

COMMITTEE OF THE WHOLE – JUNE 23, 2009

AWARD OF QUOTATION Q09-044 SUPPLY AND DELIVERY OF ELECTRICAL SUPPLIES

Recommendation

The Commissioner of Community Services, in consultation with the Director of Building and Facilities and Purchasing Services recommends:

1. That Q09-044, Supply and Delivery of Electrical Supplies be awarded to Vaughan Electrical Supply Co. Ltd. for a one year contract in the amount of \$105,562.50 (excluding GST); and,
2. That the Mayor and the City Clerk sign the necessary documents.

Contribution to Sustainability

This report is consistent with the priorities previously set by Council in the Green Directions, Vaughan, Community Sustainability Environmental Master Plan, Goal 1, Objective 1.1:

- To reduce greenhouse gas emissions and move towards carbon neutrality for the City of Vaughan's facilities and infrastructure.

Economic Impact

Funds have been allocated in the 2009 operating budget for this contract.

Purpose

The purpose of this report is to seek Council approval to award Quote Q09-044 for the Supply and Delivery of Electrical Supplies.

Background- Analysis and Options

The City of Vaughan has an inventory of sixty five buildings and numerous park field houses that require routine maintenance. Many common electrical items are repaired and replaced at the buildings and field houses by maintenance staff. As the buildings age, repairs and replacements can become more frequent and increase in volume, therefore obtaining the best possible pricing for electrical items is essential in an effort to reduce or maintain expenditures.

The Request for Quotation was sent to nine (9) potential bidders. The quotations were closed and publicly opened on Monday May 11, 2009 at 3:30 p.m. with three (3) bids received. The lowest complete offer however was over \$100,000.00 which requires this quote to be awarded by Council. The results of the submitted quotations are as follows:

Contractor	Percentage Quoted	Total Cost (excluding GST)
*Vaughan Electric Supply Inc	100%	\$105,562.50
O'Neil Electric Supply	80%	\$107,687.50
Hudco Electric Supply Ltd	90%	\$99,766.25

*Vaughan Electric priced 100% of all the items at the lowest cost.

The lowest complete bid offered by Vaughan Electric Supply Co. Ltd. has been supplying similar items to the City for a number of years and their performance has been considered satisfactory.

Relationship to Vaughan Vision 2020

In consideration of the strategic priorities related to Vaughan Vision 2020, this project will provide:

- STRATEGIC GOAL:
Management Excellence – Providing excellence in the management of our city.
- STRATEGIC OBJECTIVE:
Enhance Productivity, Cost Effectiveness and Innovation - To develop and implement innovative solutions and technological infrastructure, providing enhanced productivity and operational efficiency

This report is consistent with the priorities previously set by Council and the necessary resources have been allocated.

Regional Implications

None

Conclusion

Buildings and Facilities, and Purchasing Department staff have reviewed the quotations received and have determined that Vaughan Electric Supply Co. Ltd, has met the requirements of the contract for the supply and delivery of electrical supplies. Vaughan Electric Supply Co. Ltd. was the only supplier that submitted pricing on all the items listed and had the lowest submitted price. O'Neil Electric Supply and Hudco Electric supply did not submit pricing for all of the items as listed. The contract will be for one year. The bid is within the approved operating budget. This contract will commence pending Council approval and the completion of the necessary documents.

Attachments

None

Report prepared by:

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Respectfully submitted,

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Commissioner of Community Services