

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF JUNE 27, 2005

Item 1, Report No. 5, of the Budget Committee, which was adopted without amendment by the Council of the City of Vaughan on June 27, 2005.

1

**“LAZY DAYS OF SUMMER”
RECREATIONAL SWIM DISCOUNTS**
(Referred from the Council meeting of May 24, 2005)

The Budget Committee recommends:

- 1) **That the following report of Regional Councillor Jackson, dated May 24, 2005, be received;**
- 2) **That staff review and implement free recreational swim passes for the Fall/Winter season, to be inserted in the Recreation and Culture Brochure; and**
- 3) **That the written submission of the Commissioner of Community Services, dated June 8, 2005, be received.**

Council, at its meeting of May 24, 2005, adopted the following:

That this matter be referred to the next Budget Committee meeting.

Recommendation of the Committee of the Whole meeting of May 24, 2005:

That this matter be referred to the Council meeting of May 24, 2005.

Report of Regional Councillor Jackson dated May 24, 2005

Recommendation

Local and Regional Councillor Linda D. Jackson recommends:

THAT City of Vaughan Council approve a 50 percent discount on recreational swimming rates, during regularly scheduled recreational swim hours, effective June 21, 2005 until September 21, 2005 inclusive,

THAT Recreation and Culture staff report back in the Fall of 2005 to apprise Mayor and Members of Council of the financial impact of this program compared to previous years.

Economic Impact

It is unknown what the revenue or expense of this proposal would be at this time. The reduced rate program may generate increased community participation. The costs of maintaining and operating City of Vaughan pools are fixed.

A comparison of the rates is as follows:

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Recreational Swim Fees (G.S.T. included)

	YOUTH (4-15 yrs)	YOUTH <i>discounted</i>	ADULT (16 yrs+)	ADULT <i>discounted</i>	SENIOR (60 yrs+)	SENIOR <i>discounted</i>	GROUP*	GROUP* <i>discounted</i>
Single	\$2.50	\$1.25	\$5.00	\$2.50	\$3.75	\$2.85	\$10.00	\$5.00
Swim Pass (50 visits)	\$100.00	\$50.00	\$200.00	\$100.00	\$150.00	\$75.00	\$400.00	\$200.00
Book of 10 Passes	\$23.00	\$11.50	\$45.00	\$22.50	\$34.00	\$17.00	\$90.00	\$45.00

**3 or more people living at the same address to a maximum of 5.
Children 3 years of age and under are FREE.*

Purpose

To promote healthy living and to provide opportunities for residents of the City of Vaughan to participate in swimming activities as a family.

Background - Analysis and Options

With the increased costs of recreation, both privately and publicly, a “summer” swimming discount will encourage families and individuals to become more physically active and provide a more affordable means for families to participate together in a sports related activity.

Relationship to Vaughan Vision 2007

This report is consistent with the priorities previously set by Council and the necessary resources have been allocated and approved.

Report prepared by:

Mirella Compagno

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Item 2, Report No. 5, of the Budget Committee, which was adopted without amendment by the Council of the City of Vaughan on June 27, 2005.

2

PERFORMANCE MEASUREMENT INITIATIVE

The Budget Committee recommends approval of the recommendation contained in the following report of the City Manager, dated June 27, 2005:

Recommendation

The City Manager, in consultation with the Commissioner of Finance & Corporate Services recommends:

That the following report be received for information purposes.

Economic Impact

The performance measurement initiative is currently underway. The results will provide information that will assist in the allocation of limited resources, therefore the impact is not known at this time.

Purpose

To advise the Budget Committee of the Performance Measurement Initiative that is being undertaken by staff.

Background - Analysis and Options

The result of this initiative will assist in the allocation of limited resources. Municipal governments across Ontario are dealing with ongoing financial and service delivery pressures caused by growth, changing community demographics, provincial policy decisions and taxpayer expectations for improved service delivery at a constant or reduced cost. In order to deal with these pressures, an increasing number of Ontario municipalities are developing Results Based Business Plans and performance indicators.

This project is being managed through the City Manager's office. The Manager of Strategic Planning is the Project Manager with external expertise and assistance from Todd MacDonald of Performance Concepts.

The focus of this phase is on the major tax supported direct services. The Library is participating in the project. It is these services that can have the greatest impact on the 2006 and future Operating Budgets. This initiative will be expanded to other services and will be an ongoing program. A briefing session/mini workshop will be arranged with Council in early September.

Relationship to Vaughan Vision 2007

This report is consistent with the priorities previously set by Council and the necessary resources have been allocated and approved.

Conclusion

The initiative should be complete in time to provide input into the 2006 budget deliberations. This

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initiate has put additional workload on staff in the areas included in the first phase of this exercise. It was important to undertake this exercise early and obtain results that could be used early in the 2006 Budget deliberations.

Attachments

None

Report prepared by:

Clayton Harris, CA
Commissioner of Finance & Corporate Services

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Item 3, Report No. 5, of the Budget Committee, which was adopted without amendment by the Council of the City of Vaughan on June 27, 2005.

3

2006 CAPITAL BUDGET TIMETABLE

The Budget Committee recommends approval of the recommendation contained in the following report of the Commissioner of Finance and Corporate Services and the Director of Reserves & Investments, dated June 27, 2005:

Recommendation

The Commissioner of Finance & Corporate Services and the Director of Reserves & Investments in consultation with the City Manager and the Senior Management Team recommends:

That the attached 2006 Capital Budget Guidelines and the Timetable be approved.

Economic Impact

There is no economic impact as this is an information item.

Purpose

To inform the Budget Committee of the 2006 Capital Budget Timetable.

