

COMMITTEE OF THE WHOLE MARCH 22, 2011

APPOINTMENTS TO THE HUMBER WATERSHED ALLIANCE AND THE DON WATERSHED REGENERATION COUNCIL 2010-2012

Recommendation

The City Clerk recommends:

That Council give consideration to the request received from the Toronto and Region Conservation (TRCA) to appoint:

- 1) One Council member or staff representative to the Humber Watershed Alliance for the 2010-2012 term as set out in the attached Terms of Reference (Attachment 1) ; and
- 2) One Council member to the Don Watershed Regeneration Council for the 2010-2012 term as set out in the Terms of Reference (Attachment 2).

Contribution to Sustainability

N/A

Economic Impact

There is no economic impact in terms of these appointments.

Communications Plan

Council's action will be communicated to the TRCA.

Purpose

The purpose of this report is to bring forward for Council's consideration the request received from the TRCA with respect to appointments to the Humber Watershed Alliance and the Don Watershed Regeneration Council for the 2010-2012 term.

Background - Analysis and Options

In January 2010 Council appointed Councillor Shefman to the Don Watershed Regeneration Council and directed the Commissioner of Community Services to appoint a staff member to serve on the Humber Watershed Alliance. The Director of Parks Development represented the City on the Humber Watershed Alliance.

Late last year the TRCA requested confirmation as to whether the appointments made still stand until 2012 or whether, in light of the election, the municipality wished to consider reappointments to the Humber Watershed Alliance and the Don Watershed Regeneration Council. The correspondence received from the TRCA is attached for your information (Attachment 3).

Relationship to Vaughan Vision 2020/Strategic Plan

This report is consistent with the strategic goals and objectives of Vaughan Vision 2020:

- Demonstrate Leadership and Promote Effective Governance

Regional Implications

There are no Regional implications with respect to these appointments.

Conclusion

The term for both these appointments is 2010-2012. The TRCA is in the process of appointing new members or confirming current members to the Humber Watershed Alliance and the Don Watershed Regeneration Council. Council's consideration to these appointments is requested.

Attachments

- Attachment 1: Humber Watershed Alliance 2010-2012, Terms of Reference
- Attachment 2: Don Watershed Regeneration Council 2010-2012, Terms of Reference
- Attachment 3: TRCA correspondence

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Respectfully submitted,

Jeffrey A. Abrams
City Clerk

Attachment 1

**HUMBER WATERSHED ALLIANCE
2010 - 2012**

Terms of Reference

**Toronto and Region Conservation
November, 2009**



Canadian
Heritage
Rivers
System



Le Réseau
des rivières
du patrimoine
canadien

HUMBER WATERSHED ALLIANCE

TERMS OF REFERENCE

1.0 INTRODUCTION AND AUTHORITY DIRECTION

The Humber Watershed Alliance is a formal community based volunteer task force that reports to the Authority on a regular basis. It was first established in 1997 in response to a recommendation in the approved watershed management plan titled "*Legacy: A Strategy for a Healthy Humber*", dated November 20, 1996 . Since then residents, community groups, academic institutions, business associations, agencies and elected representatives have been members of the Alliance and have provided exceptional service to Toronto and Region Conservation (TRCA).

THE HUMBER CHALLENGE

Our challenge is to protect and enhance the Humber River watershed as a vital and healthy ecosystem where we live, work and play in harmony with the natural environment.

PRINCIPLES

- Increase awareness of the watershed's resources;
- Protect the Humber River watershed as a continuing source of clean water;
- Celebrate, regenerate and preserve our natural, historical and cultural heritage;
- Increase community stewardship and take individual responsibility for the health of the Humber River;
- Establish linkages and promote partnerships among communities;
- Build a strong watershed economy based on ecological health;
- Promote the watershed as a destination of choice for recreation and tourism.

1.1 Authority Direction

Direction to establish the Humber Watershed Alliance came on December 20, 1996, at Meeting #11/96, when TRCA approved Resolution #A261/96 that states in part:

"THAT the Humber Watershed Task Force reports entitled "Legacy: A Strategy for a Healthy Humber", dated November 20, 1996 and "A Call to Action: Implementing the Humber Watershed Strategy", dated October 30, 1996, be received and endorsed;

THAT the staff be directed to provide a terms of reference and membership proposal for a Humber Watershed Alliance for the Authority's consideration in the spring of 1997."

Since January 1997, the Humber Watershed Alliance has completed four terms. Their general mandate is to respond to the Humber Challenge and follow the guiding principles set out in *Legacy: A Strategy for a Healthy Humber*. The same guiding framework is in the updated watershed management plan titled *Pathways to a Healthy Humber*.

