

**COMMITTEE OF THE WHOLE (WORKING SESSION) JANUARY 27, 2004**

**PROCLAMATIONS POLICY**

**Recommendation**

The Commissioner of Legal and Administrative Services recommends that the Proclamations Policy be amended by inserting the following clause defining the intent of the phrase "municipal purposes", as referred to in the Proclamations Policy:

"That the City of Vaughan may issue proclamations for events, campaigns or other similar matters where there is a municipal purpose and the municipality has jurisdiction over the matter. A municipal purpose shall be restricted to and include only special events, fairs, campaigns, special declarations of days, weeks, months, or otherwise where:

- (i) the event, campaign or declaration is directly related to matters over which the City has jurisdiction or,
- (ii) the City directly sponsors the event, campaign or declaration'

**Purpose**

To define the intent of the phrase "municipal purposes" as referred to in the Proclamations Policy.

**Background - Analysis and Options**

On December 16, 2002, Council requested staff provide a report defining the intent of "municipal purpose".

Council, at its meeting of June 9, 2003, moved "That the following report of the Commissioner of Legal and Administrative Services, dated June 9, 2003, be referred to staff for review in conjunction with the Proclamation Policy".

The matter is being placed before Council for its consideration.

**Relationship to Vaughan Vision 2007**

This report is consistent with the priorities previously set by Council and the necessary resources have been allocated and approved.

**Conclusion**

Staff continue to receive inquires regarding proclamations. Adoption of the recommendation would clarify the City's position.

**Attachments**

Attachment #1 - Extract from Council Meeting Minutes, June 9, 2003

**Report prepared by:**

Heather A. Wilson

Respectfully submitted,

Robert J. Swayze  
Commissioner of Legal and Administrative Services

EXTRACT FROM COUNCIL MEETING MINUTES JUNE 9, 2003132. **PROCLAMATIONS POLICY**  
(Supplementary Report No. 1)

MOVED by Councillor Kadis  
seconded by Councillor Racco

That the "no proclamation" component of the Proclamation Policy be rescinded to allow Vaughan Council to issue proclamations.

FAILED TO CARRY UPON A RECORDED VOTE

YEAS

Councillor Jackson  
Councillor Kadis  
Councillor Racco

NAYS

Mayor Di Biase  
Councillor Di Vona  
Regional Councillor Frustaglio  
Councillor Ferri

MOVED by Councillor Jackson  
seconded by Councillor Ferri

That the City of Vaughan recognize York Region Pride Week from June 15 – 21, 2003.

CARRIED UNANIMOUSLY UPON A RECORDED VOTE

YEAS

Mayor Di Biase  
Councillor Di Vona  
Councillor Ferri  
Regional Councillor Frustaglio  
Councillor Jackson  
Councillor Kadis  
Councillor Racco

NAYS

MOVED by Regional Councillor Frustaglio  
seconded by Councillor Di Vona

That the following report of the Commissioner of Legal and Administrative Services, dated June 9, 2003, be referred to staff for review in conjunction with the Proclamation Policy.

CARRIED

**Recommendation**

The Commissioner of Legal and Administrative Services recommends that the Proclamations Policy be amended by inserting the following clause defining the intent of the phrase "municipal purposes", as referred to in the Proclamations Policy:

"That the City of Vaughan may issue proclamations for events, campaigns or other similar matters where there is a municipal purpose and the municipality has jurisdiction over the matter. A municipal purpose shall be restricted to and include only special events, fairs, campaigns, special declarations of days, weeks, months, or otherwise where:

- (i) the event, campaign or declaration is directly related to matters over which the City has jurisdiction or,

CITY OF VAUGHAN

EXTRACT FROM COUNCIL MEETING MINUTES JUNE 9, 2003

.12

Minute No. 132 – Page 2

- (ii) the City directly sponsors the event, campaign or declaration'

**Purpose**

To define the intent of the phrase "municipal purposes" as referred to in the Proclamations Policy.

**Background - Analysis and Options**

Prior to November 23, 1998, all requests for Proclamations were received by the Mayor and were forwarded to the Clerk. The requests would be placed before Council in a report prepared by the Clerk recommending approval. Council would authorize the issuance of proclamations and no proclamation request was refused. A great many proclamations were issued taking up staff time.

On November 23, 1998, Council adopted a policy that the City would issue no proclamations. Requests were received by organizations which were directly related to the City's municipal jurisdiction. On April 2, 2001, Council amended the policy that the City would issue proclamations only for events of a municipal purpose.

Council, at its meeting of December 16, 2002, reconfirmed the policy and asked that staff provide a report defining the intent of the phrase "municipal purposes", as referred to in the Proclamations Policy after considering the New Municipal Act.

**Conclusion**

By defining "municipal purposes" in the Proclamations Policy, the City Clerk can now determine which requests for proclamation can be considered. The definition will confine all proclamations only to events which are initiated by the municipality itself or related to municipal jurisdiction such as Municipal Engineering, Roads, Fire and Emergency Services, Municipal fairs, etc.

**Attachments**

None

**Report prepared by:**

Robert J. Swayze, Commissioner of Legal and Administrative Services/City Solicitor