

BENCHMARKED USER FEE/SERVICE CHARGE REVIEW

Recommendation

The City Manager in consultation with the Senior Management Team and the Director of Budgeting and Financial Planning recommend:

That the user fees and service charges benchmarking summary outlined in Attachment #1 be received.

Economic Impact

There is no economic impact resulting from the recommendation of this report.

Communications Plan

Before the 2009 operating budget receives final approval, the community will be notified of an opportunity for public input on user fee/service charge adjustments to be received.

Purpose

The purpose of this report is to provide Budget Committee with additional benchmarking information on proposed changes to user fees and service charges for 2009, as requested at a previous Budget Committee meeting that was held on November 18, 2008.

Background

At the November 18, 2008 Budget Committee session, Committee members were provided a summary of proposed 2009 user fees and service charges for (By-Law 396-2002). At that time, staff was asked to conduct a general benchmarking of proposed fees and service charges with neighbouring municipalities. In response, departments were directed to conduct a review of applicable proposed 2009 user fees and service charges, using Richmond Hill, Markham, Mississauga and Brampton as comparables. It is important to note this review focuses on the user fee & service charge by-law and other by-law fees and charges subject to separate review processes are excluded i.e. recreation, business licences, building code fees, planning fees, etc. The results of this review can be seen in Attachment #1.

Municipal Comparison

In general, departments experienced challenges in obtaining complete comparable information within the short time frame provided as many of the fee and charges differ from one municipality to the other. Several factors created inconsistencies in the service comparison including the types of service provided, the process of providing the service, and in some cases the basis for the fee i.e. cost recovery, service phases, unit measurements, etc. In addition, departments frequently experienced difficulty obtaining information or finding a related service comparison. In these instances details are provided in the comment section of each of the attachment.

More than 200 fees and charges are detailed in the User Fee & Service Charge by-law. Based on the information provided by departments roughly half of the fees are above or inline with the average fees charged by neighbouring municipalities, using Richmond Hill, Markham, Mississauga and Brampton as comparables. The municipal average for a fee or charge is calculated on available data and can range from one to four comparables depending on the

service. Roughly a third of the fees and charges are incomparable due to different service provision, lack of information, or other challenges mentioned previously. The remaining user fees and service charges, 15-20% falls below the municipal average. In some cases departments cited the following as reasons for being below the municipal average: fees are under review, economics of scale, and some municipalities are able to reduce fees by contracting out services.

User Fee and Service Charge Increase Logic

Inherent in the 2009 budget guidelines and process is a continued emphasis on maximizing the cost recovered on services provided. In addition to adjusting revenues for anticipated changes in activity volume, departments were requested to increase established service charges and user fees by a similar percentage increase in department costs, excluding any volume related impacts. At minimum departments were expected to increase user fees & service charges by the rate of inflation, unless otherwise specified. Some user fees and service charges may be subject to other regulatory requirements or subject to ongoing studies and may be exempt from this requirement. Based on the enclosed schedule, roughly 55% of user fees and service charges were increased in relation to or higher than the rate of inflation. The remaining 45% remained unchanged. Explanations provided by departments for not increasing fees were typically related to legislative requirements, fees currently under review, substantial fee increase in 2008, etc..

Relationship to Vaughan Vision 2020

This report is consistent with the priorities previously set by Council.

Regional Implications

There are no Regional implications associated with this report

Conclusion

A user fee and service charge benchmarking review has taken place and results are provided. Overall, a significant portion of Vaughan's user fees and service charges are above or inline with the average fees charged by neighbouring municipalities, using Richmond Hill, Markham, Mississauga and Brampton as comparables. In general, departments experienced challenges in obtaining complete comparable information resulting in roughly a third of the fees and charges being classified as incomparable due to different service provision, lack of information, or other challenges mentioned previously. Details on specific fees are enclosed as attachment #1.

Attachments

Attachment No. 1: Benchmarked User Fees / Service Charges

Respectfully submitted,

Michael DeAngelis
City Manager

SCHEDULE "A" - GENERAL to (By-law No.396-2002)										
City of Vaughan					MUNICIPALITY COMPARISON					COMMENTS/ PRICE ADJUSTMENT LOGIC
DOCUMENTS & INFORMATION	2009 FEE/CHARGE	% Fee Charge incr/(decr)	Forecasted 2009 Volume	2009 BUDGET	Richmond Hill	Markham	Mississauga	Brampton	COMPARISON AVERAGE	
1 Photocopies - under 10 pages	\$0.55	0.0%	150	\$83	\$0.55		\$0.50	\$0.50	\$0.52	Method of calculating fee for 10+ copies done on different basis than comparators.
2 10-20 pages	\$7.50	0.0%	60	\$450	\$0.55		\$0.50	\$0.50	\$0.52	
3 20-50 pages	\$15.00	0.0%	55	\$825	\$0.55		\$0.50	\$0.50	\$0.52	
4 Document Certification	Refer to Schedule "B"								\$0.00	Method of calculating fee for 10+ copies done on different basis than comparators.
5 Retrieval of Documents/Information from Records Centre - per file	\$21.00	2.4%	20	\$420					\$0.00	Data not available
6 Paper Records - per hour	\$30.00	0.0%	20	\$600				\$30	\$30.00	Data substantially not available
7 Electronic Search - development of computer program or other method of producing a record from a machine-readable record - per hour	\$50.00	0.0%	0	\$0					\$0.00	No increase in fee as it is in line with MFIPPA fees
8 Administrative Fee for Closed Meetings Investigation Requests	\$125.00	0.0%	0	\$0	\$0	\$0	\$0	\$250	\$62.50	
9 Inspections - fee for site plan inspection requested of and performed by individual departments, such as Engineering & Public Works or Building Standards	\$475.00 for the first inspection for the release of the Irrevocable Letter of Credit by the Development Planning Department, and this fee will also include the first landscaping inspection for the release of the 20% landscape warranty holdback; \$350 for the first inspection for the release of the Irrevocable Letter of Credit by the Engineering Department; and \$125 for each additional inspection to be performed by these respective Departments, to address deficiencies	0.0%	0	\$0					\$0.00	
SCHEDULE SUBTOTAL				\$2,378						



