

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES OF MARCH 20, 2012

Item 1, Report No. 3, of the Finance and Administration Committee, which was adopted without amendment by the Council of the City of Vaughan on March 20, 2012.

1 INTERNAL AUDIT REPORT OF THE FLEET DEPARTMENT

The Finance and Administration Committee recommends approval of the recommendation contained in the following report of the City Auditor, dated March 5, 2012:

Recommendation

The City Auditor recommends:

That the Internal Audit Report of The Fleet Department be approved.

Economic Impact

The recommendations of the auditor and the implementation of corrective actions in the audit report, will improve the effectiveness of risk management, internal control and governance processes of the department. Some impact will be economic and measurable in dollar terms, while others will provide intangible benefits which may not be measurable. Other benefits will be an improvement in the efficiency and effectiveness in the operations of the department. Internal Audit adds value to all areas of City activity which are audited.

Communications Plan

The agenda containing this report is available in the office of the City Clerk and on the City's website.

Purpose

To present to the Finance and Administration Committee, the Internal Audit Report of the Fleet department.

Background - Analysis and Options

The audit was part of the 3 year risk-based Internal Audit Work Plan which was approved by the previous Audit and Operational Review Committee and Council.

The internal audit report is provided as an attachment. The Executive Summary in the report summarizes the major findings and recommendations. The detailed report includes, for all audit findings (1) the observations of the auditor, (2) the implications, (3) the auditor's recommendations, (4) operational management's response for corrective actions and (5) the auditor's response to the corrective actions.

Relationship to Vaughan Vision 2020

This report is consistent with the priorities previously set by Council and the necessary resources have been allocated and approved.

Regional Implications

Not applicable.

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Conclusion

1. The Internal Audit Report of the Fleet department is presented to the Finance and Administration Committee for approval. The report includes the audit findings, recommendations and corrective actions. The report has been discussed broadly with the Director and Commissioner of the department/operation audited.
2. The Director and Commissioner are aware that the intent of the Internal Audit Report is for continuous improvement.
3. When all corrective actions are implemented, (1) internal controls, corporate governance and risk management will be improved, (2) the quality of performance in carrying out assigned responsibilities will be enhanced, (3) the department/operation will operate more effectively and efficiently and (4) the Internal Audit department will have added value to the organization and assisted members of the organization in the effective discharge of their responsibilities.

Attachments

1. Internal Audit Report of the Fleet Department.

Report prepared by:

Michael Tupchong, CA, CIA, CPA, CFE
City Auditor

(A copy of the attachments referred to in the foregoing have been forwarded to each Member of Council and a copy thereof is also on file in the office of the City Clerk.)

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Item 2, Report No. 3, of the Finance and Administration Committee, which was adopted without amendment by the Council of the City of Vaughan on March 20, 2012.

2 STATEMENT OF REMUNERATION AND EXPENSES FOR MEMBERS OF COUNCIL AND COUNCIL APPOINTMENTS TO BOARDS AND OTHER BODIES FOR THE YEAR 2011

The Finance and Administration Committee recommends approval of the recommendation contained in the following report of the Commissioner of Finance and City Treasurer and the Director of Budgeting and Financial Planning, dated March 5, 2012:

Recommendation

The Commissioner of Finance and City Treasurer and the Director of Budgeting and Financial Planning recommend:

That the following report regarding the 2011 Statement of Remuneration and Expenses for Members of Council and Council appointments to Boards and other Bodies be received.

Contribution to Sustainability

Not Applicable

Economic Impact

Not Applicable

Communications Plan

This item is made available to the public through the agenda process.

Purpose

To report the Statement of Remuneration and Expenses for Members of Council and Council appointments to Boards and other Bodies for the year 2011.

Background - Analysis and Options

The Municipal Act, 2001, Section 284(1) requires that the Treasurer of every municipality submit a Statement of Remuneration and Expenses for the preceding year paid to the Members of Council and Council appointments to Boards and other Bodies. The Municipal Act, 2001, Section 283(1) provides authority for the Remuneration and Expenses to Council, Boards and other Bodies. The Remuneration and Expenses of Council are authorized by By-Law Numbers 316-2007, the Council expenditure policy, and the annual budget process. By-Law Number 88-2009 authorizes the remuneration of members for the Committee of Adjustment, By-Law Number 40-2007 for Heritage Vaughan, By-Law Number 41-2007 for Property Standards Committee, Confirming By-Law Number 107-2001 for Hydro Vaughan Holdings Inc. and Hydro Vaughan Energy Corp. and Confirming By-Law Number 291-2005 for Vaughan Holdings Inc. The Statement of Remuneration and Expenses paid during the year 2011 is attached.

Relationship to Vaughan Vision 2020/Strategic Plan

This report is consistent with the priorities previously set by Council and the necessary resources have been allocated and approved.

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Regional Implications

Regional remuneration and expenses for the Mayor and Regional Councilors are reported separately by the Region of York and therefore not included in the Statement of Remuneration provided by the City.

Conclusion

The Statement of Remuneration and Expenses for Members of Council and Council appointments to Boards and other Bodies for the year 2011 is being presented, as per requirements of the Municipal Act, 2001, Section 284 (1).