It is recommended that the Humber Watershed Alliance be established again starting in the winter of 2010 based on the following terms of reference.

2.0 GOALS

The goals of the Humber Watershed Alliance are generally to help protect, restore and celebrate the Humber River watershed and, more specifically, to assist Toronto and Region Conservation (TRCA), The Conservation Foundation of Greater Toronto, government agencies, watershed municipalities, community groups and the public to:

- achieve The Living City Vision of Healthy Rivers and Shorelines, Regional Biodiversity, Sustainable Communities and Business Excellence within the Humber watershed;
- implement priority recommendations in "*Legacy: A Strategy for a Healthy Humber*" (1997); and the *Humber River Watershed Plan: Pathways to a Healthy Humber* (2008);
- implement recommended actions to meet the targets identified in the Humber watershed report cards; "*A Report Card on the Health of the Humber River Watershed* (2000)", "*2003 Humber Watershed Progress Report*", and "*Listen to Your River: A Report Card on the Health of the Humber River Watershed - 2007*";
- implement the recommendations of the Toronto and Region Remedial Action Plan (RAP) contained in "*Clean Waters, Clear Choices: Recommendations for Action - 1994*" and strategic directions contained in subsequent RAP reports as they pertain to the Humber River watershed;
- implement strategic plans such as the *Wet Weather Flow Management Master Plan* (Toronto) and the regions of Peel and York sustainability initiatives;
- implement source water protection initiatives;
- meet the challenges of climate change through mitigation and adaptation initiatives;
- maintain and improve the natural and human heritage and recreational values that distinguish the Humber as a Canadian Heritage River;
- seek political support at all levels of government and foster corporate partnerships that advance the above objectives.

3.0 HUMBER WATERSHED ALLIANCE MEMBERSHIP AND APPOINTMENT PROCESS

The Humber Watershed Alliance shall consist of approximately 40 members including:

3.1 TRCA Representatives

The Chair of the Authority or other designated Authority member as Ex-officio.

3.2 Federal and Provincial Political Representatives

Federal and Provincial Members of Parliament whose area of jurisdiction is within the Humber watershed will be invited to participate as ex-officio members.

3.3 Regional and Local Political Representatives

The regional and local municipalities will be requested by TRCA to appoint one council member or staff representative from the "905" regional and local municipalities in the Humber River watershed. These members will be ex-officio members. A municipality may appoint a current Authority member. If a council member is appointed and not staff, the Councillors should represent an electoral ward within the Humber River watershed.

Annually, a separate meeting/forum may be held to share information on strategic planning initiatives, regeneration activities or other projects being undertaken by TRCA, municipalities or others to ensure on-going liaison with appropriate departments and partners.

Humber River watershed municipalities:

- Regional Municipality of York;
- Regional Municipality of Peel;
- Town of Richmond Hill;
- City of Vaughan;
- Township of King;
- Town of Aurora;
- City of Mississauga;
- City of Brampton;
- Town of Caledon;
- Town of Mono;
- Township of Adjala-Tosorontio

Within the City of Toronto, the individual community councils will be requested by TRCA to appoint one council member or staff representative. Individuals with skills, knowledge and experience related to planning, water management, transportation, health, recreation, heritage or operations would be an asset.

One representative is required from each of the City of Toronto's community council jurisdictions which have the Humber River watershed within its boundaries.

- Toronto North Community Council;
- Toronto South Community Council;
- Toronto West Community Council.

3.4 Other Public Agency Representatives

The following federal and provincial agencies which have a specific interest or mandate in issues such as source water protection, Toronto and Region Remedial Action Plan, Great Lakes Water Quality, Climate Change, Greenbelt Plan and Places to Grow will be requested by TRCA to appoint a senior staff .

- Environment Canada;
- Ontario Ministry of Natural Resources;
- Ontario Ministry of Environment;
- Ontario Ministry of Citizenship, Culture and Recreation;
- Ontario Ministry of Agriculture, Food and Rural Affairs.

3.5 Community Group Representatives

The following community groups may be requested by TRCA to appoint a representative to the Humber Watershed Alliance.

