDULE "F" - BUILDING STANDARDS to (By-law No.396-2002)**

<b>INCREASE TO EXISTING USER FEES/SERVICE CHARGES</b>					
<b>DOCUMENTS &amp; INFORMATION</b>	<b>2009 FEE/CHARGE</b>	<b>2010 FEE/CHARGE</b>	<b>% incr./(decr)</b>	<b>2010 Budget Adjustment</b>	<b>DEPARTMENT COMMENTS</b>
Pool Permits	\$300.00	\$300.00	0.0%	\$0.00	Proposing Increase for 2009
Building Compliance Letter	\$125.00	\$125.00	0.0%	\$0.00	
Supplementary Building Compliance Letter	\$50.00	\$50.00	0.0%	\$0.00	
Monthly Building Statistics Report (per annum)	\$200.00	\$200.00	0.0%	\$0.00	
Sign Variance Application Fees	\$350.00	\$500.00	42.9%	\$1,800.00	
Misc. Photo Copying Charges	\$.50 /Page (small) \$5.00/ page (large)	\$.50 /Page (small) \$5.00/ page (large)		\$0.00	Split out - Dept Misc Revenue Account
Buildings Drawings Handling fee	\$21.75	\$21.75	0.0%	\$0.00	Frozen - FOI Act Fee
Buildings Drawings Paper	\$5.00	\$5.00	0.0%	\$0.00	Frozen - FOI Act Fee
Written zoning response (per letter)	\$100.00	\$100.00	0.0%	\$0.00	Increased in 2007
Written response for Provincial/Regional licenses (per letter)	\$100.00	\$100.00	0.0%	\$0.00	Increased in 2007
Research and provision of property information (per property)	\$50.00	\$50.00	0.0%	\$0.00	Frozen - FOI Act Fee
Inspection Fee Consents - for each lot to be created	\$250.00	\$250.00	0.0%	\$0.00	Increased in 2008
Inspection Fee Consents - for each remainder lot	\$250.00	\$250.00	0.0%	\$0.00	Increased in 2008
Inspection Fee - Minor Variance (per application)	\$250.00	\$250.00	0.0%	\$0.00	Increased in 2008
Title Restriction Fee (Release)	\$75.00	\$80.00	6.7%	\$6,000.00	Fees are proposed to be raised with the 2010 Budget
Building Permits & Plumbing Permits (regulated by the Ontario Building Code Act)	Refer to City's Building Standards By-law No. 232-2005 as amended	Refer to City's Building Standards By-law No. 232-2005 as amended			Ontario Building Code Fees (Fees are Regulated by the Ontario Building Code Act.)
Research and Reporting of Building Permit Data	\$75.00/hour	\$75.00/hour		\$0.00	New Fee 2009. Subject to FOI Regulation and compliance
Pre-Permit Review Service - Per Model Home	\$1,500.00	\$1,500.00	0.0%	\$0.00	
Signs & Advertising Devices on Private Property All signs, except portable signs and poster signs (per application)	\$150.00 (plus \$20.00 per sq. m. or part thereof of the sign area of each sign face)	\$150.00 (plus \$20.00 per sq. m. or part thereof of the sign area of each sign face)	Approx. 4% ±	\$0.00	Fees are proposed to be raised with the 2010 Budget  (Cost per sqm. only)
Portable Signs - Mobile (per sign for up to 21 day posting)	\$100.00	\$100.00			Sign Fees has been amended with enactment of By-law 154-2009 (30 days changed to 21 Days + 15 Day permit has been deleted)
Portable Signs - A-Frame (per sign for up to 6 months posting)	\$150.00	\$150.00			Increased in 2007



**DRAFT 2010 OPERATING BUDGET  
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**SCHEDULE "F" - BUILDING STANDARDS to (By-law No.396-2002)**

<b>INCREASE TO EXISTING USER FEES/SERVICE CHARGES</b>					
<b>DOCUMENTS &amp; INFORMATION</b>	<b>2009 FEE/CHARGE</b>	<b>2010 FEE/CHARGE</b>	<b>% incr./(decr)</b>	<b>2010 Budget Adjustment</b>	<b>DEPARTMENT COMMENTS</b>
Poster Panels	\$150.00 (plus \$40.00 per sq. m. or part thereof of the sign area of each sign face)	\$150.00 (plus \$40.00 per sq. m. or part thereof of the sign area of each sign face)			Increased in 2007
Renewal of Permit	\$150.00	\$150.00			Increased in 2007
<b>SCHEDULE SUBTOTAL</b>				<b>\$7,800.00</b>	



