

**COUNCIL**

**AUGUST 25, 2003**

**VAUGHAN PUBLIC LIBRARY BOARD 2004 PRE-BUDGET APPROVAL**

**Recommendation**

The Commissioner of Finance & Corporate Services and the Director of Budgeting and Financial Planning recommend:

That input from the public be received and taken into consideration by Council.

**Purpose**

To receive public input pursuant to the Municipal Act, 2001 Section 291 (1) of the municipality's consideration of the adoption of pre-budget approval to the 2004 Operating Budget for the Vaughan Public Library Board's request for \$148,000 for the recruitment, orientation and training of staff for the New Resource Library. Council continues with their tradition of obtaining public input into the way in which public funds are allocated.

**Background - Analysis and Options**

Council at its meeting of June 23, 2003 adopted the following:

“That the Vaughan Public Library Board's request for \$148,000 for the recruitment, orientation and training of staff for the New Resource Library, be approved, and that staff be directed to provide notice for consideration of this request at the August 25, 2003 Council Meeting”

As directed by Council, notice for the adoption of pre-budget approval to 2004 Operating Budget was published August 7, 2003. As of the date of printing this agenda, the City's Clerks department has not received any communication or written submission from the public in this matter.

**Conclusion**

The adoption of pre-budget approval to the 2004 operating budget for the Library Board's request for \$148,000 for the recruitment, orientation and training of staff for the New Resource Library, was approved and no comments from the public have been received as of August 19, 2003.

**Attachments**

Attachment 1 – Vaughan Public Library Board 2004 Pre-Budget Approvals from the Council Meeting Minutes of June 23, 2003

**Report prepared by:**

John Hrajnik, ext. 8401  
Director of Budgeting and Financial Planning

Respectfully submitted,

Clayton D. Harris, CA  
Commissioner of Finance & Corporate Services

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**REPORT NO. 2 OF THE BUDGET COMMITTEE**


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**Conclusion**

The 2004 Operating Budget Timetable reflects that the Budget Committee provides recommendations to Council by the end of December 2003 and a public meeting to be held in January 2004, followed by Council approval.

**Attachments**

Attachment 1 - 2004 Operating Budget Timetable

**Report prepared by:**

John Hrajnik, ext. 8401  
Director of Budgeting and Financial Planning

(A copy of the attachments referred to in the foregoing have been forwarded to each Member of Council and a copy thereof is also on file in the office of the City Clerk.)

***Council, at its meeting of June 23, 2003, adopted the foregoing item without amendment.***

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11                    **VAUGHAN PUBLIC LIBRARY BOARD 2004 PRE-BUDGET APPROVALS**

The Budget Committee recommends:

- 1) That the Vaughan Public Library Board's request for \$148,000 for the recruitment, orientation and training of staff for the New Resource Library, be approved, and that staff be directed to provide notice for consideration of this request at the August 25, 2003 Council meeting;
- 2) That the Vaughan Public Library Board's request for an additional \$268,000 for a new integrated call centre be referred to the August 18, 2003 Committee of the Whole meeting, for a report addressing the justification of this expenditure; and
- 3) That the following report of the Commissioner of Finance & Corporate Services, dated June 23, 2003, be received.

**Recommendation**

The Commissioner of Finance & Corporate Services recommends:

That staff request direction on the Vaughan Public Library Board 2004 Pre-Budget requests.

**Purpose**

To provide the Budget Committee with the Vaughan Public Library Board submission requesting 2004 Pre-Budget approvals.

**Background - Analysis and Options**

The Vaughan Public Library Board is seeking 2004 pre-budget approvals for two (2) items. The following is a summary of their request.

New Resource Library – Operating Budget

The New Resource Library is scheduled to open February 2004. In anticipation of this opening, the deployment of a service plan, which includes the recruitment of five staff, orientation and training, must be completed in advance. For this initiative, the Board 2004 pre-budget Operating budget request is \$148,000.

2. System Wide Communications – Capital Budget

The Vaughan Public Library Board is experiencing inconsistent and unstable issues with an antiquated telephone system. The Board is seeking funding to deploy a new integrated call centre environment system wide. The Board's 2004 pre-budget Capital budget request is for an additional \$268,000 to what was previously approved in the 2003 Capital Budget. The funding source for this expenditure would be taxation.

Conclusion

Staff request direction on the Vaughan Public Library Board requests. Should Council concur with the proposed increase in expenditure, this action would be considered an adoption to part of the 2004 Operating and Capital Budgets. Pursuant to the Municipal Act, 2001, Section 291 (1) before adopting all or part of budget, a municipality shall give notice of its intention to adopt the budget at a Council meeting. In accordance with By-law 394-2002, notice of an intention to adopt all or part of a budget consists of publication notice in a newspaper of a public meeting to consider the proposed adoption at least 14 days prior to the date of the Council meeting at which this proposed amendment is to be considered.

Therefore if Council is considering pre-budget approval to the 2004 Operating and Capital Budgets, staff be directed to provide notice of an intention to adopt part of the 2004 Operating and Capital budgets pursuant to By-law 394-2002.

Attachments

Attachment 1 – Vaughan Public Library Board Request

Report prepared by:

Ferruccio Castellarin, ext. 8271  
Director of Reserves and Investments

(A copy of the attachments referred to in the foregoing have been forwarded to each Member of Council and a copy thereof is also on file in the office of the City Clerk.)

***Council, at its meeting of June 23, 2003, adopted the foregoing item without amendment.***

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