- Black Creek Conservation Project;
- Community Action Sites/Stewardship Groups (i.e. Bolton, Claireville, Boyd, Oak Ridges Corridor Park);
- Toronto Food Policy Council;
- Farm Start;
- Albion Hills Farm Cooperative;
- First Nations;
- Humber Valley Heritage Trail Association;
- Architectural Conservancy of Ontario;
- Humber Heritage Committee;
- La Societe d'histoire de Toronto;
- Richmond Hill Naturalists;
- Save the Oak Ridges Moraine;

Others may be added throughout the term should their knowledge, skills and experience be advantageous to the work of the Humber Watershed Alliance.

3.6 Watershed Residents, Business Members and Academic Institution Representatives

Applications from businesses, academic institutions and watershed residents will be solicited through direct recruitment, announcements in newsletters, local newspapers, web sites, volunteer networks, and through press releases.

A committee of three persons consisting of one member of the Authority, a TRCA senior staff member and the Humber Watershed Specialist will recommend appointments to the Humber Watershed Alliance. This selection will take into consideration the following:

- demonstrated interest in the watershed/community;
- willingness of the applicant to meet the potential time and work commitments;
- geographical representation of the watershed;
- resident members should live within the Humber watershed or an adjacent Lake Ontario drainage area;
- technical/professional knowledge, skills and experience in disciplines that would assist in the planning and implementation of assigned tasks.

3.6.1 Business Organization Representatives

Three members representing businesses and/or business organizations interested in corporate environmental stewardship and sustainable community objectives.

3.6.2 Academic Institution Representatives

Three representatives from the university, college and public/catholic/private school systems interested in watershed management, restoration, research, and in integrating sustainability issues into watershed applications and/or curriculum.

- University of Guelph;
- York University;
- Seneca College;
- Public and catholic school boards;
- Private school.

3.6.3 Watershed Resident Representatives

Twenty (20) Humber River watershed residents who have demonstrated experience, knowledge and skills in one of the following fields:

- Sustainable technologies;
- Natural heritage;
- Human heritage;
- Transportation;

- Urban agriculture;
- Environmental education;
- Fundraising;
- Planning and policy;
- Recreation;
- Social marketing.

4.0 GUESTS

The Humber Watershed Alliance meetings are open to the public. Persons interested in actively giving their time and expertise to the protection, restoration and celebration of the watershed are welcome. These persons are not official members but will be acknowledged as guests of the Humber Alliance. They will not have voting privileges nor be eligible for travel expenses to and from meetings. Guests are not required to be residents of the watershed.

5.0 TERM OF APPOINTMENT

These Terms of Reference are valid for three years (2010 - 2012). At the end of the second year, membership may be renewed for one year, as approved by the Authority. The membership will be reviewed on an annual basis. Members, excluding ex-officio members, unable to fulfill their commitments will be replaced after missing three consecutive meetings (without notice) by the Authority based on the nominees recommended by TRCA staff.

Notice of resignations and recommendations for new members will be presented to the Authority on an "as required" basis for approval.

6.0 ATTENDANCE AT MEETINGS

Members are required to attend regular evening meetings of the whole Humber Watershed Alliance approximately four times annually.

It is anticipated that evening meetings for Humber Watershed Alliance subcommittees, community action sites and stewardship groups will be held approximately six times annually. Additional meetings may be required to deal with specific issues from time to time. Meetings may be held during regular work hours depending on the preference and availability of members and staff.

Members will contribute to the work of the Humber Alliance, prepare effectively for, and participate in, at least one subcommittee, community action site or stewardship group.

7.0 SELECTION OF CHAIR AND VICE-CHAIR

The Chair and Vice Chair of the Humber Watershed Alliance will be elected from amongst its members. The Authority may appoint an interim Chair until such time as an election can take place. The Chair and Vice Chair will also be ex-officio members of all subcommittees, community action sites and stewardship groups.

8.0 REPORTING RELATIONSHIP

The Humber Watershed Alliance is considered a subcommittee of TRCA. The Humber Watershed Alliance Chair will report to the Authority on projects and progress through their meeting minutes.

The Humber Watershed Alliance is not a formal commenting body regarding review and approval of planning applications or permits. Staff will advise the Humber Watershed Alliance of major projects within the watershed and may ask them for comments.

The Humber Watershed Alliance members may provide comments or other information for the consideration of staff and the Authority.

9.0 RESOURCES AVAILABLE TO THE HUMBER WATERSHED ALLIANCE

9.1 TRCA Support

TRCA will provide staff support for the Humber Watershed Alliance, including technical project support and community outreach, subject to available funding.

The staff secretariat will include:

- Humber Watershed Specialist/Senior TRCA Staff Member;
- Project Manager;
- Watershed Resources Planner;
- Administrative Assistant (part time).

