

## **STRATEGIC PLANNING COMMITTEE NOVEMBER 20, 2007**

### **2008 COUNCIL/SMT STRATEGIC PLANNING WORKSHOP**

#### **Recommendation**

The City Manager and the Senior Manager of Strategic planning in consultation with the Chair of the Strategic Planning Committee and Senior Management Team recommends:

1) That Attachment 1- Council/SMT Strategic Planning workshop quotes be received and the date of April 2-3, 2008 be approved and direction provided for the location of the workshop.

#### **Economic Impact**

Funds are already included in the 2008 operating budget.

#### **Communications Plan**

N/A

#### **Purpose**

To confirm the 2008 Council/SMT strategic planning workshop meeting date and location.

#### **Background - Analysis and Options**

Preparatory Planning for the Council/SMT strategic planning workshop is important in order to establish a date and location for the workshop. As can be seen in Attachment 1 a number of locations in neighbouring municipalities have been selected as potential sites for the workshop. As well it is recommended that April 2-3, 2008 be selected as the date for the workshop.

#### **Relationship to Vaughan Vision 2007**

The annual Council/SMT strategic planning workshop is an opportunity to review and discuss the strategic plan document and process.

#### **Regional Implications**

N/A

#### **Conclusion**

It is appropriate and timely to schedule the date and location for the 2008 Council/SMT strategic planning workshop. By approving the date of April 2-3, 2008 and selecting a suitable location planning can be initiated for the workshop.

#### **Attachments**

1. Attachment 1- Council/SMT strategic planning workshop date and locations list

**Report prepared by:**

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Senior Manager of Strategic Planning

**Respectfully submitted,**

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City Manager

Thomas Plant MBA, MPA  
Senior Manager of Strategic Planning

**COUNCIL/SMT WORKSHOP QUOTES  
APRIL 2<sup>ND</sup> & 3<sup>RD</sup>**

<b>LOCATION</b>	<b>MUNICIPALITY</b>	<b>COST WITHOUT TAXES (Details) 16 people</b>	<b>TOTAL COST Plus taxes</b>
<b>SHERATON PARKWAY NORTH</b> 600 Hwy 7 East (905)881-2121	<b>RICHMOND HILL</b>	<ul style="list-style-type: none"> <li>• 1 Overnight Stay (April 2<sup>nd</sup>) <b>\$169/per.</b></li> <li>• \$55.99/per. For breakfast, lunch and room rental</li> <li>• Dinner approx. \$70.00/per.</li> </ul>	<b>Approx. \$6400.00</b>
<b>MARKHAM SUITES</b> 7030 Woodbine Avenue 905-470-8500	<b>MARKHAM</b>	<ul style="list-style-type: none"> <li>• 1 Overnight Stay (April 2<sup>nd</sup>)</li> <li>• Individual prices for breakfast, lunch, breaks</li> <li>• Dinner approx. \$70.00/per.</li> </ul>	<b>Approx. \$7663.60</b>
<b>HILTON TORONTO</b> 145 Richmond Street West (416)860-6814	<b>TORONTO</b>	<ul style="list-style-type: none"> <li>• 1 Overnight Stay (April 2<sup>nd</sup>) <b>\$179/per</b></li> <li>• \$80/per. For breakfast, lunch and room rental</li> <li>• Dinner approx. \$70.00/per.</li> </ul>	<b>Approx. \$7460.00</b>