## DRAFT 2010 OPERATING BUDGET USER FEES SERVICE CHARGES

SCHEDULE "G"- PLANNING DEPT to (By-law No.396-2002)

INCREASE TO EXISTING USER FEES/SERVICE CHARGES					
DOCUMENTS & INFORMATION	2009 FEE/CHARGE	2010 FEE/CHARGE	% Incr./decr)	2010 Budget Adjustment	DEPARTMENT COMMENTS
City of Vaughan Maps - Proposed Subdivisions (map & index)	\$15.50	\$16.00	3.2%	\$28.00	price increase
Registered Plans of Subdivision (M-Plan)	\$10.10	\$10.30	2.0%	\$4.00	price increase
Vaughan Street Map (& index)	\$15.50	\$16.00	3.2%	\$12.50	price increase
Community Street Maps	\$10.10	\$10.30	2.0%	\$1.20	price increase
All other Large-scale Maps	\$10.10	\$10.30	2.0%	\$0.80	price increase
Base Maps - Property Map (large)	\$15.50	\$16.00	3.2%	\$8.00	price increase
Property Map (small)	\$5.10	\$5.20	2.0%	\$1.00	price increase
Topographic Maps	\$26.00	\$27.00	3.8%	\$2.00	price increase
Zoning By-law 1-88 - Part I (Text only)	\$20.50	\$21.00	2.4%	\$48.00	price increase
By-Law 1-88 Part I (Key Maps only)	\$31.00	\$32.00	3.2%	\$14.00	price increase
Zoning By-law 1-88 - Part 2 - Schedules	\$50.00	\$51.00	2.0%	\$38.00	price increase
By-law 1-88 CD Version (Includes Part 1 & 2)	\$102.00	\$104.00	2.0%	\$44.00	price increase
Individual Zoning Key Maps	\$10.10	\$10.30	2.0%	\$13.60	price increase
Official Plans/Land Use Maps - General Land Use Map	\$10.10	\$10.30	2.0%	\$0.40	price increase
Amendments to Vaughan Office Plan Map	\$15.10	\$15.50	2.6%	\$0.80	price increase
Block Maps	\$15.10	\$15.50	2.6%	\$23.20	price increase
All other Large-scale Maps	\$15.10	\$15.50	2.6%	\$0.80	price increase
Official Plan, Secondary & Community Plans - Kleinburg-Nashville (OPA 601)	\$25.50	\$26.00	2.0%	\$5.00	price increase
(OPA210)	\$25.50	\$26.00	2.0%	\$7.00	price increase
Woodbridge (OPA 240)	\$25.50	\$26.00	2.0%	\$3.00	price increase
Maple (OPA 350)	\$25.50	\$26.00	2.0%	\$4.00	price increase
Employment Area (OPA 450)	\$36.00	\$37.00	2.8%	\$16.00	price increase
Corporate Centre (OPA 500)	\$25.50	\$26.00	2.0%	\$3.00	price increase
City of Vaughan Official Plan (OPA 600)	\$56.00	\$57.00	1.8%	\$18.00	price increase
Address	\$102.00	\$104.00	2.0%	\$56.00	price increase
Planning Applications under the Planning Act					
<b>SCHEDULE SUBTOTAL</b>				<b>\$362.30</b>	