The Humber Watershed Alliance, and its working committees, community action sites and stewardship groups will otherwise strive to be self-sufficient in achieving their goals.

9.2 Other Resources

Funding may be available for projects and activities of subcommittees, community action sites and stewardship groups based on approved work plans and available TRCA funding. Members are encouraged to secure other resources and partnerships for Humber Watershed Alliance projects and activities, whenever possible. In-kind or other support for projects and activities are welcome from businesses, industries, government agencies, private foundations, educational institutions and others in accordance with TRCA policies. In-kind or other support will be coordinated with the assistance of The Conservation Foundation of Greater Toronto, where appropriate.

10.0 STRUCTURE OF THE HUMBER WATERSHED ALLIANCE

10.1 Chair's Committee

This subcommittee may be formed to undertake key administrative responsibilities pertaining to the Humber Alliance's agenda and work plan. The group will meet prior to the Humber Alliance meetings and on other occasions as needed. This committee will be made up of the Chair, Vice Chair, subcommittee chairs, other key members as required, and the appropriate TRCA support staff.

10.2 Subcommittees, Community Action Sites and Stewardship Groups

The Humber Watershed Alliance will undertake its work through the active involvement of its members on at least one subcommittee, community action site or stewardship group.

These committees and groups will be established on an as required basis and will be dissolved when their work is substantially complete. These committees will be established to deal with specific actions or projects as determined by the Humber Watershed Alliance and TRCA staff.

Subcommittees, community action sites and stewardship groups will be generally limited to 3 - 4 at any one time. This will ensure the necessary focus and effort required, while serving to limit, to a reasonable level, the demands on the Humber Watershed Alliance members, TRCA staff and other agencies.

A Chair and Vice Chair will be appointed for each of the subcommittees, community action sites and stewardship groups. The Chair and Vice Chair of each subcommittee, community action site and stewardship group will be a Humber Watershed Alliance member or alternate. The Chairs will be responsible for implementing their work plans as approved by the Humber Alliance and report to the Alliance on a regular basis.

Community action sites and stewardship groups may be active even after the Humber Alliance has completed its term.

All members of subcommittees, community action sites and stewardship groups are welcome to attend Humber Alliance meetings as guests regardless of being approved members of the Alliance.

10.3 JURISDICTION-WIDE WATERSHED COMMITTEE(S)

Members of the Humber Watershed Alliance will be encouraged to work with other watershed advisory committee members to collaborate on issues of common interest.

11.0 COMPENSATION OF WATERSHED ALLIANCE MEMBERS

For regular Humber Watershed Alliance meetings, as well as subcommittees meetings, members will be eligible for travel expenses according to TRCA policy where these are not covered by their agency or other source. The TRCA policy for volunteers is also applicable.

12.0 RULES OF CONDUCT

The Humber Watershed Alliance will adhere to TRCA's Rules of Conduct as adopted by Resolution #A2/08 at Authority Meeting #1/08, held on February 29, 2008, and as amended periodically. All other TRCA policies are applicable including Code of Conduct, Conflict of Interest and Volunteer Policy.

13.0 QUORUM

A quorum for Humber Watershed Alliance meetings is one-third of the members. A quorum for subcommittees, community action sites and stewardship groups is one half of the members.

14.0 PRIMARY RESPONSIBILITIES

The Humber Watershed Alliance shall:

- Adhere to the basic principles of sound ecosystem management that recognizes the interrelationship between cultural heritage, physical characteristics, biological conditions and economic needs, and the integration of conservation, restoration and economic activities necessary for the health of the watershed.
- Assist with habitat regeneration, natural resource management, stewardship, recreational and heritage activities in consultation with watershed stakeholders that will lead to the realization of The Living City vision. This includes but is not limited to:

- Initiatives that further TRCA's Sustainable Communities objective such as near urban agriculture;
 - Energy conservation, green building technologies and business-related community partnerships;
 - Identification, protection, celebration and promotion of cultural and heritage values in the Humber River watershed;
 - natural heritage restoration such as the re-introduction of Atlantic salmon;
 - climate change mitigation and adaptation initiatives.
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- Provide advice and comments to staff on issues affecting the Humber River watershed.
 - Provide a forum for watershed communication by maintaining and enhancing contacts within the community regarding watershed management issues.
 - Support local community groups and build capacity to deliver watershed management products and services.
 - Work with TRCA, The Conservation Foundation of Greater Toronto and others to seek new partners and sources of funding for identified priority projects.
 - Work collaboratively with TRCA staff, and other watershed/waterfront advisory committees to develop The Living City Report Card which will address jurisdiction-wide issues as well as watershed health indicators and targets.
 - Act as a Humber watershed advocate in projects that cross municipal boundaries and support major projects advocated by others which will protect, regenerate and celebrate the Humber watershed.
 - Assist TRCA in identifying potential public greenspace and work with owners to develop conservation easements, donations and bequests in accordance with TRCA's Greenlands Acquisition Project for 2006-2010 and subsequent activities.
 - In conjunction with TRCA and others, assist with technical forums leading to improvements in planning and practice throughout the watershed.

