

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF NOVEMBER 28, 2005

Item 1, Report No. 63, of the Committee of the Whole (Working Session), which was adopted without amendment by the Council of the City of Vaughan on November 28, 2005.

1 IMPLEMENTATION STRATEGY FOR THE RECOMMENDATIONS ARISING FROM THE IER OPERATIONAL PROCESS ANALYSIS FOR THE VAUGHAN FIRE AND RESCUE SERVICE

(Referred from the Council Meeting of October 31, 2005)

The Committee of the Whole (Working Session) recommends that the confidential recommendation of the Committee of the Whole (Working Session-Closed Session) be approved.

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Item 2, Report No. 63, of the Committee of the Whole (Working Session), which was adopted, as amended, by the Council of the City of Vaughan on November 28, 2005, as follows:

By receiving the written submission of Ms. Vittoria La Neve, Chair, Vaughan Youth Cabinet, dated November 2005.

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VAUGHAN YOUTH CITY COUNCILLOR

The Committee of the Whole (Working Session) recommends:

- 1) **That this matter be referred to the Committee of the Whole (Working Session) meeting of November 29, 2005 for additional information to be provided addressing Members of Council's comments, and a report from the City Clerk on the roles and responsibilities of the Clerk's Department; and**
- 2) **That the following deputations and written submission be received:**
 - a) **Mr. Mark Frisoli, Vaughan Youth Cabinet, 36 Summerwood Court, Vaughan, L4L 9A3;**
 - b) **Ms. Natalie Villani, Vice-Chair, Vaughan Youth Cabinet, 38 Kortright Place, Woodbridge, L4L 8S6 and written submission on behalf of Ms. Gale Harild, Coordinator of Community Based Education, Education Centre – Newmarket, Centre for Leadership and Learning, 300 Harry Walker Parkway South, Newmarket, L3Y 8E2 dated November 11, 2005; and**
 - c) **Mr. Nick Pasquino, 11 Misty Well Drive, Richmond Hill, L4E 4J2; and**
- 3) **That the written submission of Mr. Ron Dorcas, Program Consultant – School to Careers, York Catholic District School Board, Catholic Education Centre, 320 Bloomington Road West, Aurora, L4G 3G8 dated November 14, 2005, be received.**

Recommendation

The Commissioner of Legal and Administrative Services, in consultation with the Director of Recreation and Culture and the City Clerk recommends:

1. **THAT the Vaughan Youth City Councillor Roles and Responsibilities draft report prepared by the Vaughan Youth Cabinet be received; and,**
2. **THAT Council provide direction with respect to the creation of the position of Vaughan Youth City Councillor and the roles and responsibilities of the position.**

Economic Impact

Within Community Services Department \$7,000 is allocated to support the Vaughan Youth Cabinet (VYC).

Purpose

The purpose of this report is to provide members of Council with additional information regarding the roles and responsibilities of the proposed Vaughan Youth City Councillor program and to seek further direction on this matter from Council.

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Background - Analysis and Options

As part of the strategic planning review process in January 2004, members of Council agreed to look into the development of a Youth Strategy that would provide direction and a plan to support the delivery of services for this growing segment of the City's population. On June 21, 2004 the Vaughan Youth Strategy Task Force was established. The Task Force, through a collaborative working model, was responsible to identify, bring forward, and recommend action on the needs of youth. The Task Force was a platform providing youth with a voice at City council. It also allowed for recognizing youth and their contributions to the quality of life in the City of Vaughan.

The Vaughan Youth Strategy Task Force was active in 2004 undertaking primary research and holding meetings to discuss the scope and structure of Vaughan's current youth initiatives. A number of subcommittee groups undertook various tasks identifying challenges, formulating possible solutions, and preparing proposals for consideration. The information was consolidated as a report titled the "City of Vaughan Civic Youth Strategy, May 2005" recommending the establishment of the Vaughan Youth Cabinet (VYC), including a Terms of Reference, and the establishment of a Vaughan Youth City Councillor position. The VYC Terms of Reference for the advisory committee were approved by Council on May 24, 2005.

On June 27, 2005, Council approved, in principle, the creation of a Vaughan Youth City Councillor position directing that the roles, responsibilities and all relevant issues in regard to this position be subject to an additional study for consideration by Council in the Fall of 2005.

