

COMMITTEE OF THE WHOLE SEPTEMBER 2, 2003

2004 SCHEDULE OF MEETINGS

Recommendation

The City Clerk recommends:

That the 2004 Schedule of Meetings be adopted; and

That direction be provided with respect to scheduling a Committee of the Whole meeting on December 13 and Council meeting on December 20, 2004.

Purpose

To request Council's approval of the attached 2004 schedule of meetings for Committee of the Whole, Committee of the Whole (Closed Session), Committee of the Whole (Working Session), and Committee of the Whole (Public Hearing).

Background - Analysis and Options

In accordance with the Procedure By-law, the Committee of the Whole and Committee of the Whole (Public Hearing) meetings have been scheduled on the first and third Monday of each month, Committee of the Whole (Working Session) has been scheduled on the second and fourth Tuesday of each month, and the Council meetings have been scheduled on the second and fourth Monday of each month. In adherence with past practice, Committee of the Whole (Closed Session) has been scheduled following Committee of the Whole. Due to statutory holidays and significant faith days, variations to the schedule are as follows:

- March: No meetings have been scheduled during March Break.
- April: No meetings have been scheduled for the second and third week of April due to Pesach (Passover) and Easter Monday.
- May: Due to Victoria Day and Shavuot, no meetings have been scheduled for the fourth week in May.
- July: No meetings have been scheduled in July.
- August: In accordance with past practice one regular cycle of meetings has been scheduled at the end of August.
- September: The first Committee of the Whole, Committee of the Whole (Closed Session), and Committee of the Whole (Public Hearing) meetings in September have been scheduled on Tuesday due to Labour Day.
- October: Due to Thanksgiving being on the second Monday of the month, the Council meeting has been scheduled on the second Tuesday, and the Committee of the Whole (Working Session) has been scheduled for the second Wednesday of the month.
- November: Meetings for Committee of the Whole, Committee of the Whole (Closed Session), and Committee of the Whole (Public Hearing) have been scheduled for the last Monday in November.

December: The final Council meeting of the year is scheduled for the first week in December. Further meetings have not been scheduled, however Council direction is being requested with respect to scheduling a final cycle of meetings before the holidays.

The FCM Conference is scheduled for May 28 - 31, and the AMO Conference is scheduled for August 22 - 25. In accordance with past practice, the meeting schedule has not been altered to accommodate the conferences.

Conclusion

The 2004 meeting schedule has been prepared in accordance with the procedure by-law and past practice. Also, variations have been incorporated into the schedule to provide for statutory holidays and significant faith days. In view of the foregoing, it is recommended that Council approve the attached 2004 meeting schedule and provide direction with respect to scheduling a Committee of the Whole meeting on December 13 and a Council meeting on December 20, 2004.

The schedule, as adopted by Council, will be presented to the newly elected Council in December and may be amended then, if necessary.

Attachments

1. 2004 - 12 Month - Schedule of Meetings

Report prepared by:

R. Magnifico
Assistant City Clerk

Respectfully Submitted,

J. D. Leach
City Clerk

JANUARY 2004

Schedule of Meetings

Sun	Monday	Tuesday	Wednesday	Thursday	Friday	Sat
				1 NEW YEAR'S DAY	2	3
4	5 1:00 pm - CW 5:00 pm - CW (Closed) 7:00 pm - CW(PH)	6	7	8	9	10
11	12 1:00 pm - CL	13 9:30 am - CW (WS)	14	15	16	17
18	19 1:00 pm - CW 5:00 pm - CW (Closed) 7:00 pm - CW(PH)	20	21	22	23	24
				CHINESE NEW YEAR		
25	26 1:00 pm - CL	27 9:30 am - CW (WS)	28	29	30	31

CL - Council
 CW - Committee of the Whole
 CW(PH) - Committee of the Whole (Public Hearing)

CW(Closed) - Committee of the Whole (Closed)
 CW(WS) - Committee of the Whole (Working Session)

FEBRUARY 2004

Schedule of Meetings

Sun	Monday	Tuesday	Wednesday	Thursday	Friday	Sat
1	2 1:00 pm - CW 5:00 pm - CW (Closed) 7:00 pm - CW(PH)	3	4	5	6	7
8	9 1:00 pm - CL	10 9:30 am - CW (WS)	11	12	13	14
15	16 1:00 pm - CW 5:00 pm - CW (Closed) 7:00 pm - CW(PH)	17	18	19	20	21
22	23 1:00 pm - CL	24 9:30 am - CW (WS)	25	26	27	28
29						

