

COMMITTEE OF THE WHOLE FEBRUARY 17, 2003

**MACKENZIE GLEN DISTRICT PARK - AWARD OF RFP02-251
LANDSCAPE ARCHITECTURAL CONSULTANT**

Recommendation

The Commissioner of Community Services, the Executive Director of Buildings, Facilities and Parks, the Director of Purchasing and the Director of Reserves and Investments recommends:

That RFP02-251, Mackenzie Glen District Park for Landscape Architectural consulting services be awarded to EDA Collaborative Inc. in the amount of \$165,850.00, (including G.S.T), which is within the approved 2001 capital budget.

Purpose

To award RFP02-251, Mackenzie Glen District Park for Landscape Architectural consulting services.

Background

This project is for Landscape Architectural consulting services for Mackenzie Glen District Park, which is located west of Cranston Park Avenue and north of Cunningham Drive. Council, in the 2001 Capital Budget, approved project 5911-0-01 in the amount of \$200,000.00 for the design of Mackenzie Glen District Park. Funding is available from Parks City Wide Development Charges in the amount of \$180,000.00, and from taxation in the amount of \$20,000.00.

Six (6) submissions were received in response to RFP02-251, a proposal for Landscape Architectural consulting services for the design development, construction documentation and contract administration of the Mackenzie Glen District Park.

A committee comprised of Buildings, Facilities and Parks staff and Purchasing staff evaluated the six (6) submissions. The evaluations were based on the criteria as set out in the proposal document. The proponent scoring the highest points would be considered the successful proponent. The proposal criteria was based on a maximum score of 100 points as follows:

<u>Criteria</u>	<u>Rating</u>
i. References and Examples of Related Work	25 pts.
ii. Park Theme	25 pts.
iii. Philosophy and Approach to Park Design	20 pts.
iv. Proposed Fees	15 pts.
v. Staffing	10 pts.
vi. Proposal Submission Quality	5 pts.

The results of the evaluation for RFP02-251, Mackenzie Glen District Park for Landscape Architectural consulting services is as follows:

Consultants

EDA Collaborative
Schollen & Company
Strybos Associates Ltd.
Cosburn Giberson Landscape Architects
Landscape Planning Limited
PMA Landscape Architects

Conclusion

Staff have reviewed the submission and conducted reference checks on the recommended Landscape Architectural consultant and determined that EDA Collaborative Inc. was the most qualified to provide the services detailed in RFP02-251.

Once Council approves the recommendation, the Landscape Architectural consultant is expected to start as soon as the Purchasing Department can complete the necessary contracts and documents. It is anticipated that construction will commence in mid summer 2003, with completion anticipated to be in the spring of 2004, weather permitting.

Attachments

None

Report prepared by

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Paul Gardner, Manager of Parks Development, Ext. 3209

Respectfully submitted,

G. Doris Haas
Commissioner of Community Services

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