2009 DRAFT Operating Budget
FEES & CHARGES ADJUSTMENTS LOGIC/ MUNICIPAL COMPARISON

Attachment #1

SCHEDULE "B"- CLERKS to (By-law No.396-2002)										
City of Vaughan					MUNICIPALITY COMPARISON					COMMENTS/ PRICE ADJUSTMENT LOGIC
DOCUMENTS & INFORMATION	2009 FEE/CHARGE	% Fee Charge incr./(decr)	Forecasted 2009 Volume	2009 BUDGET	Richmond Hill	Markham	Mississauga	Brampton	COMPARISON AVERAGE	
1 Council Agendas - per annum	\$159.00	0.0%	0	\$0.00	\$600.00	\$407.00		\$600.00	\$535.67	No increase in price as there are no requests
2 Committee of the Whole Agendas - per annum	\$245.00	0.0%	0	\$0.00	\$600.00			\$600.00	\$600.00	No increase in price as there are no requests
3 Council - Minutes - Hard Copy - per annum	\$155.00	0.0%	0	\$0.00		\$154.00			\$154.00	No increase in price as there are no requests
4 Recording of Meetings - per CD	\$35.00	16.7%	15	\$526.00					\$0.00	Increase based on staff time
5 Agenda/Minutes Mail out Cost - per annum	\$120.00	0.0%	0	\$0.00		\$537.00		\$750.00	\$643.50	No increase in price as there are no requests
6 Public Hearing - Agendas	\$185.00	0.0%	0	\$0.00	\$600.00	\$407.00		\$600.00	\$535.67	No increase in price as there are no requests
7 Committee of Adjustment Agendas - per annum	\$250.00	2.0%	0	\$0.00					\$0.00	Increase based on inflation rate as per budget guidelines - comparator data not available
8 Minutes - Hard Copy - per annum	\$56.00	1.8%	0	\$0.00					\$0.00	Increase based on inflation rate as per budget guidelines - comparator data not available
9 Search Request Letters	\$37.00	2.8%	0	\$0.00					\$0.00	Increase based on staff time - comparator data not available
10 Certificates of Official	Refer to By-law 20-05		0	\$0.00			\$375.00		\$375.00	See Committee of Adjustment
11 Corporation's Ontario Municipal Board Appeal Submission Fee - \$125.00 to Ministry	\$153.00	2.0%	0	\$0.00	\$150.00	\$0.00	\$125.00	\$0.00	\$68.75	
12 Additional Services Zoning By-law 1-88 or other Planning Documents	Refer to Planning Department Sched.		n/a	\$0.00					\$0.00	
13 Document Commissioning - first document	\$25.00	25.0%	165	\$4,125.00	\$15.00	\$20.00	\$35.00	\$30 - \$50	\$23.33	Increase based on staff time
14 Document Commissioning - each additional	\$15.00	50.0%	15	\$225.00	\$5.00			\$30 - \$80	\$5.00	Increase based on staff time
15 Document Certification - first document	\$0.00	-100.0%	0	\$0.00	\$15.00	\$20.00	\$10.00	\$20 + \$5/Pg	\$15.00	Service discontinued
16 Document Certification - each additional	\$0.00	-100.0%	0	\$0.00	\$5.00				\$5.00	Service discontinued
17 Special Occasion Permits (Liquor Licence Forms)	\$35.00	16.7%	35	\$1,225.00	\$25.00		\$25.00		\$25.00	Based on number of new eating establishments requiring licenses
18 Marriage Licenses	\$125	25.0%			\$100.00	\$125.00	\$135.00	\$135.00	\$123.75	
19 Property Standards Order Appeal	\$102.00	2.0%	0	\$0.00					\$0.00	Administered by Enforcement Services
20 Animal Licences	Refer to City Animal Control By-law 53-2002, as amended		0	\$0.00					\$0.00	
21 Business Licences	Refer to City's Licensing By-law 2006, no 315-2005 as amended		0	\$0.00					\$0.00	
22 Burial Permits	\$30.00	20.0%	700	\$21,000.00	\$25.00			\$25.00	\$25.00	Increase based on staff time
23 Cemeteries	Refer to Parks Department Schedule		0	\$0.00					\$0.00	
24 Fence Height Exp Application Fee (Inspection Fee - refer to Sch "I")	\$200.00	96.6%	0	\$0.00					\$0.00	
SCHEDULE SUBTOTAL				\$27,100.00						



2009 DRAFT Operating Budget
FEES & CHARGES ADJUSTMENTS LOGIC/ MUNICIPAL COMPARISON

SCHEDULE "C"- FINANCE to (By-law No.396-2002)											
City of Vaughan					MUNICIPALITY COMPARISON					COMMENTS/ PRICE ADJUSTMENT LOGIC	
DOCUMENTS & INFORMATION	2009 FEE/CHARGE	% incr./decr	Forecasted 2009 Volume	2009 BUDGET	Richmond Hill	Markham	Mississauga	Brampton	COMPARISON AVERAGE		
PROPERTY TAX											
1 Tax Certificates	\$70.00	0.0%	3,875	\$271,250	\$65.00	\$50.00	\$75.00	\$50/\$75 rush	\$63.33	** Richmond Hill's charges are pending increase in 2009	
2 Duplicate Tax Receipts for Income Tax	\$10.00	0.0%	55	\$550	\$15.00	\$15.00	\$20.00	\$14.00	\$18.00		
3 Tax Statements (Detailed)	\$30.00	11.1%	20	\$600	free	\$7.50	\$50.00	\$14.00	\$23.83		
4 Tax Account Search	\$30.00 per hour + costs	11.1%	10	\$300	\$70 flat	\$20/hr	n/a	n/a	\$0.00		
5 Returned Cheques (Administration Fee)	\$35.00	11.1%	170	\$5,950	\$35.00	\$30.00	\$35.00	\$35.00	\$33.75		
6 Property Tax Sales Final Letter prior to Registration	\$150.00	7.1%	35	\$5,250	\$15.00	\$375.00	\$500.00	\$70.00	\$240.00	**Markham contracts out this service through RealTax	
7 Registration Process	AT COST			\$0					\$0.00		
8 Extension Agreements	\$300.00	20.0%	3	\$900	\$750.00	\$400.00	\$900.00	\$200.00	\$662.50	**Markham contracts out this service through RealTax	
9 Sales/Vesting Process	AT COST			\$0					\$0.00		
10 Assessment - Hard Copy - per page	\$2.50	0.0%	80	\$200	\$0.55	\$1.50	\$1.00	\$1.00	\$1.01		
OTHER											
11 Developments Charges Written Response for Development Charge Balance Verification + GST	\$35.00	0.0%		\$0	\$25	no fee for service	no fee for service	no fee for service	\$25.00		
12 Development Charge Research for Land + GST	\$35.00	0.0%		\$0	no fee for service	no fee for service	no fee for service	no fee for service	\$0.00		
13 Purchasing Bid Documents	\$10.00 to \$750.00 per set			\$0	\$20-\$300 per set	\$15-\$100 per set	Flat fee by purchasing-\$25 Department fee-\$175	\$25-\$100 per set	\$20-\$168 per set	**Richmond Hill usually \$75 **Brampton \$25.00 (Value 50-100K) \$50-\$100 (Value 100K and Over)	
14 Water & Wastewater Water Rates	Refer to City's Water Rate By-law			\$0		Refer to Schedule L. Public Works					
15 Wastewater Rates	Refer to City's Water Rate By-law			\$0		Refer to Schedule L. Public Works					
16 Turn off/Turn on Service Call Charges	Refer to City's Water Rate By-law			\$0		Refer to Schedule L. Public Works					
SCHEDULE SUBTOTAL				\$285,000							



2009 DRAFT Operating Budget
FEES & CHARGES ADJUSTMENTS LOGIC/ MUNICIPAL COMPARISON

SCHEDULE "D"- ECONOMIC & TECHNOLOGY DEVELOPMENT & CORPORATE COMMUNICATIONS											
CITY OF VAUGHAN				MUNICIPALITY COMPARISON					COMMENTS/ PRICE ADJUSTMENT LOGIC		
DOCUMENTS & INFORMATION	2009 FEE/CHARGE	% incr./(decr)	Forecasted 2009 Volume	2009 BUDGET	Richmond Hill	Markham	Mississauga	Brampton		COMPARISON AVERAGE	
1	Vaughan Business Directory - disk	\$100 - CD	0%	0	\$0	N/C - YLM Only	N/C - YLM Only	\$112 - CD	\$50 - CD	\$40.50	
2	Vaughan Business Enterprise Centre - Seminars (part day)	\$75 - \$100	0%	15	\$1,500	\$0 - \$45	\$0 - \$10	\$25.00	\$0 - \$20	\$25.00	
3	Vaughan Business Enterprise Centre - Seminars or Conferences (full day)	\$25 - \$350	0%	4	\$1,500	\$25 (B-Fast)	\$35 (1/2 day)	N/A	\$20 (B-Fast)	\$27.00	
SCHEDULE SUBTOTAL					\$3,000						