## DRAFT 2010 OPERATING BUDGET USER FEES SERVICE CHARGES

### SCHEDULE "I"- LEGAL to (By-law No.396-2002)

INCREASE TO EXISTING USER FEES/SERVICE CHARGES					
DOCUMENTS & INFORMATION	2009 FEE/CHARGE	2010 FEE/CHARGE	% Incr./decr)	2010 Budget Adjustment	DEPARTMENT COMMENTS
<b>Conveyancing</b>					
Preparation and steps involved in registration of: Subdivision Agreement, Site Plan Agreement and other miscellaneous Agreements (includes Ministry fees)	\$310.00	\$325.00	4.8%	\$600.00	
- Road Dedication By-law (includes Ministry fees)	\$250.00	\$300.00	20.0%	\$1,000.00	
- Part Lot Control By-law (includes Ministry fees which depend on number of property identification numbers involved for registration)	\$200.00-300.00	\$300.00+		\$3,000.00	
Villa Giardino Consents	\$50.00	\$50.00	0.0%	\$750.00	
Inhibiting Order (includes Ministry fees)	\$500.00	\$500.00	0.0%	\$0.00	
Deletion of Inhibiting Order (includes Ministry fee)	\$250.00	\$250.00	0.0%	\$3,750.00	
Attendance upon execution of documents	\$300.00	\$300.00	0.0%	\$0.00	
Registration of other miscellaneous agreements not mentioned above (includes Ministry fees)	\$260.00	\$300.00	15.4%	\$2,000.00	
Registration of other miscellaneous documents not mentioned above requiring registration	Costs to be determined at time of registration + Ministry fees	Costs to be determined at time of registration + Ministry fees			
Legal Services Preparation and/or review and attendance upon execution of Miscellaneous Agreements including: Development Charge Deferrals, Agreements contemplated by Development Charges Act, Encroachment Agreements, Sewer Agreements, Agreements to fulfil conditions of approval of Committee of the Adjustment/OMB decisions, Licenses Agreements and any other Agreements the City is required to enter.	\$1,000.00	\$1,020.00	2.0%	\$0.00	
Real Estate -Application Fee for purchase of City Land	\$550.00	\$550.00 - \$1,500.00		\$0.00	
General Inquiry Fee	\$50.00	\$51.00	2.0%	\$500.00	



**DRAFT 2010 OPERATING BUDGET  
USER FEES SERVICE CHARGES**

**SCHEDULE "1"- LEGAL to (By-law No.396-2002)**

<b>INCREASE TO EXISTING USER FEES/SERVICE CHARGES</b>					
<b>DOCUMENTS &amp; INFORMATION</b>	<b>2009 FEE/CHARGE</b>	<b>2010 FEE/CHARGE</b>	<b>% incr./decr</b>	<b>2010 Budget Adjustment</b>	<b>DEPARTMENT COMMENTS</b>
Appraisal Fee (when performed by the Senior Manger of Real Estate)	\$250.00-\$500.00	\$250.00-\$500.00		\$2,100.00	Range - 2 x \$300; 3 x \$500
<b>SCHEDULE SUBTOTAL</b>				<b>\$13,700.00</b>	



**DRAFT 2010 OPERATING BUDGET  
USER FEES SERVICE CHARGES**

**SCHEDULE "I" - LEGAL (ENFORCEMENT) to (By-law No.396-2002)**

<b>INCREASE TO EXISTING USER FEES/SERVICE CHARGES</b>					
<b>DOCUMENTS &amp; INFORMATION</b>	<b>2009 FEE/CHARGE</b>	<b>2010 FEE/CHARGE</b>	<b>% Incr./(decr)</b>	<b>2010 Budget Adjustment</b>	<b>DEPARTMENT COMMENTS</b>
Enforcement Services - Sign Permit Inspection	\$101.75	\$105.00	3.2%	\$0.00	
Pool Fence Inspection (after the first inspection)	\$200.00	\$205.00	2.5%	\$100.00	
Fence Height Exemption Inspection	\$200.00	\$205.00	2.5%	\$125.00	
Private municipal law enforcement officer training - PER HOUR	\$175.00	\$175.00	0.0%		
Mobile Sign Retrieval Fee	\$300.00	\$305.00	1.7%	\$250.00	
Other Signs Retrieval Fee	up to \$100.00	up to \$100.00		\$0.00	
Parking Enforcement performed by private companies	\$1,200 per year per company engaged in parking enforcement	\$1,200 per year per company engaged in parking enforcement			
Parking Enforcement on private property - PER HOUR	\$65.00	\$70.00	7.7%	\$0.00	
Noise Exemption Application Fee	\$125.00	\$130.00	4.0%	\$450.00	
Noise Monitoring - PER HOUR	\$80.00	\$85.00	6.3%	\$1,425.00	
Each late payment of an administrative penalty	\$50.00	\$50.00	0.0%		
Each failure to attend a meeting before a Screening Officer or a hearing before a Hearings Officer	\$100.00	\$100.00	0.0%		
<b>SCHEDULE SUBTOTAL</b>				<b>\$2,350.00</b>	



**DRAFT 2010 OPERATING BUDGET  
USER FEES SERVICE CHARGES**

SCHEDULE "J" - PARKS to (By-law No.396-2002)

INCREASE TO <i>EXISTING</i> USER FEES/SERVICE CHARGES					
DOCUMENTS & INFORMATION	2009 FEE/CHARGE	2010 FEE/CHARGE	% incr./(decr)	2010 Budget Adjustment	DEPARTMENT COMMENTS
Private Property Tree Protection Permit Application Fee	\$100.00	\$102.00	2.0%	\$156.00	
SCHEDULE SUBTOTAL				\$156.00	