During the summer of 2005, the VYC, in consultation with the Boards of Education, staff of the City of Vaughan's City Clerk's Department and the Department of Recreation and Culture, reviewed the roles, responsibilities and criteria that would be required to establish the Vaughan Youth City Councillor position. The VYC prepared the proposed Vaughan Youth City Councillor – Roles and Responsibilities document as outlined in Attachment 1.

This document provides a detailed summary of the requirements of the Vaughan Youth City Councillor position as follows:

- Roles and Responsibilities;
- Eligibility requirements;
- Compensation;
- Negligence or dereliction of duty;
- Application Procedures;
- Recruitment and Selection;
- Appointment Procedures;
- Special Application;
- Selection and appointment process;
- The Co-op Educational Experience Outline;
- City Support;
- Training;
- General Procedures and Administrative Support;

Relationship to Vaughan Vision 2007

The Vaughan Youth Strategy identifies opportunities to enhance the delivery of services, participation and communication for youth in Vaughan.

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Conclusion

Council approved the City of Vaughan Civic Youth Strategy and the establishment of the Vaughan Youth Cabinet (Terms of Reference Attachment #2) to replace the former Youth Advisory Council on May 24, 2005. Council further approved, in principle, the creation of a Vaughan Youth City Councillor position on June 27, 2005, subject to additional study for consideration in the Fall of 2005.

In response to Council's direction, the Vaughan Youth Cabinet has prepared the Vaughan Youth City Councillor Roles and Responsibilities – Draft document for the establishment of a Vaughan Youth City Councillor position and requires Council's direction on this matter.

Attachments

1. Vaughan Youth City Councillor – Draft Roles and Responsibilities
2. Vaughan Youth Cabinet –Terms of Reference

Report Prepared By

Diane LaPointe-Kay, Director of Recreation & Culture, ext. 8117
Monika Pii Smith, Recreation Manager, Recreation & Culture, ext. 8806

(A copy of the attachments referred to in the foregoing have been forwarded to each Member of Council and a copy thereof is also on file in the office of the City Clerk.)

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Item 3, Report No. 63, of the Committee of the Whole (Working Session), which was adopted, as amended, by the Council of the City of Vaughan on November 28, 2005, as follows:

By approving that the Senior Manager of Enforcement Services, if required, be authorized to extend the current contract with Kennel Inn until no later than March 31, 2006;

By approving that staff review opportunities to provide domestic animal control services and that the City Manager appoint appropriate staff to an ad-hoc committee to review related issues and that a report be provided to a Committee of the Whole (Closed Session) at the earliest opportunity; and

By receiving the following written submissions:

- a) ***Mr. Adam Rudolph, 613 York Hill Blvd, Thornhill, L4J 5L3, dated October 14, 2005;***
- b) ***Ms. Sharon D'Errico, 688 Vaughan Mills Road, Woodbridge, L4H 1H6, dated October 18, 2005;***
- c) ***Mr. Bob McGrath, 170 Snowshoe Crescent, Thornhill, L3T 4M9, dated November 11, 2005; and***
- d) ***Mr. Scott Wight, Toronto Wildlife Centre, dated November 16, 2005.***

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ANIMAL CONTROL SERVICES

The Committee of the Whole (Working Session) recommends:

- 1) That Clauses 1 and 2 contained in the report of the Commissioner of Legal and Administrative Services, dated November 15, 2005, be referred to the Council meeting of November 28, 2005;
- 2) That Mayor Di Biase, Regional Councillor Jackson, the City Manager and the Senior Manager of Enforcement Services explore opportunities with area municipalities regarding the feasibility of a joint public funded facility to address a long-term solution for animal control services;
- 3) That the Senior Manager of Enforcement Services be authorized to extend the current contract with Kennel Inn until no later than March 31, 2006;
- 4) That the following deputations and written submissions be received:
 - a) Ms. Liz White, Director, Animal Alliance of Canada, 221 Broadview Avenue, Suite 101, Toronto, M4M 2G3 and written submissions dated November 9, 2005, November 15, 2005 and declassified document entitled, "Halifax Regional Municipality, Release Components of the Confidential Animal Control Report (Confidential Report)", dated September 9, 2005; and
 - b) Ms. Shelly Hawley-Yan, Project Jessie, 36 Holmes Drive, Caledon, L7K 0A7; and
- 5) That the following written submissions be received;
 - a) Mrs. Rosanna Zeppieri, 51 Redfinch Crescent, Woodbridge, L4H 2C5, dated October 19, 2005; and
 - b) Ms. Cheryl Rudolph, 613 York Hill Boulevard, Thornhill, L4J 5L3, dated October 15, 2005 and November 14, 2005.