2009 DRAFT Operating Budget
FEES & CHARGES ADJUSTMENTS LOGIC/ MUNICIPAL COMPARISON

SCHEDULE "E"- FIRE & RESCUE to (By-law No.396-2002)										
City of Vaughan					MUNICIPALITY COMPARISON					COMMENTS/ PRICE ADJUSTMENT LOGIC
DOCUMENTS & INFORMATION	2009 FEE/CHARGE	% incr./decr	Forecasted 2009 Volume	2009 BUDGET	Richmond Hill	Markham	Mississauga	Brampton	COMPARISON AVERAGE	
1 Standard Fire or Investigation Report	\$99.00	2.2%	159	\$15,741	\$100.00	\$91 & \$205		\$120 & \$70	\$100.00	\$91 = Fire Report; \$205 = Investigative Report with photos; \$120 = Archived; \$70 = Current.
2 File Search and Information Letter	\$99.00	2.1%	159	\$15,741	\$100.00	\$91.00	\$71.40	\$70.00	\$83.10	
3 Inspection of premises or building (up to 2,000 m²)	\$175.00	2.3%	7	\$1,225	\$50/hour	\$145.00	\$131.00	\$150.00	\$142.00	
4 Inspection of premises or building (over 2,000 m² or other extraordinary inspection services) + SUPPLEMENTARY STAFF COSTS)	\$175.00	2.3%	0	\$0	\$50/hour	\$145.00	\$173	unavailable	\$159.00	
5 Re-inspection of premises or building	\$99.00	2.1%	0	\$0	\$50/hour	\$145.00	\$49	unavailable	\$97.00	
6 Inspection for a Liquor Sales License	\$175.00	2.3%	5	\$875	\$50/hour	\$145.00		\$150.00	\$147.50	
7 Inspection for/of Day Care Centre or Day Nursery	\$116.25	2.0%	3	\$349	\$50/hour	\$145.00	\$100.00	\$150.00	\$131.67	
8 Inspection of Private Home - Day Care or Not-for -Profit Day Care Centre of Day Nursery	\$58.14	1.8%	8	\$465	\$50/hour	\$145.00	\$100.00	\$100.00	\$115.00	
9 Initial dispatch to a motor vehicle incident of up to three Vaughan Fire & Rescue Serv. Apparatus (PER INITIAL HOUR OR PART THEREOF)	\$814.00	2.0%	122	\$99,308	\$350 & \$175	\$350 & \$175	\$350 & \$175	\$350.00	\$350.00	\$350 = per Vehicle first hour; \$175 = per Vehicle each 1/2 hour after
10 Dispatch of individual fire fighting apparatus (PER INITIAL HOUR OR PART THEREOF)	\$407.00	2.0%	132	\$53,724	\$350 & \$175	\$350 & \$175	unavailable	\$350 & \$150	\$350 & \$175	
11 Dispatch of individual hazardous material response unit, water tanker of technical rescue support unit - (PER INITIAL HOUR OR PART THEREOF)	\$204.00	2.2%	172	\$35,088	\$350 & \$175	no comparable	no comparable	\$350.00	n.a.	
12 Dispatch of individual rehab, mechanical, command or investigation support units - (PER INITIAL HOUR OR PART THEREOF)	\$116.00	1.8%	460	\$53,360	\$350 & \$175	no comparable	no comparable	no comparable	n.a.	
13 Material or supplies consumed, or equipment/apparatus damages sustained or other expenses incurred at an incident	At Cost	0%	0	\$42,520	100% of cost	no comparable	no comparable	no comparable	n.a.	



2009 DRAFT Operating Budget
FEES & CHARGES ADJUSTMENTS LOGIC/ MUNICIPAL COMPARISON

SCHEDULE "E"- FIRE & RESCUE to (By-law No.396-2002)										
City of Vaughan					MUNICIPALITY COMPARISON					COMMENTS/ PRICE ADJUSTMENT LOGIC
DOCUMENTS & INFORMATION	2009 FEE/CHARGE	% incr./decr	Forecasted 2009 Volume	2009 BUDGET	Richmond Hill	Markham	Mississauga	Brampton	COMPARISON AVERAGE	
14	Permit for a small fire on a private residential site (fire not to exceed 1m in any dimension)	\$29.60	3.6%	66	\$1,954	\$25 per year	\$50.00	\$6 = 1day; \$10 = 7 days; \$15 = 28 days	\$4.75 = 1day; \$19 = 7 days; \$38 = 28 days	n.a.
15	Permit for a fire exceeding 1m in any dimension	\$768.00	2.0%	0	\$0	unavailable	unavailable	unavailable	unavailable	n.a.
16	Fire Safety training workshops and seminars	At Cost	0%	0		no comparable	no comparable	no comparable	no comparable	n.a.
17	Recruit Firefighter Application and Testing Fee	\$87.00	1.8%	0	\$0	\$100	\$136	\$85	\$20	\$85.25
18	VFRS Mechanical Division normal hourly shop rate for fire apparatus & equipment testing, repair, and maintenance services to other agencies	\$76.00	2.4%	0	\$3,109	no comparable	no comparable	no comparable	no comparable	n.a.
19	VFRS Mechanical Division flat rate for various testing, maintenance and warranty services to other agencies	At Cost	0%	0	\$3,109	no comparable	no comparable	no comparable	no comparable	n.a.
20	VFRS Mechanical Division fee for extraordinary repair and maintenance services to other agencies	At Cost	0%	0	\$4,145	no comparable	no comparable	no comparable	no comparable	n.a.
21	Definition of Supplementary Staff Costs. Includes current staff hourly rate of pay & applicable overtime premium, where necessary, plus benefits Miscellaneous Expenses, where not included in any of above costs and where not exempt	At Cost	0%	0	\$0	no comparable	no comparable	no comparable	no comparable	n.a.
22	Dispatch of VFRS fire apparatus to third or subsequent nuisance false alarm within the calendar year - (PER FALSE ALARM)	\$407.00	2.0%	52	\$21,164	\$350 & \$175	\$300 = minimum; \$120 = 1/2 hour; \$600 = maximum	\$700 = each subsequent; \$200 = 2nd; \$700 = 3rd & subsequent	\$300.00	\$300.00
23	Consumer Fireworks Displays held on days other than Victoria Day and Canada Day	\$159.10	2.3%	3	\$477	\$25.00	\$150.00	data not available	data not available	\$87.50
24	Display Fireworks held at anytime	\$159.10	2.3%	7	\$1,114	\$300.00	\$50.00	\$30.00	\$50.00	\$107.50
25	Pyrotechnics Special Effect Events held at any time	\$159.10	2.3%	7	\$1,114		\$150.00	data not available	data not available	n.a.
Schedule Total					\$354,581					

SCHEDULE "F" - BUILDING STANDARDS to (By-law No.396-2002)

City of Vaughan				MUNICIPALITY COMPARISON						COMMENTS/ PRICE ADJUSTMENT LOGIC
DOCUMENTS & INFORMATION	2009 FEE/CHARGE	% incr./decr)	Forecasted 2009 Volume	2009 BUDGET	Richmond Hill	Markham	Mississauga	Brampton	COMPARISON AVERAGE	
1 Pool Permits	\$300.00	20.0%	225	\$67,500	\$150	\$50	\$250	\$75	\$131.25	Vaughan charges the highest fee. (Proposed 2009 Budget) This is in response to the actual full cost recovery that exceeds \$800.00.
2 Building Compliance Letter	\$125.00	0.0%	1,600	\$132,500	\$75 or \$120 for 48 hr service	\$80	\$100	\$100	\$88.75	Vaughan charges the highest fee. No increase is being recommended.
3 Supplementary Building Compliance Letter	\$50.00	0.0%	Included in Above		-	-	\$30	-	\$30.00	No increase is being recommended.
4 Monthly Building Statistics Report (per annum)	\$200.00	233.3%	15	\$3,000.00	\$80.00 / year or \$10.00 / month	Free - on line	Free - On line	\$200	\$200.00	Proposing Fee increase for 2009. No On-Line services provided as of yet.
5 Sign Variance Application Fees	\$350.00	0.0%	12	\$4,200.00	\$1560 for Sign By-Law amendments	\$500	\$415 or \$930 if sign has been erected	\$2000 for sign by-law amendments	\$1,118.75	Fees and processes vary dramatically between the area municipalities. Vaughan Markham and Mississauga provide sign variances whereas Richmond Hill and Brampton processes Sign By-Law Amendments which require more complex processing. (eg. Public Hearing with Public Notice Periods) Vaughan could consider raising the variance fee. (Approx. 25 applications per year)
6 Misc. Photo Copying Charges	\$.50 /Page	0%	200	\$900.00	\$0.55	\$1.00 for the first three pages + \$1 for each subsequent page	\$0.50/page	3.00 /page	\$1.26	Fees charged by Vaughan are in line with services being provided and fees charged by other area municipalities. No fee increase is being recommended.
7 Buildings Drawings Handling fee	\$21.50	0.0%	400	\$6,000		\$10	-	-	\$10.00	Exceeds Markham and no fee increase is being recommended. (Vaughan charges this fee in conjunction with below.)
8 Buildings Drawings Paper	\$5.00 per page (Large) Note: Charged in conjunction with Above Fee	0.0%	Included in Above		\$5.00 + FOI Charges (under review)	110% of the cost of the reproduction + \$75.00/hr for preparation time	0.50/ sq ft	\$25.00 for house plan set or \$5.00/ page for others	Different means of calculation	Fees vary dramatically between area municipalities. Fees charged by Vaughan are in line with services being provided and fees charged by other area municipalities. (The Fees that can be charged are somewhat limited by the FOI Act. - These type of requests could be classified, applied for, and processed through the FOI Act.) No fee increases are being recommended at this time.
9 Written zoning response (per letter)	\$100.00	0.0%	55	\$5,500	\$75 or \$120 for 48 hr service	Free + applied for on line	Zoning Occupancy Permit or Certificate \$150.00	Zoning Maps, Text and Schedules are provided on line	-	Fees and Processes vary dramatically between area municipalities. Fees charged by Vaughan are in line with service provided. No fee increase is being recommended.
10 Written response for Provincial/Regional licenses (per letter)	\$100.00	0.0%	60	\$6,000	\$75 or \$120 for 48 hr service	\$80 OBC + Zoning Clearances	\$200 for LCBO or \$60.00 Motor Vehicle dealerships	\$100	\$100.00	Vaughan charges at the average and are not recommending a fee increase at this time.
11 Research and provision of property information (per property)	\$50.00	0.0%	30	\$1,500	\$5.00 + FOI Charges	\$5.00 + FOI Charges	May be classified as a FOI request or \$30.00/hr min. 15 minutes	Copies \$3.00/ page + Other special charges	Different means of calculation	While Vaughan charges above others it does not reflect the actual costs related to Staff Time. (The Fees that can be charged are somewhat limited by the FOI Act. - These type of requests could be classified, applied for, and processed through the FOI Act.) No fee increases are being recommended at this time.)
12 Inspection Fee Consents for each lot to be created	\$250.00	0.0%	24	\$6,000	-	-	-	-	\$0.00	A Fee not charged by the other area municipalities
13 Inspection Fee Consents for each remainder lot	\$250.00	0.0%	Included in Above		-	-	-	-	\$0.00	A Fee not charged by the other area municipalities

