

## **ENVIRONMENT COMMITTEE – JUNE 30, 2009**

### **GREEN DIRECTIONS VAUGHAN - COMMUNITY SUSTAINABILITY AND ENVIRONMENTAL MASTER PLAN (CO-0050-07) AMENDMENT TO CONSULTING CONTRACT – DPRA INC.**

#### **Recommendation**

The City Manager in consultation with the Manager of Corporate Policy recommends that the contract with DPRA Inc. for services in the preparation of Green Directions Vaughan – The Community Sustainability and Environmental Master Plan (CO-0050-07) be amended to increase the upset consulting fee from \$166,905.00 to \$178,000.00, not including GST.

#### **Contribution to Sustainability**

Completion of Green Directions Vaughan is consistent with the *Vaughan Vision 2020* objective of promoting environmental sustainability by developing and implementing an Environmental Master Plan as part of the Growth Management Strategy 2031 (*Vaughan Tomorrow*)

#### **Economic Impact**

There will be no economic impact as a contingency was built into the original project budget to accommodate additional consulting services.

#### **Communications Plan**

Not applicable.

#### **Purpose**

The purpose of this report is to obtain direction to amend the contract with DPRA Inc. to increase the fee for consulting services associated with the preparation of Green Directions Vaughan – The Community Sustainability and Environmental Master Plan (CO-0050-07) from \$166,990.00 to \$178,000.00 exclusive of GST.

#### **Background – Analysis and Options**

On February 19, 2007 the Environmental Task Force approved the draft Terms of Reference for the Environmental Master Plan (now Green Directions Vaughan – Community Sustainability and Environmental Master Plan) and authorized staff to issue a Request for Proposals to retain consulting services to assist in the preparation of the EMP on the basis of a budget of \$200,000.00. This decision was ratified by Council on March 19, 2007.

The procurement process took place during the summer of 2007 commencing after the approval of the Capital Budget. On September 24, 2007 the Environment Committee approved the retention of the consulting team led by DPRA Inc. This decision was ratified by Council on October 9, 2007 and the contract was executed on October 16, 2007. The Green Directions Vaughan plan has been completed and was approved by Council on April 14, 2009 and was publicly launched on April 21, 2009.

The initial project budget recognized the need for some flexibility to accommodate additional consulting services. This was based on it being the first plan of its type prepared by the City and that it was part of a larger exercise (*Vaughan Tomorrow*). As the project progressed it became clear that a number of imperatives needed to be addressed. This included more consultation (i.e. thirteen additional meetings with the Environment

Committee and the public), additional support in the work to develop the new branding concept, on-going upgrades and revisions to the draft plan and the necessary consultation with staff. This resulted in additional work.

The contract fee was set at \$166,905.00, not including GST. Discussions with the consultant resulted in a final negotiated fee of \$178,000.00, not including GST. Given the satisfactory completion of the work in the preparation of the plan and the extent of work undertaken, staff can recommend that the contract be amended to reflect an increase in the consulting fee to \$178,000.00, not including GST. This will not require an amendment to the project budget as it is within the contingency available for additional consulting services.

### **Relationship to Vaughan Vision 2020**

The preparation and approval of the Green Directions Vaughan – Community Sustainability and Environmental Master Plan is consistent with following provisions of Vaughan Vision 2020:

- To Lead and Promote Environmental Sustainability by developing and implementing an Environmental Master Plan as part of the Growth Management Strategy 2031; and
- To Demonstrate Leadership and Promote Effective Governance including establishing and implementing a more effective model for civic engagement and enhancing our public consultation strategy.

### **Regional Impact**

Not Applicable.

### **Conclusion**

The Green Directions Vaughan plan was approved by Council on April 14, 2009 and was launched on April 21, 2009. The plan represents an important step in the City's move toward a sustainable future as an integral part of the *Vaughan Tomorrow* Growth Management Strategy. The additional work undertaken by the consultant added value to the project as it resulted in a document that better reflected and communicated the City's vision. As such it is recommended that the contract with DPRA Inc. (CO-0050-07) be amended to increase the project fee from \$166,905.00 to \$178,000.00, not including GST. There are no implications for the project budget as a contingency is available to accommodate additional consulting services.

### **Attachments**

Not applicable.

### **Report Prepared by:**

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Respectfully submitted,

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