

COMMITTEE OF THE WHOLE DECEMBER 8, 2003

CENTRE STREET LAND USE STUDY

Recommendation

The City Manager, in consultation with the Director of Purchasing Services and Director of Community Planning, recommends:

1. THAT this report BE RECEIVED for information.
2. THAT a contract be approved to retain the IBI Group to carry out the Centre Street Land Use Study.
3. THAT the Mayor and Clerk be authorized to sign the necessary documents.

Purpose

To seek authorization to award a contract to carry out the Centre Street Land Use Study.

Background - Analysis and Options

Based on Council's direction and Terms of Reference, approved on August 25, 2003, a Request For Proposal to undertake the Centre Street Land Use Study was advertised in the Vaughan Liberal and the Electronic Tendering Network (ETN) on September 16, 2003, with a closing of 3:00 PM, September 23, 2003. Subsequently, the Purchasing Services Department provided its bid proposal package to 12 firms.

The package provided details of the contract, including the evaluation criteria to be used in assessing competing bids. The criteria dealt with all four disciplines required in each team - planning, urban design, transportation, and market & economic analysis. A total of six (6) proposals were received by the Purchasing Services Department at the closing date and time.

A committee comprised of staff from the Community Planning and Purchasing Services Departments evaluated each of the proposals and identified four teams that best satisfied the evaluation criteria. Each team was evaluated based on its capability, experience, expertise and skills in each discipline, and in terms of its suitability with respect to team organization, project management, public consultation, and quality of its written and oral presentation.

Conclusion

After interviewing the four teams on October 28, 2003, the Committee identified the IBI Group as the team best qualified to carry out the contract, based on the evaluation of their proposal and interview.

Attachments

N/A

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Respectfully submitted,

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