

CITY OF VAUGHAN
REPORT NO. 6 OF THE
BUDGET COMMITTEE

*For consideration by the Council
of the City of Vaughan
on May 25, 2004*

The Budget Committee met on April 16, 2004 and April 21, 2004.

The meeting convened at 2:35 p.m. on April 16, 2004 with the following members present:

Present: Councillor Bernie Di Vona, Chair
Mayor Michael Di Biase
Councillor Tony Carella
Councillor Susan Kadis
Councillor Peter Meffe
Councillor Sandra Yeung Racco

Also Present: Regional Councillor Mario F. Ferri
Regional Councillor Joyce Frustaglio
Regional Councillor Linda D. Jackson

The Budget Committee recessed at 6:07 p.m. on April 16, 2004 and reconvened at 9:20 a.m. on April 21, 2004 with the following members present:

Present: Councillor Bernie Di Vona, Chair (9:29 a.m.)
Councillor Tony Carella
Councillor Susan Kadis
Councillor Peter Meffe
Councillor Sandra Yeung Racco

Also Present: Regional Councillor Joyce Frustaglio (9:30 a.m.)
Regional Councillor Linda D. Jackson

The following items were dealt with:

- 1** **DRAFT 2004 OPERATING BUDGET**
- 1) That this matter be referred to the next Budget Committee meeting;**
- 2) That staff review the “Specific Expense Lines Identified for Reduction” contained in Attachment 2 of the memorandum from the Commissioner of Finance & Corporate Services, dated April 14, 2004, to see whether the 2004 expenses can be reduced to the 2003 level of expenses and report back to the next Budget Committee meeting; and**

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- 3) That the deputation of Ms. Eileen Burrell, Chair, Vaughan Public Library Board, and correspondence from Ms. Rosemary Bonanno, Chief Executive Officer, Vaughan Public Libraries, dated April 6, 2004, be received and that staff be directed to meet with Vaughan Public Libraries as soon as possible to address and respond to the comments raised, and report back to the Budget Committee.

Recommendation

The City Manager and the Commissioner of Finance & Corporate Services in consultation with the Senior Management Team and the Director of Budgeting & Financial Planning recommend:

That the following report be received for information purposes;

That Attachment 1 outlining the \$10M reduction in the shortfall in the 2004 Draft Operating Budget, as directed by the Budget Committee, be received for discussion purposes; and

That Attachment 2, the revised list of new complement requests be approved.

2 **2004 DRAFT CAPITAL BUDGET**

The Budget Committee recommends:

- 1) That the capital projects identified above the funding line for Development Charges, Various Reserves and Other Miscellaneous Revenues funding sources in the Draft 2004 Capital Budget (*Attachment 1, Report of the City Manager, Commissioner of Finance and Corporate Services and Director of Reserves & Investments, dated April 16, 2004*) be approved, subject to the following:

Fire Equipment Reserve

- a) That approval for Project 3170, Fire Station Generators, in the amount of \$60,000, be deferred and that staff provide an additional report addressing Members of Council's comments;
- b) That Project 8051, Fire Hall 71 Expansion – EMS Station, in the amount of \$450,000, be moved below the Proposed Funding Line;

Heritage Reserve Project

That staff provide a report outlining the history and previously approved funding for Project 5986 - Thoreau Macdonald Landscape and Project 7967 - Thoreau Macdonald House Renovation, each in the amount of \$300,000, listed below the Proposed Funding Line;

Vehicle Equipment Reserve

- a) That approval for the projects listed above the Proposed Funding Line be deferred and that staff review and report back on the feasibility of postponing some of the projects to 2005; and
- b) That staff review the existing policy regarding disposition of surplus equipment, including the allocation of related proceeds, and report back to a future Committee of the Whole meeting, within a reasonable period of time;

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CWDC – Fleet

That approval for the projects listed above the Proposed Funding Line be deferred and that staff review and report back on the feasibility of postponing some of the projects to 2005;

CWDC – Library Building

That staff provide a report on the funding of the land for Project 3837, Northeast Library (Civic Centre Site) – Land, in the amount of \$2,542,000;

CWDC – Parks Development

That staff review and report back on Project 5836 - Misty Sugar Park, Project 5931 - Treelawn Park, Project 5947 - Urban Village One – N4 Design Fees and Project 6038 - Maplewood Ravine South Design Fees, listed below the Proposed Funding Line;

- 2) That those capital projects identified above the funding line in the Draft 2004 Capital Budget funded from Long Term Debt (*Attachment 2, Report of the City Manager, Commissioner of Finance and Corporate Services and Director of Reserves & Investments, dated April 16, 2004*) be approved, subject to the following:
 - a) That Project 7840, Al Palladini CC – Parking Lot, in the amount of \$670,000 be constructed in two phases with the second phase construction deferred to 2005; and
 - b) That Project 1446, 2005 Rural Road Upgrading - Pre Engineering, in the amount of \$200,000, be moved above the Proposed Funding Line;
- 3) That discussion on the 2004 Proposed Capital Funding from Taxation (*Attachment 3, Report of the City Manager, Commissioner of Finance and Corporate Services and Director of Reserves & Investments, dated April 16, 2004*), including Project 3771, Citizen Care Centre, be deferred to the next Budget Committee meeting;
- 4) That staff review the Uplands Golf Centre contract and provide a report addressing Members of Council's comments;
- 5) That staff provide a report on the impact of closing the Woodbridge Memorial Pool;
- 6) *The Budget Committee recommendation for Clause 6 was forwarded to the Council meeting of April 26, 2004. Please refer to Minute No. 140;*
- 7) That in future, when acquiring park lots to accommodate sports facilities, staff look at industrial areas and specifically the Vaughan Enterprise Zone;
- 8) That the memorandum of the Commissioner of Community Services, dated March 17, 2004, be received;
- 9) That the budget requests submitted by Regional Councillor Frustaglio be received and referred to staff; and
- 10) That the correspondence of Ms. Lea-Anne Barker, dated March 25, 2004, and petition, submitted by Councillor Meffe, be received.