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Recommendation

The Commissioner of Legal and Administrative Services, in conjunction with the Senior Manager of Enforcement Services, recommends:

1. That Council direct staff to negotiate either independently or as a joint effort with those other municipalities that choose this option with Kennel Inn to provide the desired level of service that will meet the demands of the municipality and its residents; and
2. That the committee report back to the applicable Councils on the results of the negotiations by March 31, 2006; and
3. That the Senior Manager of Enforcement Services, if required, be authorized to extend the current contract with Kennel Inn until no later than March 31, 2006.

Economic Impact

The current cost of Animal Control may increase substantially over the coming years from the 2005 rate of \$1.65 per capita, to a projected future rate of close to \$4.00 per capita.

Purpose

To provide information relating to Animal Control Services and future contract negotiations.

Background - Analysis and Options

In December 2003, Council directed staff to investigate the establishment of a joint facility with those municipalities that had existing contracts with Kennel Inn to provide animal control and sheltering services.

The process of examining the service level of animal control in Vaughan started in November of 2003 as the result of complaints and concerns from a group of residents. Vaughan along with 4 other municipalities in York Region and one municipality in Simcoe County, contract their animal control service and enforcement of their animal control by-laws to Kennel Inn. These municipalities are Aurora, King, Markham, Richmond Hill, and the City of Vaughan from York Region, and the Towns of Bradford and West Gwillimbury from Simcoe County.

The group of residents approached the municipal Councils of five York Region municipalities and presented their concerns. Their complaints and concerns were with respect to the condition of Kennel Inn's facility, including the entrance to the property, the driveway and the conditions that the animals are being subjected to while under the care of Kennel Inn. As a result of the complaints and direction from the five municipal Councils, those municipalities came together in December of 2003 to form an Ad Hoc Committee.

The committee was directed to examine how to improve the level of service to the public, provide a more modern and up-to-date facility and to examine the feasibility of constructing and operating a joint facility located centrally within the five municipalities.

Kennel Inn operates from a property located in the south end of Aurora. The company has been under contract for more than 13 years with Vaughan, Aurora, King, Markham, Richmond Hill, Bradford and West Gwillimbury, and during that time has operated from the same location west off of Yonge Street, just north of Bloomington Side Road.

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The Ministry of Agriculture and Food inspects all animal shelters and pounds on a regular basis in accordance with the Pound Keepers Act and have given the Kennel Inn facility a passing grade over the entire time that they have provided the service to the municipalities.

The committee has since performed an exhaustive search into all possible options for the provision of animal control services. The following is a summary of the work carried out by the committee since starting the process in December of 2003.

Members of the committee have visited a number of animal shelters including those in Durham Region, the cities of Brampton, Kingston, London, Mississauga and Toronto and the Towns of Caledon and Georgina.

In addition to visiting these facilities, the Committee has met with various animal-related organizations including The Toronto Wildlife Centre, Earth Rangers, the O.S.P.C.A., the Aurora Pet Care Association and the Manager of Animal Services for the City of Calgary.

As a result of the research and discussions with their municipal Purchasing Department staff, the committee made a recommendation to their respective Councils that a joint Expression of Interest (EOI) be released to solicit innovative proposals for animal control services. The EOI was released on December 9th, 2004 by the City of Vaughan on behalf of the 5 municipalities. A total of 3 submissions were received from the EOI process. The submissions were from Kennel Inn, Earth Rangers and The Toronto Wildlife Centre. The responses were reviewed by the committee and with all of the Councils' approval, a Request for Proposal was released to the three respondents on May 8, 2005 by the Town of Aurora on behalf of all of the municipalities. All three respondents submitted proposals. The committee reviewed the submissions with the Aurora Supplies and Services staff who reported that all 3 submissions were unacceptable and were deemed informal. Each of the submissions failed to meet one or more of the requirements of the R.F.P.