SCHEDULE "F" - BUILDING STANDARDS to (By-law No.396-2002)

City of Vaughan				MUNICIPALITY COMPARISON						COMMENTS/ PRICE ADJUSTMENT LOGIC	
DOCUMENTS & INFORMATION	2009 FEE/CHARGE	% incr./(decr)	Forecasted 2009 Volume	2009 BUDGET	Richmond Hill	Markham	Mississauga	Brampton	COMPARISON AVERAGE		
14	Inspection Fee - Minor Variance (per application)	\$250.00	0.0%	Included in Above		-	-	-	-	\$0.00	A Fee not charged by the other area municipalities
15	Signs	Refer to City's Sign By-law No.203-92 as amended									
16	Signs on Public	Refer to City's Public Property Sign By-law No. 178-2003 as amended									
17	Title Restriction Fee (Release)	\$75.00	0.0%	1,200	\$90,000	-	-	-	-	\$0.00	A Fee not charged by the other area municipalities
18	Building Permits & Plumbing Permits regulated by the Ontario Building Code Act	Refer to City's Building By-law No. 232-2005		5000	\$7,766,250.00	Refer to Towns Building By-law No.79-98 as amended by 213-03	Refer to Towns Building By-law No. 2007-268	Refer to City's Building By-law No. 255-05.	Refer to Towns Building By-law No.387 -2005	-	Fees regulated by the Ontario Building Code Act (Permit revenues can not exceed direct and In-direct costs.)
19	Pre-Permit Review Service - Per Model Home	\$1,500.00	0.0%	0	\$0	-	-	\$1,500.00	-	-	Only Vaughan and Mississauga provide the service. No increase is being recommended.
20	Signs & Advertising Devices on Private Property All signs, except portable signs and poster signs (per application)	\$150.00 (plus \$20.00 per sq. m. or part thereof of the sign area of each sign face)	0.0%	700	\$122,000	\$100	\$200/sign or \$300/ sign where erected without a Sign Permit	\$100 PER APPLICATION AND \$50.00 PER SIGN IN EXCESS OF 2 Signs	\$20.00/ sqm min fee \$150	Different means of calculation	Vaughan charges above the average and a fee increase is not being recommended at the time.
21	Portable Signs - Mobile (per sign for up to 15 day posting)	\$50.00	0.0%	Included in Above		-	\$100	-	-	\$100.00	
22	Portable Signs - Mobile (per sign for up to 30 day posting)	\$100.00	0.0%	Included in Above		\$100, for 45 days (Pro-rated = \$66/30 days)	\$200	\$80	\$125	\$117.75	The requirements for Mobile Signs (Including Fees Charged,) are presently under review in accordance with Council's previous direction.
23	Portable Signs - A-Frame (per sign for up to 6 months posting)	\$150.00	0.0%	Included in Above		\$100, for 45 days (Pro-rated = \$66/30 days)	Same as Mobile + \$140 for 6 months special sign districts	\$50.00 per year	\$125.00 for 30 days (Same as Mobile Signs)	\$0.00	
24	Poster Panel Signs (Billboards)	\$150.00 (plus \$40.00 per sq. m. or part thereof of the sign area of each sign face)	0%	Included in Above		\$100	\$300 /year	\$100 PER APPLICATION AND \$50.00 PER SIGN IN EXCESS OF 2 Signs	\$20.00/ sqm min fee \$150	Different means of calculation	Vaughan charges above the average and a fee increase is not being recommended at the time.
25	Renewal of Sign Permit	\$150.00	0.0%	Included in Above		-	\$50	-	-	\$50.00	No increase is being recommended.
SCHEDULE SUBTOTAL					\$8,211,350						

SCHEDULE "G"- PLANNING DEPT to (By-law No.396-2002)

City of Vaughan					MUNICIPALITY COMPARISON					COMMENTS/ PRICE ADJUSTMENT LOGIC
DOCUMENTS & INFORMATION	2009 FEE/CHARGE	% incr./(decr)	Forecasted 2009 Volume	2009 BUDGET	Richmond Hill	Markham	Mississauga	Brampton	COMPARISON AVERAGE	
1 City of Vaughan Maps - Proposed Subdivisions (map & index)	\$15.50	3.3%	56	\$868	\$10.00	\$30.00	\$17.60	\$5.00	\$15.65	comparable to average
2 Registered Plans of Subdivision (M-Plan)	\$10.10	1.0%	20	\$202	\$10.00	\$5.00	no comparable	\$7.50	\$7.50	comparable to average
3 Vaughan Street Map (& index)	\$15.50	3.3%	25	\$388	\$10.00	\$15.00	\$25.00	\$5.00	\$13.75	comparable to average
4 Community Street Maps	\$10.10	1.0%	6	\$61	\$10.00	\$15.00	\$17.60	\$5.00	\$11.90	comparable to average
5 All other Large-scale Maps	\$10.10	1.0%	4	\$40	\$10.00	\$15.00	\$17.60	\$5.00	\$11.90	comparable to average
6 Base Maps - Property Map (large)	\$15.50	3.3%	16	\$248	no comparable	\$15.00	\$17.60	\$5.00	\$12.53	comparable to average
7 Property Map (small)	\$5.10	2.0%	10	\$51	\$10.00	\$15.00	\$17.60	\$5.00	\$11.90	comparable to average
8 Topographic Maps	\$26.00	4.0%	2	\$52	no comparable	no comparable	\$17.60	\$5.00	\$11.30	above average
9 Zoning By-law 1-88 - Part 1 - Text (\$20.00) & Key Maps (\$30.00 sold separately)	\$51.00	2.0%	38	\$1,938	\$20.00	\$15.00	\$150.00	\$50.00	\$58.75	comparable to Brampton; Mississauga's by-law larger
10 Zoning By-law 1-88 - (Text only)	\$20.50	2.5%	96	\$1,968	no comparable	\$15.00/\$30.00	\$15.00	no comparable	\$15.00	comparable to average
11 By-Law 1-88 (Key Maps only)	\$31.00	3.3%	14	\$434	no comparable	\$15.00	\$103.00	no comparable	\$59.00	greater # of maps in Mississauga's map set
12 By-law 1-88 CD Version (includes Part 1 & 2)	\$102.00	2.0%	22	\$2,244	no comparable	no comparable	\$200.00	\$50.00	\$125.00	comparable to average; Mississauga's by-law larger
13 Individual Zoning Key Maps	\$10.10	1.0%	68	\$687	no comparable	\$15.00	\$3.75	no comparable	\$9.38	comparable to Mississauga
14 Official Plans/Land Use Maps - General Land Use Map	\$10.10	1.0%	2	\$20	\$10.00	\$15.00	no comparable	\$3.50	\$9.50	comparable to average
15 Amendments to Vaughan Official Plan Map	\$15.10	0.7%	2	\$30	no comparable	no comparable	\$10.00	\$3.50	\$6.75	comparable to average
16 Block Maps	\$15.10	0.7%	58	\$876	\$10.00	no comparable	\$17.00	\$3.00	\$10.00	comparable to average
17 Large Scale Maps	\$15.10	0.7%	2	\$30	\$10.00	\$15.00	\$17.00	no comparable	\$14.00	comparable to Richmond Hill
18 Official Plan, Secondary & Community Plans - Kleinburg-Nashville (OPA 601)	\$25.50	2.0%	10	\$255	\$6.00	\$15.00	\$5.00	\$5.00	\$7.75	individual OPA; above average
19 (OPA210)	\$25.50	2.0%	14	\$357	\$6.00	\$15.00	\$5.00	\$5.00	\$7.75	individual OPA; above average
20 Woodbridge (OPA 240)	\$25.50	2.0%	6	\$153	\$6.00	\$15.00	\$5.00	\$5.00	\$7.75	individual OPA; above average
21 Maple (OPA 350)	\$25.50	2.0%	8	\$204	\$6.00	\$15.00	\$5.00	\$5.00	\$7.75	individual OPA; above average
22 Employment Area (OPA 450)	\$36.00	2.9%	16	\$576	\$6.00	\$15.00	\$5.00	\$3.00	\$7.25	individual OPA; above average
23 Corporate Centre (OPA 500)	\$25.50	2.0%	6	\$153	\$6.00	\$15.00	\$5.00	\$3.00	\$7.25	individual OPA; above average