CL - Council
 CW - Committee of the Whole
 CW(PH) - Committee of the Whole (Public Hearing)

CW(Closed) - Committee of the Whole (Closed)
 CW(WS) - Committee of the Whole (Working Session)

MARCH 2004

Schedule of Meetings

Sun	Monday	Tuesday	Wednesday	Thursday	Friday	Sat
	1 1:00 pm - CW 5:00 pm - CW (Closed) 7:00 pm - CW(PH)	2	3	4	5	6
7	8 1:00 pm - CL	9 9:30 am - CW (WS)	10	11	12	13
PURIM					MARCH BREAK	
14	15	16	17	18	19	20
	MARCH BREAK	MARCH BREAK	MARCH BREAK	MARCH BREAK	MARCH BREAK	
21	22 1:00 pm - CW 5:00 pm - CW (Closed) 7:00 pm - CW(PH)	23	24	25	26	27
28	29 1:00 pm - CL	30 9:30 am - CW (WS)	31			

CL - Council
 CW - Committee of the Whole
 CW(PH) - Committee of the Whole (Public Hearing)

CW(Closed) - Committee of the Whole (Closed)
 CW(WS) - Committee of the Whole (Working Session)

APRIL 2004

Schedule of Meetings

Sun	Monday	Tuesday	Wednesday	Thursday	Friday	Sat
				1	2	3
4	5	6	7	8	9	10
		PESACH (PASSOVER)	PESACH (PASSOVER)		GOOD FRIDAY	
11	12	13	14	15	16	17
	EASTER MONDAY PESACH (PASSOVER)	PESACH (PASSOVER)				
18	19 1:00 pm - CW 5:00 pm - CW (Closed) 7:00 pm - CW(PH)	20	21	22	23	24
25	26 1:00 pm - CL	27 9:30 am - CW (W/S)	28	29	30	

CL - Council
 CW - Committee of the Whole
 CW(PH) - Committee of the Whole (Public Hearing)

CW(Closed) - Committee of the Whole (Closed)
 CW(W/S) - Committee of the Whole (Working Session)

MAY 2004

Schedule of Meetings

Sun	Monday	Tuesday	Wednesday	Thursday	Friday	Sat
						1
2	3 1:00 pm - CW 5:00 pm - CW (Closed) 7:00 pm - CW(PH)	4	5	6	7	8
9	10 1:00 pm - CL	11 9:30 am - CW (WS)	12	13	14	15
16	17 1:00 pm - CW 5:00 pm - CW (Closed) 7:00 pm - CW(PH)	18	19	20	21	22
23	24	25	26	27	28	29
	VICTORIA DAY		SHAWUOT	SHAWUOT	FCM	FCM
30	31 1:00 pm - CL					
FCM	FCM					

CL - Council
 CW - Committee of the Whole
 CW(PH) - Committee of the Whole (Public Hearing)

CW(Closed) - Committee of the Whole (Closed)
 CW(WS) - Committee of the Whole (Working Session)

JUNE 2004

Schedule of Meetings

Sun	Monday	Tuesday	Wednesday	Thursday	Friday	Sat
		1 9:30 am - CW (WS)	2	3	4	5
6	7 1:00 pm - CW 5:00 pm - CW (Closed) 7:00 pm - CW(PH)	8	9	10	11	12
13	14 1:00 pm - CL	15 9:30 am - CW (WS)	16	17	18	19
20	21 1:00 pm - CW 5:00 pm - CW (Closed) 7:00 pm - CW(PH)	22	23	24	25	26
27	28 1:00 pm - CL	29	30			

CL - Council
 CW - Committee of the Whole
 CW(PH) - Committee of the Whole (Public Hearing)

CW(Closed) - Committee of the Whole (Closed)
 CW(WS) - Committee of the Whole (Working Session)

JULY 2004

Schedule of Meetings

Sun	Monday	Tuesday	Wednesday	Thursday	Friday	Sat
				1	2	3
				CANADA DAY		
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

C - Council
 CW - Committee of the Whole
 CW(PH) - Committee of the Whole (Public Hearing)

CW(Closed) - Committee of the Whole (Closed)
 CW(W/S) - Committee of the Whole (Working Session)

