

2007 AUDIT PLANNING REPORT - KPMG

Recommendation

The Deputy City Manager/Commissioner of Finance & Corporate Services and the Director of Financial Services recommend:

- 1) That the following information be received; and
- 2) That the confidential Audit Planning report from KPMG, LLP for the 2007 audit be received under separate cover.

Economic Impact

Not applicable

Communications Plan

A communications plan is not applicable to this report.

Purpose

To provide the Audit and Operational Review Committee with the 2007 Audit Plan as provided by the City's external auditor KPMG, LLP. This plan was discussed with the City Manager and senior Finance staff and outlines the audit process, risks, approach and the team members assigned.

Background - Analysis and Options

Each year the City's external Audit firm meets with the City Manager, Deputy City Manager/Commissioner of Finance & Corporate Services and senior Finance staff to present the Audit plan for the upcoming interim and final audit of the current year. This discussion includes topics such as changes to accounting standards, financial reporting, materiality, risk, the timing and co-ordination with City staff and if there have been any events that took place during the year that would impact the scope of the audit. This year City staff requested an expanded audit to include a review of controls over electronic wire transfers. The use of electronic funds transfers has increased over the years for the payment of City financial obligations, investments and the receipt of monies. A review of the protocol, procedures and controls is now appropriate.

The overall audit process entails the planning of the audit, evaluating City controls, substantive testing and the final stage of evaluation and presentation of the audit findings, report to Senior Management and the Audit & Operational Review Committee.

Relationship to Vaughan Vision 2007

This report is consistent with the revised draft Vaughan Vision 2020 Corporate Strategic Map:
Strategic Objective - Ensuring Financial Sustainability.

Regional Implications

None

Conclusion

To provide members of the Audit & Operational Review Committee with this year's 2007 audit plan and timelines.

Attachments

None

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Respectfully submitted,

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