**DRAFT 2010 OPERATING BUDGET  
USER FEES SERVICE CHARGES**

**SCHEDULE "J" PARKS DEVELOPMENT to (By-law No.396-2002)**

<b>INCREASE TO EXISTING USER FEES/SERVICE CHARGES</b>					
<b>DOCUMENTS &amp; INFORMATION</b>	<b>2009 FEE/CHARGE</b>	<b>2010 FEE/CHARGE</b>	<b>% Incr./(decr)</b>	<b>2010 Budget Adjustment</b>	<b>DEPARTMENT COMMENTS</b>
<b>PARKS MAPS - Parks, Open Spaces, Woodlots, Storm Ponds</b>					Note: Parks Development produces one map only titled: "City of Vaughan: Parks, Open Spaces, Woodlots, Stormponds, & Facilities Map". This map is for internal use only and is provided free of charge.
Facilities Map	\$30.00	\$31.00	3.3%	\$0.00	(see note above)
Large Parks Map or other Maps	\$25.00	\$26.00	4.0%	\$0.00	(see note above)
<b>SCHEDULE SUBTOTAL</b>				<b>\$0.00</b>	



**DRAFT 2010 OPERATING BUDGET  
USER FEES SERVICE CHARGES**

**SCHEDULE "K" ENGINEERING to (By-law No.396-2002)**

<b>INCREASE TO EXISTING USER FEES/SERVICE CHARGES</b>					
<b>DOCUMENTS &amp; INFORMATION</b>	<b>2009 FEE/CHARGE</b>	<b>2010 FEE/CHARGE</b>	<b>% Incr./decr</b>	<b>2010 Budget Adjustment</b>	<b>DEPARTMENT COMMENTS</b>
<b>Engineering /Servicing</b>					
Traffic study	\$31.00	\$32.00	3.2%	\$5.00	
Road Occupancy Permit (From Bell Annual agreement)	\$14,000.00	\$14,000.00	0.0%	\$0.00	
Road Occupancy Permit (From Rogers Annual agreement)	\$42,500.00	\$42,500.00	0.0%	\$0.00	
Road Occupancy Permit	\$102.00	\$104.00	2.0%	\$22.00	
Municipal Consent (From Bell)	\$1,590.00	\$1,682.00	2.0%	\$460.00	
Municipal Consent (From Rogers Cable)	\$12,750.00	\$13,005.00	2.0%	\$510.00	
Municipal Consent	\$413.00	\$421.00	1.9%	\$40.00	
<b>SCHEDULE SUBTOTAL</b>				<b>\$1,037.00</b>	



**DRAFT 2010 OPERATING BUDGET  
USER FEES SERVICE CHARGES**

**SCHEDULE "K" DEVELOPMENT ENGINEERING to (By-law No.396-2002)**

<b>INCREASE TO EXISTING USER FEES/SERVICE CHARGES</b>					
<b>DOCUMENTS &amp; INFORMATION</b>	<b>2009 FEE/CHARGE</b>	<b>2010 FEE/CHARGE</b>	<b>% incr./(decr)</b>	<b>2010 Budget Adjustment</b>	<b>DEPARTMENT COMMENTS</b>
Develop. & Transport. Engineering					
Release from Subdivision or Development Agreement	\$115.00	\$117.00	1.7%	\$0.00	
Fees or charges under Subdivision, Development and/or Servicing Agreement	Refer to Individual Agreement	Refer to Individual Agreement			
Rainbow Creek Master Drainage	\$62.00	\$63.00	1.6%	\$0.00	
Engineering Site Plan Criteria Guide	\$31.00	\$32.00	3.2%	\$2.00	
Design Criteria & Standard Drawings	\$114.25	\$117.00	2.4%	\$126.50	
Infill Lot Grading Approval	\$200.00	\$204.00	2.0%	\$200.00	
Lot Grading new plans & subdivisions	\$51.00	\$52.00	2.0%	\$1,600.00	
Studies 5.00 to 30.00	6.00 - 52.00	6.00 - 52.00		\$0.00	
Requests by developers to phase assumption of services other than as provided in original Subdivision or Servicing Agreement	\$2,601.00	\$2,653.00	2.0%	\$0.00	
Subsequent additional watermain testing is requested or required on the same section of watermain contemplated under a new Subdivision, Development and Servicing Agreements	\$ at cost + engineering & administrative fee	\$ at cost + engineering & administrative fee			
General Information Map	\$33.00	\$34.00	3.0%	\$2.00	
City Watermain Map	\$33.00	\$34.00	3.0%	\$0.00	
Benchmark Books	\$57.00	\$58.00	1.8%	\$0.00	
City Storm & Sanitary Trunk Sewer Map	\$33.00	\$34.00	3.0%	\$0.00	
Engineering Plan & Profile Prints	\$27.00	\$28.00	3.7%	\$250.00	
Photocopy of Municipal Service Connection	\$11.00	\$11.20	1.8%	\$1.00	
Horizontal Control Book	\$55.00	\$56.00	1.8%	\$0.00	
Additional Services - Services below subject to prior approval of Utility Coordinator complement position					
Preparation and completion of Road Occupancy Agreement, including execution	\$1,020.00	\$1,040.00	2.0%	\$0.00	
<b>SCHEDULE SUBTOTAL</b>				<b>\$2,191.50</b>	