Attachments

Attachment 1 - Statement of remuneration and expenses for Members of Council and Council appointments to boards and other bodies for the year 2011.

Report prepared by:

John Henry, CMA
Director of Budgeting & Financial Planning
Ext 8348

Ursula D'Angelo, CGA
Manager of Operating Budget & Activity Costing
Ext 8401

(A copy of the attachments referred to in the foregoing have been forwarded to each Member of Council and a copy thereof is also on file in the office of the City Clerk.)

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Item 3, Report No. 3, of the Finance and Administration Committee, which was adopted without amendment by the Council of the City of Vaughan on March 20, 2012.

3

**PAN/PARAPAN AM GAMES
TORONTO 2015
EXPRESSION OF INTEREST
BASEBALL/SOFTBALL VENUE**

The Finance and Administration Committee recommends approval of the recommendation contained in the following report of the City Manager, the Commissioner of Community Services and the Commissioner of Finance & City Treasurer, dated March 5, 2012:

Recommendation

The City Manager, the Commissioner of Community Services and the Commissioner of Finance & City Treasurer recommend:

That the Expression of Interest to Toronto 2015 for the location of the Baseball/Softball Venue be received.

Contribution to Sustainability

N/A

Economic Impact

Based on the information received, the total cost of the venue is up to \$13 million. The City of Vaughan would be responsible for 44% (\$5.7 million) of the capital costs to construct the facility. In addition to the capital cost for the baseball facility the City would be responsible for providing a construction-ready site, at the City's cost. The municipality will be responsible for operating the facility after the games with the associated operating and future replacement costs.

Communications Plan

Council's decision will be communicated to Toronto 2015.

Purpose

The purpose of this report is to advise Council that on March 1, 2012 the City received a request for Expressions of Interest with respect to the location of a Baseball/Softball venue in Vaughan for the Toronto 2015 Games.

Background - Analysis and Options

On March 1, 2012, a letter was sent to various municipalities in the Greater Toronto area from the Toronto 2015 Pan/Parapan Am Games Organizing Committee, the not-for-profit organization that has been granted the mandate to deliver the Toronto 2015 Games. Toronto 2015 was requesting expressions of interest from qualified municipalities who possess both the desire and financial ability to locate and build a Baseball/Softball venue on a suitable site in their community. Attachment 1 is the letter which sets out the criteria municipalities must meet as part of their expression of interest. It is Toronto 2015's intent to provide a permanent venue as part of its efforts to enhance the legacy of sport infrastructure in the greater Golden Horseshoe region.

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Project Description

The Pan Am Ball Park will include one premier baseball facility with a combination of permanent and temporary seating for 8,000 to 10,000; one secondary baseball facility with temporary seating for 1,500; one premier softball facility with a combination of permanent and temporary seating for 5,000 to 6,000; and one secondary softball facility with temporary seating for 1,000. The baseball facilities must be compliant with the technical standards of the International Baseball Federation and the softball facilities with the technical standards of the International Softball Federation.

Fits in with the City's Recreation & Culture Master Plan

The "Active Together" Master Plan completed in 2008 points towards declining trends in baseball and softball in Vaughan, and indicates that a reduction in the overall supply of diamonds is recommended within the City. These recommendations correlate with provincial trends, which show a slight decline in youth ball club participation. Additionally, the Master Plan indicated that respondents who participated in the household survey ranked baseball and softball diamonds among the lowest priorities for capital development or improvement.

Funding

There are two potential funding sources for the \$5.7 million facility. Development charges can be used to fund growth-related parks, however re-allocating development charge funds to the baseball facility would impact the new park facilities already planned, both in terms of scope and timing. The baseball facility would utilize constrained development charge revenues, reducing the development charge funding for the planned facilities. Also, as the baseball facility has to be constructed within the next two years, planned park development projects would have to be deferred due to the limited development charge funds projected to be available.

Alternatively, funding could be provided by long term debt paid over a 10 year term through property taxes. The cost of debenturing the \$5.7 million at an annual interest rate of 3% would be \$694,000 annually.

Relationship to Vaughan Vision 2020/Strategic Plan

This report recommends a change from the priorities previously set by Council and the necessary resources have not been allocated.

Regional Implications

None.

Conclusion

Given the divergence between the Baseball/Softball venue from City's the Recreation & Culture Master Plan and the significant capital commitment, staff recommends that Council receive the report.

Attachments

1. Toronto 2015 Pan/Parapan AM Games Expression of Interest – Baseball/Softball Venue

Report prepared by:

Clayton D. Harris, City Manager
Marlon Kallideen, Commissioner of Community Services
Barbara Cribbett, Commissioner of Finance, City Treasurer

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Item 4, Report No. 3, of the Finance and Administration Committee, which was adopted without amendment by the Council of the City of Vaughan on March 20, 2012.

4

OTHER MATTERS CONSIDERED BY THE COMMITTEE

4.1 APPOINTMENT OF THE CHAIR

The Finance and Administration Committee recommends:

That Councillor Iafrate be the Chair of the Finance and Administration Committee until the completion of the 2013 Budget process.