**DON WATERSHED REGENERATION COUNCIL
2010-2012**

Terms of Reference

**Toronto and Region Conservation
November 2009**



Member of Conservation Ontario

DON WATERSHED REGENERATION COUNCIL

TERMS OF REFERENCE

1.0 INTRODUCTION AND AUTHORITY DIRECTION

The Don Watershed Regeneration Council (Council) is a formal community-based committee of the Toronto and Region Conservation Authority (TRCA) which reports to the Authority on a regular basis. It was first established in 1995 following a recommendation of Forty Steps to a New Don (1994) to form a Don Watershed Regeneration Council to integrate implementation efforts of the watershed plan. Since then, the Council has completed five successful terms during which time members have provided exceptional support and service to TRCA.

We envision a future envision the future Don as a revitalized urban river, flowing with life-sustaining water through regenerated natural habitats and sustainable human communities, from its headwater tributaries to the mouth of the Don River and into the receiving waters of Lake Ontario. We envision the watershed as an integral contributor to The Living City, where human settlement can flourish forever as part of nature's beauty and diversity.

The pathway to a regenerated Don River builds on the following 3 strategic themes:

- We must build, re-build and retrofit our communities to restore water balance and improve the sustainability of the urban model.
- We must regenerate the aquatic and terrestrial landscapes.
- We must engage the attention, enthusiasm and support of the people of the Don.

1.1 Authority Direction

At Authority Meeting #9/04, held on October 28, 1994, Resolution #A224/94 was approved for the first term of the Council in part, as follows:

THAT the Goals, Membership, Organization and Terms of Reference for the Don Watershed Regeneration Council, as set out in the report, dated October 1994, be approved;...

Similar resolutions were approved by TRCA for five subsequent terms of the Don Council.

It is recommended that the Don Watershed Regeneration Council be established again starting in the winter of 2010 based on the following terms of reference.

2.0 **GOALS**

The goals of the Don Watershed Regeneration Council are to protect, regenerate and celebrate the Don watershed and more specifically to assist Toronto and Region

Conservation Authority (TRCA), The Conservation Foundation of Greater Toronto, TRCA partner agencies and watershed municipalities, community groups and the public to:

- achieve The Living City vision of Healthy Rivers and Shorelines, Regional Biodiversity, Sustainable Communities and Business Excellence within the Don watershed;
- implement priority recommendations of the Don River Watershed Plan, as identified in the Implementation Guide.
- implement the recommendations of the Toronto and Region Remedial Action Plan contained in *Clean Waters, Clear Choices: Recommendations for Action* (1994) and strategic directions contained in subsequent reports as they pertain to the Don watershed;
- implement strategic plans such as the *Wet Weather Flow Management Master Plan* (Toronto) and the Region of York's sustainability initiatives;
- implement source water protection initiatives;
- meet the challenges of climate change through mitigation and adaptation initiatives;
- secure political support at all levels of government and foster corporate partnerships to advance TRCA's vision for The Living City.

3.0 **DON WATERSHED REGENERATION COUNCIL MEMBERSHIP AND APPOINTMENT PROCESS**

The Don Watershed Regeneration Council shall consist of approximately 30 members including:

3.1 **TRCA Representative**

The Chair of the Authority or other designated Authority member as Ex-officio.

3.2 **Federal, Provincial, Regional and Local Political Representatives**

Federal and Provincial members of Parliament whose area of jurisdiction is within the Don Watershed will be invited to participate as Ex-officio members.

The regional and local municipalities will be requested by TRCA to appoint one council member from each of the "905" regional and local municipalities in the Don River watershed. These representatives will be Ex-officio members. A municipality may appoint a current Authority member. The appointed members should represent an electoral ward within the Don River watershed.

- Regional Municipality of York;
- City of Vaughan;
- Town of Richmond Hill;
- Town of Markham.

Annually, a separate meeting/forum may be held to share information on strategic planning initiatives, regeneration activities or other projects being undertaken by TRCA, municipalities or others to ensure on-going liaison with appropriate departments and partners.