**DRAFT 2010 OPERATING BUDGET  
USER FEES SERVICE CHARGES**

**SCHEDULE "L" PUBLIC WORKS to (By-law No.396-2002)**

INCREASE TO EXISTING USER FEES/SERVICE CHARGES					
DOCUMENTS & INFORMATION	2009 FEE/CHARGE	2010 FEE/CHARGE	% incr./decr	2010 Budget Adjustment	DEPARTMENT COMMENTS
Waste * see comments at bottom of page on waste related revenue					
Blue Box (EACH)	\$6.00	\$6.10	1.7%	\$230.00	price increase
Green Bin (EACH)	\$20.00	\$20.40	2.0%	\$493.60	price increase
In-House Organic Container (EACH)	\$6.00	\$6.10	1.7%	\$37.00	price increase
Garbage Tags (EACH SHEET OF 10 TAGES)	\$10.00	\$10.20	2.0%	\$2,354.80	price increase
Backyard Composters	cost minus \$10	\$17.00		\$900.00	price increase - variable costs
Appliance Collection (EACH APPLIANCE)	\$26.00	\$27.00	3.8%	\$1,400.00	price increase
Culverts					
Materials or goods	\$ at cost (varies w/lt size)	\$ at cost (varies with size)			
Installation Services (application, review of drawings, etc)	\$ at cost (varies with size)	\$ at cost (varies with size)			
Curb Cut Permit	\$128-\$206.	\$128-\$206.	0.0%	\$0.00	
Service Connections	\$ at cost + 15%	\$ at cost + 15%	0.0%	\$0.00	
Rural Street Number Sign (cost =\$20.00 as at Dec 2002)	\$ at cost	\$ at cost	0.0%		
Signs on Public Property					
All signs on Public Property, except Religious, Charitable or Community Signs	\$51.00	\$52.00	2.0%	\$1.00	price increase
Religious, Charitable, or Community Signs	none	none			
Builders' Portable Signs - A-Fram (per sign for up to 6 months posting)	\$204.00	\$208.00	2.0%	\$0.00	price increase
Renewal of Permit	\$51.00	\$52.00	2.0%	\$0.00	price increase
Refunds - non-refundable permit fees, except where permit issued in error					
<b>SCHEDULE SUBTOTAL</b>				<b>\$5,416.40</b>	



**DRAFT 2010 OPERATING BUDGET  
USER FEES SERVICE CHARGES**

**SCHEDULE "L" PUBLIC WORKS to (By-law No.396-2002)**

INCREASE TO EXISTING USER FEES/SERVICE CHARGES					
DOCUMENTS & INFORMATION	2009 FEE/CHARGE	2010 FEE/CHARGE	% incr./(decr)	2010 Budget Adjustment	DEPARTMENT COMMENTS
Water and Wastewater - Water Rates	Refer to City's Water Rate By-law	Refer to City's Water Rate By-law			
Wasterwater Rates	Refer to City's Wastewater Rate By-law	Refer to City's Wastewater Rate By-law			
Water Turn-off/Turn-on Service Call Charges	Refer to City's Water & Wastewater Rate By-law	Refer to City's Water & Wastewater Rate By-law			
Water Meters (application for meters and temporary water fee)	\$ at cost (varies with number of meter to be installed, size of meters, administration costs and contract installation costs)	\$ at cost (varies with number of meter to be installed, size of meters, administration costs and contract installation costs)			
Hydrant Meter Rentals (includes application, administration fee, demonstration to user, water consumption, plus any repairs)	\$ at cost (varies with rental period, time administration costs, consumption, etc)	\$ at cost (varies with rental period, time administration costs, consumption, etc)			
Sewer Camera Service (Identify blockages in sanitary/storm lateral lines on private property)	\$76.20 per hour (minimum 3 hours)	\$78.00 per hour (minimum 3 hours)	2.4%		price increase
<i>Sewer Back-up Investigation Service for response to emergency request from private owner related to back-up) :</i>					
-if blockage on City property	\$ no charge	\$ no charge			
-if blockage on private property, flat rate fee per hour	\$78.00 per hour (minimum 3 hours)	\$78.00 per hour (minimum 3 hours)			