SCHEDULE "G"- PLANNING DEPT to (By-law No.396-2002)

City of Vaughan				MUNICIPALITY COMPARISON						COMMENTS/ PRICE ADJUSTMENT LOGIC
DOCUMENTS & INFORMATION	2009 FEE/CHARGE	% incr./decr	Forecasted 2009 Volume	2009 BUDGET	Richmond Hill	Markham	Mississauga	Brampton	COMPARISON AVERAGE	
24 City of Vaughan Official Plan (OPA 600)	\$56.00	1.8%	18	\$1,008	no comparable	\$15.00	\$50.00	\$155.00	\$73.33	larger OPA document; comparable to Mississauga; Brampton's OPA is in colour
25 Change of Street Address	\$102.00	2.0%	40	\$4,080	\$440.00	\$500.00	\$515.00	\$105.00	\$390.00	comparable to Brampton; Vaughan's \$102.00 based on 1 hour of work by 1 person
26 Planning Applications under the Planning Act										
SCHEDULE SUBTOTAL				\$16,923						

SCHEDULE "I"- LEGAL to (By-law No.396-2002)

City of Vaughan				MUNICIPALITY COMPARISON						COMMENTS/PRICE ADJUSTMENT LOGIC	
DOCUMENTS & INFORMATION	2009 FEE/CHARGE	% incr./decr	Forecasted 2009 Volume	2009 BUDGET	Richmond Hill	Markham	Mississauga	Brampton	COMPARISON AVERAGE		
1	Conveyancing Preparation and steps involved in registration of:										
2	- Subdivision Agreement, Site Plan Agreement and other miscellaneous Agreements (includes Ministry fees)	\$310.00	3.3%	100	\$31,000	No data available	\$2,200 to 6,600	\$2,500.00	\$800 to \$5,000.00	\$2,500.00	Comparison municipalities draft agreements and register agreements. Vaughan Legal only registers agreement. Preparation is done by operation departments and reviewed by Legal
3	- Road Dedication By-law (includes Ministry fees)	\$250.00	0.0%	0	\$0	No data available	No data available	No data available	No data available	\$0.00	No data available
4	- Part Lot Control By-law (includes Ministry fees which depend on number of property identification numbers involved for registration)	\$200.00-300.00	0.0%	0	\$0	N/A	N/A	\$500	No data available	\$500.00	Comparators require applicants to register
5	Villa Giardino Consents	\$50.00	0.0%	0	\$0	N/A	N/A	N/A	N/A	\$0.00	No comparable service
6	Inhibiting Order (includes Ministry fees)	\$500.00	0.0%	0	\$0	N/A	N/A	N/A	\$400	\$400.00	No comparable service
7	Deletion of Inhibiting Order (includes Ministry fee)	\$250.00	0.0%	0	\$0	N/A	N/A	N/A	\$71	\$70.70	No comparable service
8	Attendance upon execution of documents	\$300.00	0.0%	0	\$0	\$100	N/A	\$500		\$300.00	City only executes Releases of Documents - does not register - other municipalities register
9	Registration of other miscellaneous agreements not mentioned above (includes Ministry fees)	\$260.00	4.0%	110	\$28,600	No data available	No data available	No data available	\$300 to \$1,000	\$0.00	Comparators include registration fees in preparation (see below)
10	Registration of other miscellaneous documents not mentioned above requiring registration	Costs to be determined at time of registration + Ministry fees		0	\$0	No data available	No data available	\$600	\$100	\$300.00	Vaughan Part Lot Control and Road dedication can be up to \$1,000
11	Legal Services Preparation and/or review and attendance upon execution of Miscellaneous Agreements including; Development Charge Deferrals, Agreements contemplated by Development Charges Act, Encroachment Agreements, Sewer Agr	\$1,000.00	0.0%	0	\$0	\$800 +	\$250 to \$2,000	Basic 500, Complex 2,500	\$350 per hour to a maximum of \$3,000	\$0.00	Comparators charge for agreement preparation. Vaughan Fees are contained in Planning & Engineering Department fees
12	Real Estate -Application Fee for purchase of City Land	\$500.00	0.0%	20	\$10,000	No data available	\$0	No data available	\$0	\$0.00	Comparators don't charge application fees (Region of York does)

SCHEDULE "I"- LEGAL to (By-law No.396-2002)										
City of Vaughan					MUNICIPALITY COMPARISON					COMMENTS/PRICE ADJUSTMENT LOGIC
DOCUMENTS & INFORMATION	2009 FEE/CHARGE	% Incr./decr}	Forecasted 2009 Volume	2009 BUDGET	Richmond Hill	Markham	Mississauga	Brampton	COMPARISON AVERAGE	
13 Real Estate -Application Fee for easements of City Land	\$500.00	0.0%	0	\$0	No data available	\$0	No data available	\$0	\$0.00	Comparators don't charge application fees (Region of York does)
14 General Inquiry Fee	\$50.00	0.0%	0	\$0	No data available	\$0	No data available	\$0	\$0.00	No comparable service
15 Appraisal Fee (when performed by the Senior Manager of Real Estate)	\$250.00-\$500.00	0%	0		No data available	\$0	No data available	\$0	\$0.00	No comparable service
SCHEDULE SUBTOTAL				\$69,600						

SCHEDULE "I" - LEGAL (ENFORCEMENT) to (By-law No.398-2002)

City of Vaughan				MUNICIPALITY COMPARISON						COMMENTS/ PRICE ADJUSTMENT LOGIC
DOCUMENTS & INFORMATION	2009 FEE/CHARGE	% incr./(decr)	Forecasted 2009 Volume	2009 BUDGET	Richmond Hill	Markham	Mississauga	Brampton	Comparison Average	
1 Enforcement Services - Sign Permit Inspection	\$101.75	0.0%	0	\$0	No Comparable Service	No Comparable Service	Fee in Building Permit	No Comparable Service	\$0.00	
2 Pool Fence Inspection (after the first inspection)	\$200.00	96.6%	50	\$10,000	\$100.00	N/A	250.00*	No Comparable Service	\$175.00	*Covers all inspections and is part of the permit application (\$250.00); there are no extra fees.
3 Fence Height Exemption Inspection	\$200.00	96.6%	45	\$9,000	\$350.00	\$500.00*	\$75.00	No Comparable Service	\$212.50	*Not yet approved.
4 Private property charge for service parking - PER HOUR	\$65.00	0.0%	0	\$0	No Comparable Service	No Comparable Service	No Comparable Service	No Comparable Service	\$0.00	Established as a cost recovery initiative, not yet implemented
5 Private municipal law enforcement officer training - PER HOUR	\$75.00	47.1%	0	\$0	No Comparable Service	No Comparable Service	\$67.50	No Comparable Service	\$0.00	Established as a cost recovery
6 Mobile Sign Retrieval Fee	\$300.00	0.0%	25	\$7,500	No Comparable Service	\$100.00	\$200.00*	No Comparable Service	\$100.00	*Plus, add \$20.00 per day for storage fees.
7 Other Signs Retrieval Fee	up to \$100.00		60	\$6,000	No Comparable Service	\$100.00	\$200.00*	No Comparable Service	\$100.00	*Plus, add \$20.00 per day for storage fees.
8 Parking Enforcement performed by private companies	\$1,200 per year per company; \$175 per member of the company engaged in parking enforcement			\$1,600,000	No Comparable Service	No Comparable Service	No Comparable Service	No Comparable Service	\$0.00	This fee is related to direct cost recovery. No similar program in place in comparitors
9 Parking Enforcement on private property - PER HOUR	\$65.00	27.5%	0	\$0	N/A	N/A	N/A	N/A	\$0.00	Established as a cost recovery
10 Noise Exemption Application Fee	\$125.00	22.9%	90	\$11,250	\$200.00	No Comparable Service	\$100.00	No Comparable Service	\$150.00	
11 Noise Monitoring - PER HOUR	\$80.00	20.8%	285	\$22,800	No Comparable Service	No Comparable Service	No Comparable Service	No Comparable Service	\$0.00	This is an additional fee for service, strictly cost recovery, process set out in Noise Bylaw. Fee established using Hamilton's model
SCHEDULE SUBTOTAL				\$1,666,550						