Background - Analysis and Options

The City of Vaughan Capital Budget process provides a forum for long-term planning and establishing construction and service priorities for the future. The proposed guidelines in conjunction with a multi year capital plan provide stability and balance. The need for service with affordability and the requirement to meet the changing economic conditions.

In preparing the 2006 Capital Budget, departments should focus on projects that maintain a standard of repair and maintenance, general efficiency, generate cost savings and the availability of staff resources to complete their capital plan. The objective is to have a Budget Committee recommendation to the Committee of the Whole in December 2005. A public meeting is to be held in January 2006 followed by a Council approval shortly thereafter. The benefit of this action is to allow the tendering and construction process to commence early in 2006.

The Guidelines/Procedures (Attachment 1) and the 2006 Proposed Capital Budget Timetable (Attachment 2) for submitting the 2006 Capital Budget are similar to those of 2005. All capital projects will be reviewed within the funding source based on criteria outlined in the Guidelines/Procedures.

Relationship to Vaughan Vision 2007

This report is consistent with the priorities previously set by Council in Vaughan Vision 2007 particularly: 2.1 Ensure long term financial stability.

Conclusion

Budget Committee review and acknowledge the proposed 2006 Capital Budget timetable.

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Attachments

Attachment 1 – 2006 Capital Budget Guidelines/Procedures
Attachment 2 – 2006 Proposed Capital Budget Timetable

Report prepared by:

Ferrucio Castellarin, CGA
Director of Reserves & Investments, ext. 8271

(A copy of the attachments referred to in the foregoing have been forwarded to each Member of Council and a copy thereof is also on file in the office of the City Clerk.)

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Item 4, Report No. 5, of the Budget Committee, which was adopted without amendment by the Council of the City of Vaughan on June 27, 2005.

4 2006 OPERATING BUDGET – TIMETABLE AND GUIDELINES OVERVIEW

The Budget Committee recommends approval of the recommendation contained in the following report of the City Manager, the Commissioner of Finance and Corporate Services, the Senior Management Team, and the Director of Budgeting and Financial Planning, dated June 27, 2005:

Recommendation

The City Manager, the Commissioner of Finance & Corporate Services, the Senior Management Team, and the Director of Budgeting and Financial Planning recommends:

- 1) That the attached 2006 Operating Budget Timetable be approved; and
- 2) That the revised 2006 Operating Budget Guidelines, included in this report, be approved.

Economic Impact

The economic impact of the 2006 Operating Budget will be fully determined upon receipt of the departmental operating budgets in September 2005. The 2006 Budget Guidelines are designed to limit the budgetary issues to the \$6.9m incremental impact. This will be a significant challenge for 2006. Other analysis and review is being undertaken to develop options for reducing the \$6.9m.

Purpose

The purpose of this report is to obtain the Budget Committee's approval for the 2006 Operating Budget Timetable and Guidelines.

Background - Analysis and Options

The 2006 Operating Budget Challenge

2006 will be an extremely difficult budget year. Municipalities across the GTA continue to experience the budget pressures of inflation, resources, other cost increases and the significant cost impacts of high growth municipalities like the City of Vaughan. The preliminary 2006 Operating Budget forecast includes \$6.9m of known incremental impacts previously presented at the Council/SMT strategic summit and updated in this report for the Budget Committee's information.

The 2006 Operating Budget represents a significant challenge and will be addressed through a combination of the following:

- 1) Services Review
- 2) Performance Measures Initiative
- 3) User fee Review
- 4) Tax Rate Analysis

Separate initiatives for each of the above are currently under way. They are in addition to the budget guidelines.

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2006 Operating Budget Guidelines

The 2006 Operating Budget Guidelines are designed to limit the budgetary incremental impacts to the \$6.9m noted above and the primary guidelines are:

- 1) The only budget account lines allowed to increase over the 2005 base budget are those account lines as follows:
 - Impacts of agreements previously entered into such as collective agreements (CUPE, Fire), by-laws, OMERS, etc.
 - Principal and Interest payments required to repay long-term debt
 - Full year impacts of previously opened new facilities
 - Outside contract price and volume increases
 - Insurance Increase
 - Utilities Increase
- 2) All other account lines will be frozen at the 2005 Base Budget level. This includes no increases in part time help, professional fees, computer hardware and software, office supplies, etc. unless offset by revenue above the user fee increases in No. 3 below.
- 3) All user fee rates are expected to increase by at least the percentage increase in costs for the department offering the service.
- 4) New Complement Requests are to be submitted separately and **NOT** included in the base budget submission. These requests will be closely scrutinized by Senior Management and the submission must include sufficient supporting documentation with performance measure indicators, etc.
- 5) There will be no schedules for controllable expense requests.

Staff will be bringing forward to the Budget Committee in early October the first draft of the 2006 Operating Budget with the intent of obtaining a Budget Committee recommendation to Council by the middle of December 2005.

Relationship to Vaughan Vision 2007

This report is consistent with the Vaughan Vision of long term financial stability through the design of operating budget guidelines intended to produce a responsible budget. The necessary resources have not yet been approved and will be addressed throughout the 2006 Operating Budget deliberations.

Conclusion

The 2006 Operating Budget timetable reflects that the Budget Committee provide a recommendation to Council by the end of December 2005 and a public meeting be held in January 2006, followed by Council approval. The 2006 Budget Guidelines are designed to limit the budgetary issues to the \$6.9m incremental impact with other analysis and review being undertaken to reduce this impact.

Attachments

Attachment 1 – 2006 Operating Budget Timetable

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Report prepared by:

John Hrajnik, B.COM, CMA, ext 8401
Director of Budgeting and Financial Planning

(A copy of the attachments referred to in the foregoing have been forwarded to each Member of Council and a copy thereof is also on file in the office of the City Clerk.)