

STRATEGIC PLANNING COMMITTEE NOVEMBER 16, 2009

2010 COUNCIL/SMT SYMPOSIUM/WORKSHOP

Recommendation

The Senior Manager of Strategic Planning in consultation with the City Manager recommends:

1) That Attachment 1- Council/SMT Symposium/Workshop Quotes be received and the date of April 15, 2010 be approved and direction provided for the location of the workshop.

Contribution to Sustainability

N/A

Economic Impact

Funds are already included in the 2010 operating budget.

Communications Plan

The Senior Manager of Strategic Planning will work with Corporate Communications and other appropriate staff to manage appropriate questions and answers.

Purpose

To confirm the 2010 Council/SMT Symposium/Workshop meeting date and location.

Background - Analysis and Options

At the September 21, 2009 Council meeting it was approved that the 2010 Council/SMT Symposium/Workshop be scheduled for a one day session in early April 2010 held at a location in the City of Vaughan.

This report provides quotes for a number of locations in Vaughan and surrounding municipalities as seen in Attachment 1. As well it is recommended that April 15, 2010 be selected as the date for the workshop.

Relationship to Vaughan Vision 2020/Strategic Plan

The annual Council/SMT strategic planning workshop is an opportunity to review and discuss the strategic plan document and process.

Regional Implications

N/A

Conclusion

It is appropriate and timely to schedule the date and location for the 2010 Council/SMT Symposium/Workshop. By approving the date of April 15, 2010 and selecting a suitable location planning can be initiated for the workshop.

Attachments

1. Attachment 1- Council/SMT Symposium/Workshop Quotes

Report prepared by:

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Senior Manager of Strategic Planning

Respectfully submitted,

Thomas Plant MBA, MPA
Senior Manager of Strategic Planning

**COUNCIL/SMT SYMPOSIUM/WORKSHOP QUOTES
THURSDAY, APRIL 15, 2010 (tentative)**

LOCATION	MUNICIPALITY	COST WITHOUT TAXES OR GRATUITY (Details) 16 people	COST BREAKDOWN	APPROXIMATE COST	Total Cost with Taxes and Gratuity where applicable
EAGLES NEST 10000 Dufferin St. (905) 417-2300	VAUGHAN	Complete package price includes: Breakfast, Morning Break, Lunch, Afternoon Break, room rental. \$30.00/person	\$30.00 x 16	\$480.00	Subtotal: \$480.00 GST (5%)-\$24.00 PST (8%)-\$38.40 Gratuity (15%) - \$72.00 Grand Total: \$614.40
THORNHILL COUNTRY CLUB 7994 Yonge Street 905-881-3000	VAUGHAN	Complete package price includes: Breakfast, Morning Break, Lunch, Afternoon Break, room rental. \$33.95/person	33.95 x 16	\$543.20	Subtotal: \$543.20 GST (5%)-\$27.16 PST (8%)-\$43.45 Gratuity (15%)-\$81.48 Grand Total: \$695.29
BOARD OF TRADE 20 Lloyd St. (905) 856-4317	VAUGHAN	Complete package price includes: Breakfast, Morning Break, Lunch, Afternoon Break, room rental. \$56.10/person	\$56.10 x 16	\$897.60	Subtotal: \$897.60 GST (5%)-\$44.88 PST (8%)-\$71.81 Gratuity (15%) - \$134.64 Grand Total: \$1,148.93
COURTYARD BY MARRIOTT 150 Interchange Way (905) 695-8039	VAUGHAN	Complete package price includes: Breakfast, Morning Break, Lunch, Afternoon Break, room rental. \$60.00/person	\$60.00 x 16	\$960.00	Subtotal: \$960.00 GST (5%)-\$48.00 PST (8%)-\$76.80 Gratuity (15%) - \$144.00 Grand Total: \$1,228.80

LOCATION	MUNICIPALITY	COST WITHOUT TAXES OR GRATUITY (Details) 16 people	COST BREAKDOWN	APPROXIMATE COST	Total Cost with Taxes and Gratuity where applicable
EATON HALL 13990 Dufferin St. (905) 833-4500	KING CITY	Complete package price includes: Breakfast, Morning Break, Lunch, Afternoon Break, room rental. \$75.00/person	\$75.00 x 16	\$1,200.00	Subtotal: \$1,200.00 GST (5%)-\$60.00 PST (8%)-\$96.00 Gratuity (15%)-\$180.00 Grand Total: \$1,536.00
HILTON GARDEN INN 3201 Highway 7 (905) 660-4700	VAUGHAN	Complete package price includes: Breakfast, Morning Break, Lunch, Afternoon Break, room rental. \$79.99/person	\$79.99 x 16	\$1,279.84	Subtotal: \$1,279.84 GST (5%)-\$63.99 PST (8%)-\$102.39 Gratuity (15%)-\$191.98 Grand Total: \$1,638.20

Additional Locations:

CITY-OWNED FACILITY	VAUGHAN	No charge to use facility. Will have to have all food & refreshments brought in – cost to be determined.			
KINGSBRIDGE 12750 Jane St 905- 833-6512	KING CITY	Will not book day packages until 30-45 days prior to the event.			
NOVOTEL HOTEL 200 Bass Pro Mills (905) 761-5879	VAUGHAN	Not open until November 16, 2009 and will not take bookings until that time.			
COPPER CREEK 11191 Highway 27 (905) 893-3370	VAUGHAN	Does not offer a package. Menu is a la carte. Minimum of 25 people required.			