

COMMITTEE OF THE WHOLE JUNE 21, 2004

AWARD OF TENDER T04-056 SECURITY GUARDS AND PARK PATROL

Recommendation

The Commissioner of Community Services in consultation with the Director of Purchasing Services recommends:

1. That T04-056, award of tender for security guards and park patrol be awarded to Initial Security in the amount of \$ \$215,976.08 Part A (Building) and \$76,820.80 Part B (Parks) for a total of \$292,796.88 (plus G.S.T.); and,
2. That a bylaw be enacted authorizing the Mayor and the City Clerk to sign the necessary documents.

Purpose

To award tender T04-056 for security guards and parks patrol.

Background - Analysis and Options

The current contract for the Civic Centre, the Joint Operations Centre and Parks Patrol services expires June 30, 2004. Staff issued a tender T04-056 for security guards and park patrol service which will provide the following:

- Security guard services for after office hours and weekend security at the Civic Centre and the Joint Operations Centre. To secure the buildings, monitor after office hours usage, sign-in after hour visitors, patrol parking lots, monitor security cameras and reports as required.
- Security guards for parks patrol in the evenings and weekends to monitor fields, assist with park emergencies, report on vandalism and damage to park property and reports as required.

This contract will provide uniformed security guards for the Civic Centre and for the Joint Operations Centre buildings. It will also provide 2 marked cars and 2 uniformed security guards to assist the evening Parks Supervisor. The duties of the Parks Patrol include ensuring that playing fields are being used by permit holders, locking and unlocking gates, and attending parks emergencies. The tender is for two (2) years with a third year option.

Tender T04-056 was posted on the Electronic Bidding Network and advertised in the Vaughan Citizen. The tender was divided into Three (3) parts. Part A is for the provision of guard services for the Civic Centre and for the Joint Operations Centre. Part B is for the provision of mobile parks patrols and Part C is for the provision of guard and/ or mobile services for any special events organized by the City. Bidders were free to bid on all or part of the tender with the understanding that the contract could be awarded to one or more successful bidders.

Eight (8) bids were issued. Seven (7) bids were received; One (1) "no bid" was received. Of the seven (7) bids received, one (1) bid was declared non-compliant and one (1) bid was declared partially non-compliant to Part B of the tender.

The bids were reviewed and the actual hours of work that would be required by each security guard were multiplied by the hourly rate submitted by the bidders. Prices are based on a per year basis. The results were as follows:

Bidder	Part A (Bldg)	Part B (Parks)	Total
Initial Security	\$215,976.08	\$76,820.80	\$292,796.88
Group 4 Falck	\$223,898.60	\$71,229.92	\$295,128.52
Primary Response	\$225,493.72	\$70,876.32	\$296,370.04
Intertec Security Ltd.	\$268,800.44	Non-compliant to Part B	\$268,800.44
Knights on Guard Corp.	\$240,060.00	\$83,688.00	\$323,748.00
Intercon Security	\$289,581.44	\$88,388.80	\$377,970.24

Relationship to Vaughan Vision 2007

This report is consistent with the priorities previously set by Council and the necessary resources have been allocated and approved and meets *Vaughan Vision* section 1.3 “Provide effective and efficient delivery of services”.

Conclusion

Based on the prices submitted it is recommended that the contract be awarded to Initial Security. Staff have reviewed the tender and are satisfied that it meets all requirements of the bid. Both the Parks and the Building and Facilities budgets have sufficient funds to support this award. Analysis of the bid submissions show that overall costs are lower by awarding the contract in whole to the lowest overall compliant bidder than if each part were awarded separately.

Attachments

None

Report Prepared By

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Respectfully submitted,

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 Commissioner of Community Services