# APPENDIX "E"

## **CITY OF VAUGHAN**

## **REPORT NO. 4 OF THE**

### **OPERATIONAL REVIEW COMMITTEE**

For consideration by the Council of the City of Vaughan on Tuesday, December 18, 2001

The Operational Review Committee met at 10:30 a.m., on Monday, November 26, 2001.

Present: Councillor Mario Ferri, Chair Regional Councillor Michael Di Biase Councillor Gino Rosati

The following items were dealt with:

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#### REVIEW OF PREVIOUS COMMITTEE MINUTES -MEETINGS OF JUNE 21, 2001 AND OCTOBER 15, 2001

The Operational Review Committee recommends that the minutes of the Operational Review Committee of June 21, 2001 and October 15, 2001 be received.

### 2 REVIEW OF RECOMMENDATIONS OF OPERATION REVIEW REPORT

The Operational Review Committee recommends approval of the following recommendation:

- 1) That for the areas of responsibility of the Deputy City Manager and each of the Commissioners, a committee be established comprised of primarily, a Local Councillor (as Chair), the Deputy City Manager or Commissioner and respective Directors and any other staff member as is deemed appropriate and that such committee shall be known as a Department Liaison Committee which shall have no special authority but will serve primarily as a liaison between the department and Council through the Councillor and Deputy City Manager or Commissioner and will keep Council informed by reporting to Council on an as needed basis;
- 2) That the City Manager be an ex-officio member of the Department Liaison Committees;
- 3) That a committee be established comprised of the Mayor, Regional Councillors and the City Manager and that such committee shall be known as the Executive Committee with similar objectives as stated above, but on issues relative to interdepartmental relations as well as general matters, particularly in reference to issues and activities with other jurisdictions;
- 4) That the Fleet Section not be transferred to the Commissioner of Corporate Services but remain with the Commissioner of Community Services;
- 5) That Council approve all appointments and terminations from the level of Manager and higher, subject to the review of the City Manager's by-law; and

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- 6) That Members of Council (one or two members) be part of the Interview Committee, on a volunteer basis, for all positions of responsibility from the level of "Supervisor" and higher.
- 3

#### TERMS OF REFERENCE COMPENSATION REVIEW

The Operational Review Committee recommends approval of the following recommendation:

- 1) That Item 1, Report No. 2 of the Operational Review Committee, as amended by Council at its meeting of June 25, 2001, be further amended as follows:
  - a) That Clause 5, "That the Human Resources Department be involved to the extent of only providing requested information and documentation", be deleted and replaced with the following:
    - "5. That the Commissioner of Corporate Services work in conjunction with Grant Thornton with respect to this matter and be responsible for bringing the report forward through the Operational Review Committee."

The foregoing matter was brought to the attention of the Committee by Regional Councillor Di Biase.

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### **CITY MANAGER'S BY-LAW**

The Operational Review Committee recommends that the draft terms of the City Manager's By-law be reviewed by Grant Thornton and that a report be brought back to the Operational Review Committee as per the Terms of Reference.

The foregoing matter was brought to the attention of the Committee by Regional Councillor Di Biase.

The meeting adjourned at 12:30 p.m.

Respectfully submitted,

Councillor Mario Ferri, Chair