Municipal staff will be invited to attend meetings of the Council as based on specific agenda items.

3.3 City of Toronto Community Council Representatives

Within the City of Toronto, the individual community councils will be requested by TRCA to appoint members of Council. The city may appoint a current Authority member. These representatives will be Ex-officio members. One Councillor is requested from each of the City of Toronto's community councils which have the Don watershed within its boundaries.

- Toronto North Community Council;
- Toronto South Community Council;
- Toronto East Community Council.

3.4 Other Public Agency Representatives

The following federal and provincial agencies which have a specific interest in the Don watershed will be requested by TRCA to appoint a representative.

- Environment Canada;
- Ontario Ministry of Environment;
- Ontario Ministry of Natural Resources.

3.5 Community Group Representatives

The following community groups which have an interest in the Don watershed will be requested by TRCA to appoint a representative to the Don Watershed Regeneration Council.

- The Task Force to Bring Back the Don, City of Toronto;

- Friends of the Don East;
- Richmond Hill Naturalists;
- Toronto Field Naturalists
- York Region Environmental Alliance
- Toronto Green Community
- Taylor Massey Project
- First Nations representative
- The Society for the Preservation of Historic Thornhill

Others may be added throughout the term should their knowledge, skills and experience be advantageous to the work of the Council.

3.6 Watershed Residents, Business Members and Academic Institution Representatives

Applications from watershed residents, businesses and academic institutions will be solicited through announcements in newsletters, local newspapers, web sites, volunteer networks, and through press releases. A committee of three persons, comprised of one member of the Authority, a TRCA senior staff member and the Don Watershed Specialist will recommend appointments to the Don Watershed Regeneration Council. This selection will take into consideration the following:

- demonstrated interest in the watershed/community;
- willingness of the applicant to meet the potential time and work commitments;
- geographical representation within the watershed and or Lake Ontario drainage area; and
- technical/professional knowledge, skills and experience in disciplines that would assist in the implementation of assigned tasks and responsibilities.

3.6.1 Business Organization Representatives

A maximum of three members representing businesses and/or business organizations interested in corporate environmental stewardship and the economic vitality of the Region may be appointed.

3.6.2 Academic Institution representatives.

Two representatives from the university, college and public/catholic/private school systems interested in watershed management, restoration, research and integrating sustainability issues into watershed applications and curriculum may be appointed.

3.6.3 Watershed Resident Representatives

Fifteen watershed residents with demonstrated experience, knowledge, interest and skills in one of the following fields may be appointed:

- writing/communications;
- business;
- fund-raising;
- natural environment;
- planning and engineering;
- environmental policy;
- academics/education;
- social marketing;
- culture, heritage and recreation;
- youth engagement;
- sustainable technologies;
- urban agriculture.

4.0 GUESTS

Don Watershed Regeneration Council meetings are open to the public. We encourage others interested in actively giving their time and talents to the protection, regeneration and celebration of the watershed to become involved. These persons are not official members but will be acknowledged as 'guests' by the watershed council. They will not have voting privileges nor be eligible for travel expenses to and from meetings. Guests are not required to be residents of the watershed.

5.0 TERM OF APPOINTMENT

Members will be appointed for a two year term with a possible extension for one more year.

Membership will be reviewed on an annual basis. Members, excluding ex-officio members, who are unable to fulfill their commitments, will be replaced after missing three consecutive meetings (without notice). Replacements will be made by the Authority based on nominees recommended by Authority members, other Council members and TRCA staff.

Notice of resignations and recommendations for new members will be presented to the Authority on an as required basis for approval.

6.0 ATTENDANCE AT MEETINGS

Members will be required to attend regular evening meetings of the Don Watershed Regeneration Council to be held approximately 8 times annually. Meetings may be held during regular work hours depending on the preference and availability of members and staff.

Ad-hoc working committees may also be held on an as-required basis, approximately 6-8 times per year. Additional meetings may be required to deal with specific issues from time to time.

Members will contribute to the work of the watershed council and participate in at least one ad-hoc working committee.

7.0 SELECTION OF CHAIR AND VICE CHAIR

The Chair and Vice Chair will be elected by the Don Watershed Regeneration Council from amongst its members. The Authority may appoint an interim Chair until such time that an election can take place. The Chair and Vice Chair will also be ex-officio members of all working committees.

8.0 REPORTING RELATIONSHIP

The Don Watershed Regeneration Council is considered a subcommittee of TRCA. The watershed council Chair will report on a regular basis to the Authority on projects and progress through meeting minutes of the watershed council, or brief presentations.