**DRAFT 2010 OPERATING BUDGET  
USER FEES SERVICE CHARGES**

**SCHEDULE "L" PUBLIC WORKS to (By-law No.396-2002)**

INCREASE TO EXISTING USER FEES/SERVICE CHARGES					
DOCUMENTS & INFORMATION	2009 FEE/CHARGE	2010 FEE/CHARGE	% Incr./decr	2010 Budget Adjustment	DEPARTMENT COMMENTS
Waste * see comments at bottom of page on waste related revenue					
Blue Box (EACH)	\$6.00	\$6.10	1.7%	\$230.00	price increase
Green Bin (EACH)	\$20.00	\$20.40	2.0%	\$493.60	price increase
In-House Organic Container (EACH)	\$6.00	\$6.10	1.7%	\$37.00	price increase
Garbage Tags (EACH SHEET OF 10 TAGES)	\$10.00	\$10.20	2.0%	\$2,354.80	price increase
Backyard Composters	cost minus \$10	\$17.00	70.0%	\$900.00	price increase
Appliance Collection (EACH APPLIANCE)	\$26.00	\$27.00	3.8%	\$1,400.00	price increase
Culverts					
Materials or goods	\$ at cost (varies with size)	\$ at cost (varies with size)			
Installation Services (application, review of drawings, etc)	\$ at cost (varies with size)	\$ at cost (varies with size)			
Curb Cut Permit	\$128-\$206	\$128-\$206	0.0%	\$0.00	
Service Connections	\$ at cost + 15%	\$ at cost + 15%	0.0%	\$0.00	
Rural Street Number Sign (cost=\$20.00 as at Dec. 2002)	\$ at cost	\$ at cost	0.0%		
Signs on Public Property					
All signs on Public Property, except Religious, Charitable or Community Signs	\$51.00	\$52.00	2.0%	\$1.00	price increase
Religious, Charitable, or Community Signs	none	none			
Builders' Portable Signs - A-Fram (per sign for up to 6 months posting)	\$204.00	\$208.00	2.0%	\$0.00	price increase
Renewal of Permit	\$51.00	\$52.00	2.0%	\$0.00	price increase
Refunds - non-refundable permit fees, except where permit issued in error					
<b>SCHEDULE SUBTOTAL</b>				<b>\$5,416.40</b>	



**DRAFT 2010 OPERATING BUDGET  
USER FEES SERVICE CHARGES**

**SCHEDULE "M" - ENCROACHMENTS to (By-law No.396-2002)**

<b>INCREASE TO EXISTING USER FEES/SERVICE CHARGES</b>					
<b>DOCUMENTS &amp; INFORMATION</b>	<b>2009 FEE/CHARGE</b>	<b>2010 FEE/CHARGE</b>	<b>% Incr./decr</b>	<b>2010 Budget Adjustment</b>	<b>DEPARTMENT COMMENTS</b>
Original Preliminary Inspection	\$0.00	\$0.00	0.0%	\$0.00	
Serving Non-Compliance Notice	\$0.00	\$0.00	0.0%	\$0.00	
Follow Up Completion Inspection	\$0.00	\$0.00	0.0%	\$0.00	
Encroachment Application Fee/Encroachment Permit - plus G.S.T. & other costs (survey, insurance, registration, etc)	\$200.00	\$204.00	2.0%	\$40.00	100% price increase in 2009
Encroachment Agreement					
For Remedial rectification pertaining to the requirements of the Encroachment By-law, the following rate(s) shall apply:					
* Where City forces are used	\$0.00	\$0.00	0.0%	\$0.00	
* Where the City retains independent contractors	\$0.00	\$0.00	0.0%	\$0.00	
* Departmental Inspection Fee - per visit per Department	\$250.00	\$255.00	2.0%	\$25.00	25% price increase in 2009
<b>SCHEDULE SUBTOTAL</b>				<b>\$65.00</b>	