

COMMITTEE OF THE WHOLE – FEBRUARY 5, 2007

APPROVAL OF CONSULTANT-RFP06-247 KIPLING AVENUE CORRIDOR STUDY FILE: 15.95

Recommendation

The Commissioner of Planning, in consultation with the Director of Purchasing Services and the Director of Policy Planning, recommends:

1. THAT a Contract be approved to retain Office For Urbanism as the lead consultant to carry out the Kipling Avenue Corridor Study;
2. THAT the total cost of the study, including all fees and expense not exceed \$190,000.00; and;
3. THAT the Mayor and Clerk be authorized to sign the necessary documents.

Economic Impact

On September 12, 2006, Council approved the addition of the Capital cost of this study (Project #9831-0-06) to the 2006 Capital Budget.

Purpose

The purpose of this report is to secure Council's approval to award a contract to a consulting team to carry out the Kipling Avenue Corridor Study.

Background - Analysis and Options

Council approved the Terms of Reference and Budget for the Kipling Avenue Study on September 12, 2006.

A Request For Proposals (RFP) to undertake this Study was advertised in the Vaughan Citizen, Electronic Tendering Network (ETN), and OPBA website on Thursday, September 28, 2006, with a closing date of October 25, 2006.

Seventeen firms picked up the RFP documents. Six proposals were received by the deadline, one of which was declared non-compliant.

The consultant selection process is now complete. Based on their proposal to carry out the approved Terms of Reference, Staff recommends that the team led by Office for Urbanism be retained to complete the Kipling Avenue Corridor study.

The RFP package provided details of the contract, including the evaluation criteria to be used in assessing competing bids. The criteria dealt with four disciplines required in each team; land use planning, urban design/streetscape design, transportation and heritage planning. Each team was evaluated based on its capability, experience, expertise, and skills in each discipline, and in terms of its suitability with respect to team organization, project management, public consultation, and the quality of its written presentations.

From the 5 proposals received by the Purchasing Services Department, two firms were identified which best satisfied the RFP evaluation criteria. A committee comprising staff from the Policy Planning, Development Planning, Engineering and Purchasing Services Departments carried out

this evaluation process. Each of the two short-listed teams were interviewed on November 17, 2006.

The Office for Urbanism and their sub-consultants were identified as the team best qualified to carry out the contract, based on staff's evaluation of their proposal and their interview. Staff are satisfied that this team is capable of fulfilling the requirements of the Council-approved Terms of Reference.

Relationship to Vaughan Vision 2007

This report is consistent with the priorities previously set by Council. The necessary resources have been allocated in the 2006 Capital Budget.

Conclusion

Should Council so direct, the Office for Urbanism should be retained by the City to fulfill the requirements of the contract for the Kipling Avenue Corridor study.

Attachments

None.

Report prepared by:

Anna Sicilia, Planner, Policy Planning/Urban Design, Ext. 8063

Respectfully submitted,

John Zipay
Commissioner of Planning

Diana Birchall
Director of Policy Planning