The Don Watershed Regeneration Council is not a formal commenting body regarding review and approval of planning applications or permits. Staff will advise the watershed council of major projects within the watershed and may ask them for comments.

The Don Watershed Regeneration Council may, on its own, provide comments or other information for the consideration of staff and the Authority.

9.0 RESOURCES AVAILABLE TO THE DON WATERSHED REGENERATION COUNCIL

9.1 TRCA Support

TRCA will provide staff support for the watershed council, including technical project support and community outreach, based on available funding.

Subject to available funding, the staff secretariat will include:

- Don Watershed Specialist / Senior TRCA staff member;
- Project Manager;
- Administrative Assistant (part time).

The Don Watershed Regeneration Council, and its working committees, will otherwise strive to be self-sufficient in achieving their goals. Staff support and attendance at ad-hoc working committee meetings will be considered on a case-by-case basis.

9.2 Other Resources

Funding may be available for projects and activities of working committees based on approved work plans and available TRCA funding. Members are encouraged to secure other resources and partnerships for watershed council projects and activities, whenever possible in consultation with TRCA staff and the Conservation Foundation of Greater Toronto. In-kind or other support for projects and activities will be welcome from business, industries, other government agencies, private foundations, educational institutions and others in accordance with TRCA policies. In-kind or other support will be coordinated with the assistance of The Conservation Foundation of Greater Toronto, where appropriate.

10.0 STRUCTURE OF THE DON WATERSHED REGENERATION COUNCIL

10.1 Chair's Committee

This subcommittee will undertake key advisory and coordinating responsibilities pertaining to the agenda, workplan and activities of the Council. The committee may also assist with advocacy actions, exchange information among project teams and watershed-wide committees, coordinate Council activities, discuss policy issues, prepare/review correspondence, coordinate outreach to political representatives, represent the Council at municipal councils, solicit strategic partnerships and seek out funding resources to meet the objectives of the Council.

The group will meet prior to the watershed council's meeting and on other occasions as needed. This committee will be made up of the Chair, Vice Chair, working committee chairs, and other key members, as well as the appropriate TRCA support staff.

10.2 Ad-hoc Working Committees and Project Teams

The Don Watershed Regeneration Council will undertake its work through the active involvement of its members on at least one ad-hoc working committee or project team. Ad-hoc working committees and project teams will be established on an informal and as required basis and will be dissolved when their work is substantially complete. New committees or teams will be struck to deal with specific issues as determined by the Don Watershed Regeneration Council and TRCA staff.

The number of working committees or project teams will generally be limited to 2 or 3 at any one time to ensure that the necessary focus and effort required, is available from the watershed council members, and staff of TRCA and other agencies. Staff attendance at working committee and project team meetings will be considered on a case-by-case basis.

A chair person for each ad-hoc working committee and project team will be selected from the Don Watershed Regeneration Council membership. The Chair will report to the watershed council on a regular basis.

10.3 Jurisdiction-wide Watershed Committee(s)

Members of the Don Watershed Regeneration Council will be encouraged to work with other watershed advisory committee members to collaborate on issues of common interest.

11.0 COMPENSATION OF WATERSHED COUNCIL MEMBERS

At regular Don Watershed Regeneration Council meetings, as well as working committee meetings, members will be eligible for travel expenses according to TRCA policy where these are not covered by their agency or other source. The TRCA policy on volunteers is also applicable.

12.0 RULES OF CONDUCT

The Don Watershed Regeneration Council will adhere to TRCA's Rules of Conduct as adopted by Resolution A2/08 at Authority Meeting #1/08, held on February 29, 2008, and as amended periodically. All other TRCA policies are applicable including Code of Conduct, Conflict of Interest and Volunteer Policy.

13.0 QUORUM

A quorum will consist of one-third of the members of the Don Watershed Regeneration Council.

14.0 PRIMARY RESPONSIBILITIES

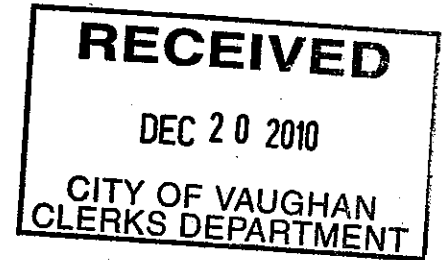
The Don Watershed Regeneration Council shall:

- Adhere to the basic principles of sound ecosystem management that recognizes the interrelationship between cultural heritage, physical characteristics, biological conditions and economic needs, and the integration of conservation, restoration and economic activities necessary for the health of the watershed.
- Assist with implementation of the Don River Watershed Plan, with a focus on addressing habitat regeneration, stewardship and outreach education, and monitoring projects, as outlined in the Don River Watershed Plan Implementation Guide.
- Act as the Don watershed advocate in large projects that cross municipal boundaries and support major projects advocated for by others which will protect, regenerate and celebrate the Don watershed.