The Committee also investigated the feasibility of building a joint facility, the costs of land, construction and furnishing the facility as well as the operational costs associated with providing the animal control services for the five municipalities (see Appendices 'A', 'B' and 'C'). In doing the research for this option, the committee used three existing shelters as examples. A small shelter (Caledon) to service a population of approximately 60,000 residents, a medium shelter (Brampton) to service a population of approximately 300,000 residents and a large shelter (Calgary) to service a population of approximately 950,000 residents. The costs of construction for each of these facilities is the actual cost based on the year of construction. Today's costs would be higher as a result of the increase in cost of living and the increased cost of materials. The summary of costs for a joint facility (see Appendix 'C') is based on the current costs as reported by the industry. The actual cost of construction may be higher and is dependent on when construction commences.

Appendix "E" outlines the cost break down for each municipality should a municipal shelter be constructed and operated.

As Richmond Hill prepared the appendices, the operational costs are based on the present salaries of the Town of Richmond Hill and the current costs for the equipment and vehicles. These are the minimum costs and will increase on a yearly basis due to inflation and salary increases. The costs of the utilities are based on the present costs for those items.

During the period since December 2003, the contracts of each of the municipalities have expired and all have entered into short term contracts or agreements with Kennel Inn to provide the services on a month-to-month basis.

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Appendix “D” provides an overview of the cost of animal control services in some GTA municipalities.

The Committee has also provided cursory information on a number of options for Council's information.

OPTION	COST OF OPTION
Build and operate a joint facility	Construction Costs \$2,642,000. Ann. Operating Costs \$3,024,535.
Re-open discussions with Caledon to utilize their shelter facility and operate animal control services with City staff	Estimated cost of approximately \$350,000. per year
Negotiate an extension of the contract with Kennel Inn (provided all 5 municipalities participate in the negotiation)	Estimated costs \$390,000. (\$1.65 per capita) - \$940,000. (\$3.93 per capita) Dependant on the services and rates agreed to
Re-tender the contract for animal control services	Same as #3
Enter into a Public-Private Partnership with another municipality	Construction Costs Annual Operating Costs
Enter into an individual Public-Private Partnership	Construction Costs Annual Operating Costs

The financial implications of future animal control services will depend on the option that is selected. Currently, the City pays \$389,280.00. per year for the provision of animal control services.

Relationship to Vaughan Vision 2007

This report is in keeping with Vaughan Vision by delivering the best service possible. This report is consistent with the priorities previously set by Council and the necessary resources have been allocated and approved.

Conclusion

Although it would be desirable to own and operate a City facility, the cost is prohibitive and it would take the municipalities in excess of 2 years to purchase the land, design and build an adequate facility with room to grow in the future and that would address the needs of the residents.

It is therefore the recommendation of the Ad Hoc Committee that Council direct staff to negotiate, in a joint effort with those other municipalities that so choose, with Kennel Inn to:

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1. provide the desired level of service that will meet the demands of the residents;
2. reach an agreement on a location for a new facility that can accommodate the municipalities present and future needs;
3. to agree on a date that the new facility will open for operation;
4. in the interim, Kennel Inn will make the necessary improvements to the existing facility that will provide a better environment for the animals and the residents that visit the facility;
5. Kennel Inn will work with the committee to ensure the proper and adequate training of staff on the handling of the animals and for the enforcement of the animal control by-laws is provided;
6. And further that the committee report back to the Councils on the results of the negotiations by March 31, 2006.

Attachments

Appendix 'A'	Construction costs spreadsheet for Brampton, Caledon and Calgary
Appendix 'B'	Operating costs spreadsheet for Brampton, Caledon and Calgary
Appendix 'C'	Joint Municipally-owned facility construction costs analysis
Appendix 'D'	Animal Control Current Cost Comparison
Appendix 'E'	Joint Facility Cost Split Per Capita

Report prepared by:

Tony Thompson
Senior Manager of Enforcement Services

(A copy of the attachments referred to in the foregoing have been forwarded to each Member of Council and a copy thereof is also on file in the office of the City Clerk.)