

## **COMMITTEE OF THE WHOLE- SEPTEMBER 02, 2003**

### **ELECTION 2003 –BALLOT PRINTING**

#### **Recommendation**

The City Clerk in consultation with the Director of Purchasing recommends:

That notwithstanding the City of Vaughan's Purchasing Policy, Council approve the single source award of ballot printing for the 2003 Municipal Election to Swiss Print & Graphics Limited in the amount of approximately \$ 58,000.00 plus applicable taxes.

#### **Purpose**

To sole source the printing of ballots for the 2003 Municipal Election.

#### **Background - Analysis and Options**

For the 2000 Municipal Election the firm Arthurs-Jones Clark Inc. printed the ballots. Unfortunately, the company is no longer in business thereby necessitating the appointment of another printer of ballots.

At the present time the only printer licensed by Election Systems and Software (hereinafter referred to as ES & S) is Swiss Print & Graphics Limited. This company was used for the 2002 by-election. The ballots were of excellent quality and met the strict specifications as set out by ES &S. As Members of Council are aware the City of Vaughan uses the Optech IVC central count optical scan vote-tabulating equipment. With this system the printing and cutting of the ballots is of critical importance.

#### **Conclusion**

Due to the precise printing and cutting requirements of the ballots to be used with the tabulating machines and the excellent quality of the ballots previously produced, the City Clerk and Returning Officer recommends the single source award for the ballot printing to Swiss Printing & Graphics Limited.

#### **Attachments**

None

#### **Report prepared by:**

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Insurance-Risk Management

Respectfully submitted,

John D. Leach  
City Clerk