2009 DRAFT Operating Budget
FEES & CHARGES ADJUSTMENTS LOGIC/ MUNICIPAL COMPARISON

SCHEDULE "J" PARKS (CEMETERIES) to (By-law No.396-2002)

City of Vaughan		MUNICIPALITY COMPARISON					COMMENTS/ PRICE ADJUSTMENT LOGIC				
DOCUMENTS & INFORMATION	2009 FEE/CHARGE	% incr./(decr)	Forecasted 2009 Volume	2009 BUDGET	Richmond Hill	Markham		Mississauga	Brampton	COMPARISON AVERAGE	
Cemeteries - Purchase of Interment Rights											
1 Single Lot	\$1,087.12	0.0%	22	\$23,917	NCS No Comparable Service in house	\$734.50	\$2,076.90	\$1,295.00	\$1,368.80		
2 Cremation Lot	\$543.56	0.0%	14	\$7,610		\$345.00	\$662.40	\$663.60	\$557.00		
3 Corner Markers (set of 4)	\$195.68	0.0%	11	\$2,152		\$142.00	\$168.00	NCS	\$155.00	Brampton does not sell corner markers.	
Transfer of Interment Rights											
4 Transfer Certificate	\$28.80		14	\$403				\$37.60	\$34.65	\$36.13	
INTERMENTS											
5 Adult Single Grave	\$625.09	0.0%	51	\$31,880			\$764.40	\$872.55	\$818.48	Mississauga - Double lot Only	
6 Child Single Grave	\$326.13	0.0%	13	\$4,240			\$369.00	sold out	\$369.00		
7 Infant Single Grave	\$217.42	0.0%	2	\$435			\$210.00	sold out	\$210.00		
Provincial Licensing Fee applies (applicable on burial only not cremations)											
8 Grass & lowering device for caskets	\$10.00	0.0%	0	\$0		NCS No Comparable Service in house	\$10.00	\$10.00	\$10.00		
9 Cremation	\$25.40	0.0%	49	\$1,245			\$394.80	included in price	\$394.80	Other municipalities include in price of interment/grass/grave services.	
10 Cremation & Grave Side Service	\$217.42	0.0%	0	\$0			\$252.00	\$190.05	\$221.03		
11 Weekday Surcharge for funerals arriving after 2:30 - PER HOUR	\$244.60	0.0%	0	\$0	They only sell lots	NCS	NCS	\$0.00			
12 Weekend Surcharge - PER HOUR	\$96.52	0.0%	0	\$0		\$61.60	\$115.50	\$88.55	Weekday / Weekend Surcharge Three Hours		
13 Pallbearer Fee	\$96.52	0.0%	0	\$0		\$82.25	\$115.50	\$98.88	Weekday / Weekend Surcharge Three Hours Vaughan applies 3-hr min. on weekend only		
	\$50.80	0.0%	0	\$0		NCS	NCS	\$0.00			



2009 DRAFT Operating Budget
FEES & CHARGES ADJUSTMENTS LOGIC/ MUNICIPAL COMPARISON

SCHEDULE "J" PARKS (CEMETERIES) to (By-law No.396-2002)										
City of Vaughan					MUNICIPALITY COMPARISON					COMMENTS/ PRICE ADJUSTMENT LOGIC
DOCUMENTS & INFORMATION	2009 FEE/CHARGE	% incr./decr)	Forecasted 2009 Volume	2009 BUDGET	Richmond Hill	Markham	Mississauga	Brampton	COMPARISON AVERAGE	
15	All Social Services burials shall be subject to the same charges as outlines above Markers / Monuments				NCS No Comparable Service in house	NCS No Comparable Service in house They only sell plots				
16	Flat Marker Installation	\$50.00	0.0%	0			\$96.00	\$69.00	\$82.50	Vaughan only marks does not install flat rate only.
17	Upright marker installation - FOR MARKERS UNDER 4 FEET	\$100.00	0.0%	0			\$113.00	\$161.00	\$137.00	Mississauga installation \$113/sq ft. Brampton all uprights monuments installation/poured foundation per sq. ft.s Vaughan - flat rate for markers.
18	Upright marker installation - FOR MARKERS OVER 4 FEET	\$200.00	0.0%	0			\$113.00	\$161.00	\$137.00	Mississauga installation \$113/sq ft. Brampton all uprights for installation/poured foundations. Vaughan-flat rate for markers.
SCHEDULE SUBTOTAL					\$71,881					



2009 DRAFT Operating Budget
FEES & CHARGES ADJUSTMENTS LOGIC/ MUNICIPAL COMPARISON

Attachment #1

SCHEDULE "J" PARKS to (By-law No.396-2002)										
City of Vaughan				MUNICIPALITY COMPARISON					COMMENTS/ PRICE ADJUSTMENT LOGIC	
DOCUMENTS & INFORMATION	2009 FEE/CHARGE	% incr./(decr)	Forecasted 2009 Volume	2009 BUDGET	Richmond Hill	Markham	Mississauga	Brampton	COMPARISON AVERAGE	
Private Property Tree Protection Permit Application Fee	\$100.00	0%	50	\$5,000	\$150	\$200.00	\$50.00	\$50	\$112.50	Vaughan \$100 for 1st tree; \$50 for each additional tree. Markham \$200 for 1st tree; \$100 for each additional tree. Brampton \$50 per tree. Richmond Hill \$150 for 1st; \$50 for each additional Mississauga 5 trees no charge; \$50 each additional

SCHEDULE "J" PARKS DEVELOPMENT to (By-law No.396-2002)

City of Vaughan					MUNICIPALITY COMPARISON					COMMENTS/ PRICE ADJUSTMENT LOGIC
DOCUMENTS & INFORMATION	2009 FEE/CHARGE	% incr./(decr)	Forecasted 2009 Volume	2009 BUDGET	Richmond Hill	Markham	Mississauga	Brampton	COMPARISON AVERAGE	
1 PARKS MAPS - Parks, Open Spaces, Woodlots, Storm Ponds	\$0.00	0%	0	\$0	Free hard copy or download	Free download	Free download / \$17.60 hard copy	Free download	\$4.25	Note: Parks Development produces one map only titled: "City of Vaughan: Parks, Open Spaces, Woodlots, Stormponds, & Facilities Map". This map is for internal use only and is provided free of charge.
2 Facilities Map	as above (see note)	n/a	0	\$0	Free hard copy or download	Free download	Free download	Free download	\$0.00	
3 Large Parks Map or other Maps	(see note)	n/a	0	\$0	Free hard copy or download	Free download	\$11.40 (street guide)	Free download	\$2.85	
SCHEDULE SUBTOTAL					\$0					