- Provide advice and comments to staff on issues affecting the Don River watershed.
- Provide a forum for watershed communication by maintaining and enhancing contacts within the community regarding watershed management issues.
- Support local community groups and build capacity to deliver watershed management products and services.
- Work with TRCA, The Conservation Foundation of Greater Toronto and others to seek new partners and sources of funding for identified priority projects.
- Participate in efforts of Waterfront Toronto with respect to the naturalization and flood protection at the mouth of the Don and related activities.
- Work collaboratively with TRCA staff, and other watershed/waterfront advisory committees to develop The Living City Report Card which will address jurisdiction-wide issues as well as watershed specific indicators and targets.
- Work collaboratively with TRCA staff, and other watershed/waterfront advisory committees to address issues of common concern such as providing input to the Toronto Area Remedial Action Plan, source protection planning and other regional policy or planning issues.
- Assist TRCA in identifying potential public greenspace and work with owners to develop conservation easements, donations and bequests in accordance with TRCA's Greenlands Acquisition Project for 2006-2010 and subsequent activities.

December 14, 2010

Mr. Jeffrey Abrams, City Clerk
City of Vaughan
2141 Major Mackenzie Drive
Vaughan, ON
L6A 1T1



Dear Sir:

Re: Appointments to the Humber Watershed Alliance and the
Don Watershed Regeneration Council 2010-2012

Since 1992, Toronto and Region Conservation (TRCA) has established community-based committees to assist with the protection and restoration of its watersheds. The membership includes elected representatives, agency staff, residents, community groups, academic institutions and business groups.

On January 13, 2010 and February 1, 2010, we received a letter from you appointing Councillor Alan Shefman to the Don Watershed Regeneration Council and Mr. Paul Gardner to the Humber Watershed Alliance. As a result of the recent municipal election, we are in the process of appointing new members or confirming current members to the Humber Watershed Alliance, and the Don Watershed Regeneration Council.

The Authority, at its meeting held November 27, 2009, adopted the Terms of Reference for the above-mentioned committees. A copy of the Terms of Reference for each of the two watershed groups are enclosed for your information.

As a member of the Humber Watershed Alliance, the appointed representative will:

- Participate in the development of a regional report card that addresses the sustainability of communities;
- Assist with initiatives that further TRCA's sustainable communities objective such as near urban agriculture;
- Assist with habitat regeneration, stewardship and recreational activities in the watershed;
- Assist with the identification, protection, celebration and promotion of cultural and heritage values in the Humber River watershed;
- Assist with fundraising for priority projects and community capacity building.

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As a member of the Don Watershed Regeneration Council, the appointed representative will:

- Assist with the implementation of the Don River Watershed Plan with a focus on addressing habitat regeneration, stewardship and outreach education, and monitoring projects, as outlined in the Don River Watershed Plan Implementation Guide;
- Act as the Don watershed advocate in large projects that cross municipal boundaries and support major projects advocated for by others which will protect, regenerate and celebrate the Don watershed;
- Support local community groups and build capacity to deliver watershed management products and services;
- Work collaboratively with TRCA staff and other watershed/waterfront advisory committees to develop The Living City Report Card which will address jurisdiction-wide issues as well as watershed specific indicators and targets.

Please confirm, in writing, whether the appointments made will stand until 2012 or whether your municipality wishes to reappoint another member to the Don Regeneration Council and/or the Humber Watershed Alliance. We look forward to your reply by January 31, 2011 in order to be able to finalize the memberships.

If you have any Humber Watershed Alliance related questions or queries, please do not hesitate to contact Gary Wilkins, Humber Watershed Specialist by telephone at (416)661-6600, extension 5211 or via email at gwilkins@trca.on.ca

Any questions or queries regarding the Don Regeneration Council should be directed to Amy Thurston by telephone at (416)661-6600, extension 5283 or via email at athurston@trca.on.ca.

Yours truly,



Adele Freeman, Director
Watershed Management Division

Encl.

cc: Councillor Alan Shefman
Mr. Paul Gardner, City of Vaughan