

COMMITTEE OF THE WHOLE MAY 12, 2009

AMENDMENTS TO PROCEDURE BY-LAW NUMBER 400-2002, AS AMENDED

Recommendation

The City Clerk recommends:

- 1) That Procedure By-law Number 400-2002, as amended, be further amended by adding the Economic Development Committee as a Special Purpose Committee as follows:

6.4. "There shall be an Economic Development Committee comprised of Members of Council as determined by Council from time to time, for the purpose of acting as an agent of change and a champion for the development of municipal economic development policies, plans and initiatives that reflect a community committed to attracting and retaining business investment";

- 2) That the Economic Development Committee approve a meeting schedule at its first meeting; and
- 3) That that the following enumerated administrative amendments to the Procedure By-law be made at this time:
 - i) adding the phrase "at least", immediately after the word "being" in subparagraph 3.3(3)(i) of Section 3.3., "Presentations and Deputations";
 - ii) adding the phrase "being at least", immediately after the word "Thursday", in paragraph (1)(a) of Section 5.4, "Preparation of Agenda";
 - iii) inserting "Environment Committee" as "6.5".

Economic Impact

The Economic Development Committee will be supported by existing resources within the City Clerk's Office and the Department of Economic Development.

Communications Plan

Pursuant to By-law 394-2002, notice to the public of a proposed amendment to a procedure by-law is given by listing it on the printed public agenda at least ten (10) days prior to consideration of the proposed by-law and/or posting it on the City's website. The agenda is available in the Clerk's Office ten (10) days prior to the Committee of the Whole meeting and posted on the City's website by 4:30 p.m. on the Tuesday prior to the meeting.

Following adoption of the By-law to amend Procedure By-law Number 400-2002, as amended, the Consolidated Procedure By-law incorporating the proposed amendments will be posted on the City's website.

Purpose

To amend the Procedural By-law following Council approval of the establishment of the Economic Development Committee as a Special Purpose Committee, and to make certain amendments to the by-law

Background - Analysis and Options

Economic Development Committee

The Economic Development Steering Committee was established in February 2008 with a mandate to develop recommendations to Council on the Economic Development Committee's mandate, terms of reference, membership and the resources required to support the Committee's work. At the Council meeting of April 14, 2009, Council adopted the following recommendations of the Economic Development Steering Committee (Item No. 39, Report No. 18, of the Committee of the Whole):

1. That the "Economic Development Committee" be established as a Special Purpose Committee of Council and that the procedural By-law be amended accordingly;
2. That the Terms of Reference for the Economic Development Committee, as set out in this report, be approved to govern its mandate, goals, objectives, membership and operations;
3. That the Economic Development Steering Committee will cease operations, following the formation of the Economic Development Committee and;
4. That the following Council members be appointed to the Economic Development Committee:

Councillor Carella
Councillor Meffe
Councillor Yeung Racco
Regional Councillor Rosati
Mayor Jackson (ex-officio)

Administrative Amendments

The following minor administrative amendments to the Procedure By-law are also being recommended for adoption at this time (Attachment 1):

1. **Presentations and Deputations:** With the modifications made to the Council and Committee Calendar for 2009, Committee of the Whole and Council meetings do not universally meet on the same day of the week each cycle. By adding the phrase "at least", immediately after the words "being" in subparagraph 3.3(3)(i) of Section 3.3., the deadline for receipt of deputation requests to Committee of the Whole will be clarified to be essentially two weeks prior to the meeting (the Tuesday prior to the meeting which is "at least" 13 days prior to the meeting). A previous amendment to the by-law, (Section 1. (a) of By-law No. 305-2008, adopted by Council on December 8, 2008) incorrectly noted the applicable subparagraph to be 3.3(5)(iii). Accordingly, Section 1(a) of By-law No. 305-2008 should be repealed as well.
2. **Preparation of Agenda:** Section 1(d) of By-law 305-2008 incorrectly referred to "*Presentations and Deputations*" and the entirety of Section 5.4 when adding the phrase "being at least", immediately after the word "Thursday" where it appeared in that section. The administrative amendment being recommended at this time is to add the phrase "being at least" immediately after the word "Thursday" in only paragraph (1)(a) of Section 5.4, "Preparation of Agenda" of the Procedure By-law. Accordingly, Section 1(d) of By-law No. 305-2008 should be repealed as well.
3. **Environment Committee** - inserting Environment Committee as "6.5". Renumbering is to accommodate the new committee.

Relationship to Vaughan Vision 2020/Strategic Plan

This report is consistent with the priorities previously set by Council, particularly “demonstrate leadership and promote effective governance”.

Regional Implications

N/A

Conclusion

The proposed amendments to the Procedural By-law relate to Council's approval of establishing the “Economic Development Committee” as a Special Purpose Committee of Council and minor administrative amendment as outlined in this report.

Attachments

Attachment 1: Draft By-law to amend Procedure By-law 400-2002, as amended.

Report prepared by:

Jeffrey A. Abrams, City Clerk

Sybil Fernandes, Deputy City Clerk

Respectfully submitted,

Jeffrey A. Abrams
City Clerk

THE CITY OF VAUGHAN

BY-LAW

BY-LAW NUMBER

A By-law to amend By-law Number 400-2002, as amended.

NOW THEREFORE the Council of The Corporation of the City of Vaughan ENACTS AS FOLLOWS:

That By-law Number 400-2002, as amended, be and is hereby further amended:

1. By adding the phrase "at least", immediately after the word "being" in subparagraph 3.3(3)(i) of Section 3.3. "Presentations and Deputations";
2. By adding the phrase "being at least", immediately after the word "Thursday", in paragraph (1)(a) of Section 5.4 "Preparation of Agenda";
3. By inserting "Environment Committee" as "6.5",
4. By adding:

"6.4 Economic Development Committee

There shall be an Economic Development Committee comprised of Members of Council as determined by Council from time to time, for the purpose of acting as an agent of change and a champion for the development of municipal economic development policies, plans and initiatives that reflect a community committed to attracting and retaining business investment.

READ a FIRST, SECOND and THIRD time and finally passed this 26th day of May, 2009.

Linda D. Jackson, Mayor

Jeffrey A. Abrams, City Clerk