**2009 DRAFT Operating Budget
FEES & CHARGES ADJUSTMENTS LOGIC/ MUNICIPAL COMPARISON**

SCHEDULE "K" DEVELOPMENT ENGINEERING to (By-law No.396-2002)										
City of Vaughan					MUNICIPALITY COMPARISON					COMMENTS/ PRICE ADJUSTMENT LOGIC
DOCUMENTS & INFORMATION	2009 FEE/CHARGE	% incr./(decr)	Forecasted 2009 Volume	2009 BUDGET	Richmond Hill	Markham	Mississauga	Brampton	COMPARISON AVERAGE	
Develop. & Transport. Engineering										
1 Release from Subdivision or Development Agreement	\$115.00	2.2%	0	\$0					\$0.00	Clerks and Legal Department administer and process this fee.
2 Fees or charges under Subdivision, Development and/or Servicing Agreement	Refer to Individual Agreement		0	\$0					\$0.00	Refer to individual agreement
3 Rainbow Creek Master Drainage	\$62.00	1.3%	0	\$0					\$0.00	No direct comparison available
4 Engineering Site Plan Criteria Guide	\$31.00	1.3%	2	\$62					\$0.00	No direct comparison available cost related to size of document.
5 Design Criteria & Standard Drawings	\$114.25	1.8%	46	\$5,256					\$0.00	No direct comparison available cost related to size of document.
6 Infill Lot Grading Approval	\$200.00	130.7%	89	\$17,800	\$375	\$0	1st Inspection - no charge 2nd & Subsequent \$50.00.00 per occurrence	\$ 50.00 (currently under review 2009 Operating Budget)	\$187.50	Caledon - \$105.00 Urban \$150.00 Rural Newmarket - \$150.00
7 Lot Grading new plans & subdivisions	\$51.00	2.0%	1850	\$94,350	\$75		1st Inspection - no charge 2nd & Subsequent \$1,000.00 per occurrence		\$75.00	
8 Studies 5.00 to 30.00 Requests by developers to phase assumption of services other than as provided in original Subdivision or Servicing Agreement	6.00 - 52.00		3	\$156					\$0.00	No direct comparison available
9 Subsequent additional watermain testing is requested or required on the same section of watermain contemplated under a new Subdivision, Development and Servicing Agreements	\$2,601.00			\$0					\$0.00	No direct comparison available
10	\$ at cost + engineering & administrative fee			\$0					\$0.00	Actual cost.
11 General Information Map	\$33.00	2.8%	2	\$66	N/A	N/A	\$17.6		\$17.60	
12 City Watermain Map	\$33.00	2.8%		\$0	N/A	\$15	\$17.6		\$16.30	colour print
14 Benchmark Books	\$57.00	1.6%		\$0	N/A	N/A	\$17.6	\$100	\$58.80	
15 City Storm & Sanitary Trunk Sewer Map	\$33.00	2.8%		\$0	N/A	N/A	\$6.2		\$6.20	Colour print
16 Engineering Plan & Profile Prints	\$27.00	3.8%	260	\$7,020	N/A	N/A	N/A	\$10	\$10.00	
17 Photocopy of Municipal Service Connection	\$11.00	4.8%	5	\$55	N/A	N/A	N/A	N/A	\$0.00	
18 Horizontal Control Book	\$55.00	2.2%		\$0	N/A	N/A	N/A	N/A	\$0.00	



2009 DRAFT Operating Budget
FEES & CHARGES ADJUSTMENTS LOGIC/ MUNICIPAL COMPARISON

SCHEDULE "K" DEVELOPMENT ENGINEERING to (By-law No.396-2002)										
City of Vaughan					MUNICIPALITY COMPARISON					COMMENTS/ PRICE ADJUSTMENT LOGIC
DOCUMENTS & INFORMATION	2009 FEE/CHARGE	% incr./(decr)	Forecasted 2009 Volume	2009 BUDGET	Richmond Hill	Markham	Mississauga	Brampton	COMPARISON AVERAGE	
Develop. & Transport. Engineering										
19 Preparation and completion of Road Occupancy Agreement, including execution	\$1,020.00	2.0%		\$0	N/A	N/A	N/A	N/A	\$0.00	Not listed in their By-Law Fees
SCHEDULE SUBTOTAL				\$124,765						



2009 DRAFT Operating Budget
FEES & CHARGES ADJUSTMENTS LOGIC/ MUNICIPAL COMPARISON

SCHEDULE "K" ENGINEERING to (By-law No.396-2002)

City of Vaughan			MUNICIPALITY COMPARISON					COMMENTS/ PRICE ADJUSTMENT LOGIC		
DOCUMENTS & INFORMATION	2009 FEE/CHARGE	% incr./(decr)	Forecasted 2009 Volume	2009 BUDGET	Richmond Hill	Markham	Mississauga		Brampton	COMPARISON AVERAGE
Engineering /Servicing										
Traffic study	\$31.00	3.3%	5	\$155	\$30.00	no direct comparison available	Traffic Counts: single location 8 hour turning movement count \$50.00	no direct comparison available	\$30.00	
							Annual 8 hour count - all locations, electronic format (ASCII text) \$500.00			
							Single location, 24 hour count, hourly breakdown \$25.00			
							Summary report - all 24 hour locations \$50.00			
							Summary map - all 24 hour locations \$50.00			
							Historical summary report - single location \$75.00			
							Traffic Signal Timing Data: Lawyer's Requests - Detailed Report \$360.00 per intersection			
							Consultants' Requests - general, less detailed report \$180.00 per intersection	no direct comparison available	\$30.00	



**2009 DRAFT Operating Budget
FEES & CHARGES ADJUSTMENTS LOGIC/ MUNICIPAL COMPARISON**

SCHEDULE "K" ENGINEERING to (By-law No.396-2002)

City of Vaughan			MUNICIPALITY COMPARISON							COMMENTS/ PRICE ADJUSTMENT LOGIC
DOCUMENTS & INFORMATION	2009 FEE/CHARGE	% incr./(decr)	Forecasted 2009 Volume	2009 BUDGET	Richmond Hill	Markham	Mississauga	Brampton	COMPARISON AVERAGE	
2 Road Occupancy Permit (From Bell Annual agreement)	\$14,000.00	0.0%	1	\$14,000	\$20,000	\$ 5,000.00	\$5,000	\$5,000	\$8,750.00	
3 Road Occupancy Permit (From Rogers Annual agreement)	\$42,500.00	0.0%	1	\$42,500	\$20,000	\$ 5,000.00	\$5,000	\$5,000	\$8,750.00	
4 Road Occupancy Permit	\$102.00	2.0%	11	\$1,122	\$190.00	\$ 93.00	\$270.00	\$250.00	\$200.75	
5 Municipal Consent (From Bell)	\$4,590.00	2.0%	5	\$22,950	N/A	N/A	N/A	\$75,000.00	\$75,000.00	
6 Municipal Consent (From Rogers Cable)	\$12,750.00	2.0%	2	\$25,500	N/A	N/A	N/A	\$90,000.00	\$90,000.00	
7 Municipal Consent	\$413.00	2.0%	5	\$2,065	N/A	\$ 405.00	\$434.00	\$460.00	\$433.00	Mississauga - over 300 metres charges \$0.35 per metre. Brampton - over 300 metres charges \$0.50 per metre.
SCHEDULE SUBTOTAL				\$108,292						



2009 DRAFT Operating Budget
FEES & CHARGES ADJUSTMENTS LOGIC/ MUNICIPAL COMPARISON

SCHEDULE "L" PUBLIC WORKS to (By-law No.396-2002)										
City of Vaughan					MUNICIPALITY COMPARISON					COMMENTS/ PRICE ADJUSTMENT LOGIC
DOCUMENTS & INFORMATION	2009 FEE/CHARGE	% incr./decr	Forecasted 2009 Volume	2009 BUDGET	Richmond Hill	Markham	Mississauga	Brampton	COMPARISON AVERAGE	
1 Water and Wastewater - Water Rates (Per Cubic Meter)	\$0.92			\$0	N/A	N/A	\$0.64	\$0.64	\$0.64	Municipality comparison with 2008 rates
2 Wastewater Rates	\$0.91			\$0	N/A	N/A	\$0.61	\$0.61	\$0.61	
3 Water & Wastewater Combined	\$1.83				\$1.85	\$1.77	\$1.26	\$1.26	\$1.58	
4 Water Turn-off/Turn-on Service Call Charges Normal Hours *	\$46.00			\$0	\$116.00	\$121.00	\$70.00	\$70.00	\$94.00	
Water Turn-off/Turn-on Service Call Charges Outside Normal Hours *	\$110.00			\$0	\$215.00	\$182.00	\$100.00	\$100.00	\$149.25	
5 Water Meters (application for meters and temporary water fee)	\$ at cost (varies with number of meter to be installed, size of meters, administration costs and contract installation costs)			\$0	Developer pays	Developer pays	See note	See note		Peel Region charges based on size of meter, similar to others.
6 Hydrant Meter Rentals (includes application, administration fee, demonstration to user, water consumption, plus any repairs)	\$ at cost (varies with rental period, time administration costs, consumption, etc)			\$0						
7 Sewer Camera Service (identify blockages in sanitary/storm lateral lines on private property)	\$78.00 per hour (minimum 3 hours)	2.4%		\$0						
Sewer Back-up Investigation Service for response to emergency request from private owner related to back-up):										
8 -if blockage on City property	\$ no charge			\$0	no charge	no charge			\$0.00	
9 -if blockage on private property, flat rate fee per hour	\$78.00 per hour (minimum 3 hours)	2.4%		\$0					\$0.00	



