

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF APRIL 24, 2006

Item 1, Report No. 22, of the Committee of the Whole (Closed Session), which was adopted without amendment by the Council of the City of Vaughan on April 24, 2006.

1 PERSONNEL MATTER

The Committee of the Whole (Closed Session) recommends:

- 1) That an external recruiting firm be retained to conduct the Fire Chief recruit; and**
- 2) That the following report of the Commissioner of Legal and Administrative Services, dated April 18, 2006, be received.**

Recommendation

The Commissioner of Legal and Administrative Services recommends:

1. That an external recruiting firm be retained to conduct the Fire Chief recruit;
2. That this report be received.

Economic Impact

There is no economic impact.

Purpose

To provide a report on the considerations of utilizing an external recruiting firm to recruit a new Fire Chief.

Background - Analysis and Options

With the announced retirement of Fire Chief John Sutton, it is necessary to conduct a recruit for a new Fire Chief. In conducting such a recruit, consideration should be given to utilizing an external recruiting firm.

The following factors should be considered:

- potential candidates may be influenced in their decision to apply by the fact that the recruit is conducted by the City's Human Resources Department vs. an external recruiter;
- potential candidates can be actively sought out by an external recruiter;
- an external recruiter may be perceived by candidates as assuring better confidentiality;
- the costs associated with utilizing an external recruiting firm (generally 25 – 30% of salary of position being recruited) is justified by the level of the position being recruited;
- the Corporation is assured that the best candidate is considered.

A quick bench-marking exercise reveals that some larger municipalities make it a policy to utilize external recruiting firms for senior level positions.

While internal candidates may not prefer such a recruitment process, where it occurs that the internal candidate is ultimately selected, that person can be confident that they were the best candidate.

Relationship to Vaughan Vision 2007

This report supports the Vaughan Vision to attract, retain and promote skilled staff.

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF APRIL 24, 2006

Item 1, CW(Closed) Report No. 22 – Page 2

Conclusion

For the reasons above, it may be desirable that the recruit of the Fire Chief be conducted by an external recruitment firm.

Attachments

None

Report prepared by:

Janice Atwood-Petkovski

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF APRIL 24, 2006

Item 2, Report No. 22, of the Committee of the Whole (Closed Session), which was adopted, as amended, by the Council of the City of Vaughan on April 24, 2006, as follows:

By approving the following in accordance with the revised additional report of the Commissioner of Community Services and the Manager of Real Estate, dated April 24, 2006:

- “1) That the City of Vaughan enter into a lease agreement with K.L. Lai Investments Limited for approximately 2,340 square feet of space located at 7700 Pine Valley Drive, Units 15 and 16 for a period of 5 years with one additional option to renew for further five year term, with a commencement date of June 1, 2006, at the net basic rental rate of \$7.25 per square foot for Year 1; \$8.00 per square foot for Year 2; \$8.25 per square foot for Year 3; \$9.00 per square foot for Year 4; and \$9.25 per square foot for Year 5; all net, plus approximately \$3.95 per square foot for administration fees, maintenance, insurance and utilities, plus G.S.T. per year;***
- 2) Should Council concur with this capital expenditure; therefore funding in the amount of \$55,000.00 for the necessary leasehold improvements be added to the 2006 Capital Budget and be funded from taxation;***
- 3) That the inclusion of the matter on a public Committee or Council agenda for the funding request identified as Property Matter – Proposed Lease 7700 Pine Valley Drive, Unit 15 and 16 is deemed sufficient notice pursuant to Sections 2(1)(c) and 2(1) (d) of By-Law 394-2002;***
- 4) That a By-law be enacted under the Municipal Act confirming the lease agreement with the Landlord that the Premises is part of a municipal capital facility for use as a senior citizens activity and community centre and other local community uses and to exempt the Premises from taxation for municipal and school board purposes; and***
- 5) And that a By-law be enacted to authorize the Mayor and Clerk to execute all documentation necessary to complete the lease agreement with K.L. Lai Investments Limited.”***

2

**PROPERTY MATTER – PROPOSED LEASE
7700 PINE VALLEY DRIVE, UNITS 15 AND 16
CITY OF VAUGHAN**

The Committee of the Whole (Closed Session) recommends that the confidential recommendation of the Committee of the Whole (Closed Session) be approved.

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF APRIL 24, 2006

Item 3, Report No. 22, of the Committee of the Whole (Closed Session), which was adopted without amendment by the Council of the City of Vaughan on April 24, 2006.

3 **KLEINBURG BUSINESS IMPROVEMENT AREA**
BOARD OF MANAGEMENT APPOINTMENT

The Committee of the Whole (Closed Session) recommends:

- 1) That Ward Councillor Meffe be appointed to the Kleinburg Business Improvement Area (KBIA) Board of Management as per Section 204 (3)(a) of the Municipal Act;**
- 2) That the following individuals be appointed to the Board of Management for the Kleinburg Business Improvement Area as selected by vote during the KBIA annual meeting:**
 - Geri Harper**
 - Dawna Guglielmi**
 - Tina Rogers**
 - Deborah Doyle**
 - Tommi Hayhoe**
 - Dahlia Romano-Virgilio**
 - Tina Rogers**
 - Dorothy Slater; and**
- 3) That the following report of the Director of Financial Services and the City Clerk, dated April 18, 2006, be received.**

Recommendation

The Director of Financial Services and the City Clerk recommends:

- 1) That Council appoint one or more directors of the Kleinburg Business Improvement Area (KBIA) Board of Management as per Section 204 (3)(a) of the Municipal Act and;**
- 2) That the remainder of the Board of Management for the Kleinburg Business Improvement Area as selected by vote during the KBIA annual meeting be appointed.**

Economic Impact

No economic impact.

Purpose

Council per the Municipal Act shall appoint one or more directors of the Board of Management for the Kleinburg Business Improvement Area and to have Council appoint the remainder as selected by vote during the annual membership meeting of March 23, 2006.

Background - Analysis and Options

Under Section 204 of the Municipal Act, Council shall appoint one or more members to the Board of Management for the Business Improvement Area and appoint the remainder as selected by vote by the members. During the annual meeting of the KBIA on March 23, 2006, the members appointed the following individuals to the Board.

- 1. BIA Chair: Ms. Geri Harper**
- 2. Past Chair: Ms. Dawna Guglielmi**

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF APRIL 24, 2006

Item 3, CW(Closed) Report No. 22 – Page 2

3. Director of Events & Advertising: Ms. Tina Rogers
4. Secretary: Ms. Deborah Doyle
5. Treasurer: Ms. Tommi Hayhoe
6. Esthetics: Ms. Dahlia Romano-Virgilio
7. KARA Liaison: Ms. Tina Rogers
8. Binder Twine Liaison: Ms. Dorothy Slater

The term of the Directors for the Board of Management is the same term as Council.

Relationship to Vaughan Vision 2007

This report is consistent with the priorities previously set by Council and the necessary resources have been allocated and approved.

Conclusion

To appoint the Board of Management for the Kleinburg Business Improvement Area for the same term as Council.

Attachments

None

Report prepared by:

Barry Jackson, CGA
Director of Financial Services
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