AUGUST 2004

Schedule of Meetings

Sun	Monday	Tuesday	Wednesday	Thursday	Friday	Sat
1	2	3	4	5	6	7
	CIVIC HOLIDAY					
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23 1:00 pm - CW 5:00 pm - CW (Closed) 7:00 pm - CW(PH)	24	25	26	27	28
AMO	AMO	AMO	AMO			
29	30 1:00 pm - CL	31 9:30 am - CW (WS)				

CL - Council
 CW - Committee of the Whole
 CW(PH) - Committee of the Whole (Public Hearing)

CW(Closed) - Committee of the Whole (Closed)
 CW(WS) - Committee of the Whole (Working Session)

SEPTEMBER 2004

Schedule of Meetings

Sun	Monday	Tuesday	Wednesday	Thursday	Friday	Sat
			1	2	3	4
5	6	7 1:00 pm - CW 5:00 pm - CW (Closed) 7:00 pm - CW(PH)	8	9	10	11
12	13 LABOUR DAY 1:00 pm - CL	14 9:30 am - CW (WS)	15	16	17	18
19	20 1:00 pm - CW 5:00 pm - CW (Closed) 7:00 pm - CW(PH)	21	22	23 ROSH HASHANAH	24 ROSH HASHANAH	25 YOM KIPPUR
26	27 1:00 pm - CL	28 9:30 am - CW (WS)	29	30 SUKKOT		

CL - Council
 CW - Committee of the Whole
 CW(PH) - Committee of the Whole (Public Hearing)

CW(Closed) - Committee of the Whole (Closed)
 CW(WS) - Committee of the Whole (Working Session)

OCTOBER 2004

Schedule of Meetings

Sun	Monday	Tuesday	Wednesday	Thursday	Friday	Sat
					1 SUKKOT	2
3	4 1:00 pm – CW 5:00 pm – CW (Closed) 7:00 pm – CW(PH)	5	6	7	8 SIMCHAT TORAH	9
10	11	12 1:00 pm - CL	13 9:30 am – CW (WS)	14	15	16
	THANKSGIVING DAY					
17	18 1:00 pm – CW 5:00 pm – CW (Closed) 7:00 pm – CW(PH)	19	20	21	22	23
24	25 1:00 pm - CL	26 9:30 am – CW (WS)	27	28	29	30
31						

CL - Council
 CW - Committee of the Whole
 CW(PH) - Committee of the Whole (Public Hearing)

CW(Closed) - Committee of the Whole (Closed)
 CW(WS) - Committee of the Whole (Working Session)

NOVEMBER 2004

Schedule of Meetings

Sun	Monday	Tuesday	Wednesday	Thursday	Friday	Sat
	1 1:00 pm - CW 5:00 pm - CW (Closed) 7:00 pm - CW(PH)	2	3	4	5	6
7	8 1:00 pm - CL	9 9:30 am - CW (W/S)	10	11	12	13
				REMEMBRANCE DAY		
14	15 1:00 pm - CW 5:00 pm - CW (Closed) 7:00 pm - CW(PH)	16	17	18	19	20
21	22 1:00 pm - CL	23 9:30 am - CW (W/S)	24	25	26	27
28	29 1:00 pm - CW 5:00 pm - CW (Closed) 7:00 pm - CW(PH)	30				

CL - Council
 CW - Committee of the Whole
 CW(PH) - Committee of the Whole (Public Hearing)

CW(Closed) - Committee of the Whole (Closed)
 CW(W/S) - Committee of the Whole (Working Session)

DECEMBER 2004

Schedule of Meetings

Sun	Monday	Tuesday	Wednesday	Thursday	Friday	Sat
			1	2	3	4
5	6 1:00 pm - CL	7	8	9	10	11
12	13	14	15 HANUKKAH	16 HANUKKAH	17 HANUKKAH	18 HANUKKAH
HANUKKAH	HANUKKAH	HANUKKAH	22	23	24	25
19	20	21	22	23	24	25
26	27	28	29	30	31 CHRISTMAS EVE	CHRISTMAS DAY
BOXING DAY					NEW YEAR'S EVE	

CL - Council
 CW - Committee of the Whole
 CW(PH) - Committee of the Whole (Public Hearing)

CW(Closed) - Committee of the Whole (Closed)
 CW(MS) - Committee of the Whole (Working Session)