2009 DRAFT Operating Budget
FEES & CHARGES ADJUSTMENTS LOGIC/ MUNICIPAL COMPARISON

SCHEDULE "L" PUBLIC WORKS to (By-law No.396-2002)										
City of Vaughan					MUNICIPALITY COMPARISON					COMMENTS/ PRICE ADJUSTMENT LOGIC
DOCUMENTS & INFORMATION	2009 FEE/CHARGE	% incr./(decr)	Forecasted 2009 Volume	2009 BUDGET	Richmond Hill	Markham	Mississauga	Brampton	COMPARISON AVERAGE	
Waste										
Blue Box (EACH)	\$6.00	0.0%	4300	\$27,000	\$10 for a 22 g Free for damaged replacements	\$6 for 16 g \$8 for 21 g Free for damaged replacements	\$5.00 for 16 g	\$6.00 for 16 g	\$6.00	City sells 16 g only
Green Bin (EACH)	\$20.00	0.0%	1600	\$32,000	\$18.00 Free for damaged replacements	\$18.00 Free for damaged replacements	\$20.00	\$20.00	\$20.00	
In-House Organic Container (EACH)	\$6.00	0.0%	376	\$2,266	\$4.00	\$5.00	\$5.00	\$5.00	\$4.75	
Garbage Tags (EACH SHEET OF 10 TAGES)	\$10.00	0.0%	14274	\$142,740	\$2 each sold in sheets of five tags	They give the tags away at no cost	\$1 each sold in sheets of five tags	\$1 each sold in sheets of five tags	\$1.00	
Backyard Composters	cost minus \$10		200	\$3,400	\$20.00	\$20.00	\$21.85	\$21.85	\$20.93	
Appliance Collection (Each appliance)	\$26.00	4.0%	1600	\$41,600	Once a month free collection - by appointment	\$10/appliance - by appointment	\$15.00 for first item, \$10.00 for additional items - by appointment	\$15.00 for first item, \$10.00 for additional items - by appointment	\$10.00	Price based on what contractor charges the City + administrative costs.
Culverts										
Materials or goods	\$ at cost (varies with size)			\$0	N/A	N/A	N/A	N/A		
Installation Services (application, review of drawings, etc)	\$ at cost (varies with size)		7	\$10,500	\$215.00 per meter	\$126.00/meter up to 450mm	\$250.00/m (min. \$350.00)	N/A		Price includes materials or goods - Cost varies with size.
Curb Cut Permit	\$128-\$206			\$21,000	\$35.80/meter, \$118.00 set up fee	\$160.00 min. charge	\$37.50/m (min. \$90.00)	\$50.00 admin. Fee for driveway widening		Varies - depending on length.
Service Connections	\$ at cost + 15%			\$0	Cost +20%	Cost + 16%	Fees totalling between \$3,098.00 & \$3,044.00 - depending on size, for residential. (includes refundable security deposit)	Fees totalling between \$3,098.00 & \$3,044.00 - depending on size, for residential. (includes refundable security deposit)		Service no longer provided by Peel Region -must be arranged by residents, however various fees are charged for inspection/admin./flapping fee/ water meter. Also, refundable security deposit is required.
Rural Street Number Sign (cost = \$20.00 as at Dec 2002)	\$ at cost		1	\$0	\$23.50 + pst & gst	N/A	N/A	N/A		Not available at other municipalities



**2009 DRAFT Operating Budget
FEES & CHARGES ADJUSTMENTS LOGIC/ MUNICIPAL COMPARISON**

SCHEDULE "L" PUBLIC WORKS to (By-law No.396-2002)										
City of Vaughan					MUNICIPALITY COMPARISON					COMMENTS/ PRICE ADJUSTMENT LOGIC
DOCUMENTS & INFORMATION	2009 FEE/CHARGE	% incr./decr	Forecasted 2009 Volume	2009 BUDGET	Richmond Hill	Markham	Mississauga	Brampton	COMPARISON AVERAGE	
Signs on Public Property										
21 All signs on Public Property, except Religious, Charitable or Community Signs	\$51.00	2.0%	1	\$51	all signs (unless specified) \$100.00	All signs except Mobile & Portable \$200.00. \$50.00 portable/portable/banner per 7 day period. (Wide range of fees for different sign types & services)	Permanent signs - minimum \$100.00 & \$50.00 per sign in excess of 2 signs.	\$20.00 per sq. m. for permanent signs. Min. \$150.00. Portable signs are \$125.00 each for 30 days.		Price varies depending on type of sign & duration.
22 Religious, Charitable, or Community Signs	none			\$0	\$50.00 (14 days) for portable signs	No Charge for organizations registered with approved association.	\$80.00 per sign	N/A		Fee varies from \$0 - \$80.00 per sign
23 Builders' Portable Signs - A Fram (per sign for up to 6 months posting)	\$204.00	2.0%		\$0	\$1,000.00/trailer (ground/ flags/A-board)	N/A	New development home sign \$80.00 per sign per year	\$125.00 per sign for 3 mth period (weekends only)		Varies greatly between municipalities depending on type of sign and duration.
24 Renewal of Permit	\$51.00	2.0%		\$0	N/A	\$50.00 per sign	N/A	N/A	\$0-\$1.00	
25 Refunds - non-refundable permit fees, except where permit issued in error				\$0	Sign permits non-refundable	N/A	N/A	N/A	N/A	
SCHEDULE SUBTOTAL				\$280,547						

SCHEDULE "M" - ENCROACHMENTS to (By-law No.396-2002)												
City of Vaughan						MUNICIPALITY COMPARISON					COMMENTS/ PRICE ADJUSTMENT LOGIC	
DOCUMENTS & INFORMATION	2009 FEE/CHARGE	% incr./(decr)	Forecasted 2009 Volume	2009 BUDGET	% incr./(decr)	Richmond Hill	Markham	Mississauga	Brampton	COMPARISON AVERAGE		
1	Original Preliminary Inspection	\$0.00	0.0%	0	\$0	0.0%					\$0.00	
2	Serving Non-Compliance Notice	\$0.00	0%	0	\$0	0%					\$0.00	
3	Follow Up Completion Inspection	\$0.00	0%	0	\$0	0%					\$0.00	
4	Encroachment Application Fee/Encroachment Permit - plus G.S.T. & other costs (survey, insurance, registration, etc)	\$200.00	100.0%	10	\$2,000	100.0%	\$800 for complex encroachment. Information is not available for simple encroachment permit	\$450.00	\$200 for simple encroachment; \$500 for complex encroachments	No set fee. It is based on time (complex encroachment that requires legal department assistance)	\$0.00	Permit fees vary from municipalities and very few had a detailed encroachment By-law
5	Encroachment Agreement	Refer to Legal- Schedule I										
	For Remedial rectification pertaining to the requirements of the Encroachment By-law, the following rate(s) shall apply:											
6	* Where City forces are used	At cost + 15% administration fee	0%	0	\$0	0%					\$0.00	Permit fees vary from municipalities and very few had a detailed encroachment By-law
7	* Where the City retains independent contractors	At cost + 15% administration fee	0%	0	\$0	0%					\$0.00	Permit fees vary from municipalities and very few had a detailed encroachment By-law
8	* Departmental Inspection Fee - per visit per Department	\$250.00	25.0%	5	\$1,250	25.0%					\$0.00	Permit fees vary from municipalities and very few had a detailed encroachment By-law
SCHEDULE SUBTOTAL					\$3,250							