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Recommendation

The City Manager, the Commissioner of Finance & Corporate Services and the Director of Reserves & Investments in consultation with the Senior Management Team recommend:

- 1) That the capital projects identified above the funding line for the following funding sources in the Draft 2004 Capital Budget be approved (Attachment 1);

Development Charges	\$44,502,000
Various Reserves	\$9,329,000
Other Miscellaneous Revenues	<u>\$8,146,000</u>
	\$61,977,000

- 2) That those capital projects identified above the funding line in the Draft 2004 Capital Budget funded from Long Term Debt totaling \$9,783,000 be approved (Attachment 2);
- 3) That the capital projects identified above the funding line in the Draft 2004 Capital Budget funded from Taxation totaling \$6,617,000 be approved (Attachment 3); and
- 4) That the Capital Budget as recommended by the Budget Committee be forwarded to a future public meeting with the draft Operating Budget for consultation with the public.

3 IMPLEMENTATION OF ONCE PER WEEK RECYCLING

The Budget Committee recommends approval of the recommendation contained in the following report of the Commissioner of Engineering and Public Works, dated April 16, 2004:

Recommendation

The Commissioner of Engineering and Public Works recommends that:

1. Once per week recycling collection, be implemented in conjunction with the implementation of the 3 stream waste collection program in 2005; and
2. That a further report be presented to Committee outlining the various waste collection options, taking into account the implementation of the 3 stream waste collection program.

**4 VAUGHAN FIRE & RESCUE SERVICE
2004 OPERATING BUDGET BREAKDOWN OF
NON-CONTROLLABLE EXPENDITURE IMPACTS**

The Budget Committee recommends approval of the recommendation contained in the following report of the Fire Chief, dated April 16, 2004:

Recommendation

The Fire Chief, in consultation with the Director of Budgeting & Financial Planning, recommends:

1. That the report of the Fire Chief be received.

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5 **COUNCIL MEETINGS BROADCASTING ON INTERNET**
FUNDING REQUEST

The Budget Committee recommendation was dealt with and adopted at the Council meeting of April 26, 2004, under Minute Nos. 137 and 138.

6 **CROSSING GUARD REPORT- REQUEST FOR ADDITIONAL INFORMATION**
(Referred from the Budget Committee Meeting of March 31, 2004)

The Budget Committee recommends:

- 1) That the ratio of Crossing Guards to schools serviced be reduced to an average of 1.25 to correspond more closely to other municipalities;
- 2) That staff provide a report on the appropriate level and deployment of resources for the provision of services;
- 3) That the rate of pay for Crossing Guards be reduced from \$12.00 per hour to \$11.00 per hour Start Rate and \$11.25 per hour for returning Guards, effective July 1, 2004;
- 4) That the Province of Ontario be requested to develop standards for School Crossing Guards for consistency in the delivery of this service across the province;
- 5) That the additional report of the Commissioner of Legal & Administrative Services and the Director of Human Resources, dated April 8, 2004, be received; and
- 6) That the memorandum from the Commissioner of Engineering and Public Works, dated April 8, 2004, be received.

The Budget Committee at its meeting of March 31, 2004 recommended:

- 1) That staff provide a further report with recommendations relating to the provision of an appropriate level of service for Crossing Guards; and
- 2) That the following report of the Commissioner of Legal & Administrative Services and the Director of Human Resources, dated March 31, 2004, be received.

Recommendation

The Commissioner of Legal & Administrative Services and the Director of Human Resources, in consultation with the Commissioner of Engineering & Public Works, recommend that:

The Crossing Guard Report, requested by the Budget Committee at the meeting of February 27, 2004 be received.

7 **REQUEST FOR ADDITIONAL FUNDS FOR PART-TIME STAFF**
(Referred from the Budget Committee Meeting of March 31, 2004)

The Budget Committee recommends:

- 1) That the recommendation contained in the following report of the City Clerk, dated March 31, 2004, be approved; and

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- 2) **That the memorandum from the City Clerk, dated April 5, 2004, be received.**

The Budget Committee at its meeting of March 31, 2004 recommended:

That this matter be referred to the Budget Committee meeting of April 8, 2004, in order for staff to provide a further report regarding the feasibility of short-term disability coverage in situations of this nature.

Report of the City Clerk dated March 31, 2004.

Recommendation

The City Clerk recommends:

That the request for additional funds to cover a 4-6 month vacancy in the Clerk's department due to a medical leave of absence be considered in the 2004 budget process.

8 **COMMUNICATION COORDINATOR FOR THE MAYOR AND MEMBERS OF COUNCIL
PRE-BUDGET APPROVAL**

(Referred from the Budget Committee Meeting of March 31, 2004)

The Budget Committee recommends:

- 1) **That the recommendation contained in the following report of the Commissioner of Legal and Administrative Services, dated February 27, 2004, be approved; and**
- 2) **That the job function and responsibilities of the position of Communication Coordinator for the Mayor and Members of Council include the co-ordination and communication of events and information to all Members of Council.**

The Budget Committee at its meeting of March 31, 2004 recommended:

- 1) That this matter be referred to the Budget Committee meeting of April 8, 2004;
- 2) That the title for the position be changed to "Communication Coordinator for the Mayor and Members of Council"; and
- 3) That the memorandum from the City Clerk, dated March 30, 2004, be received.

The Budget Committee at its meeting of March 12, 2004 recommended:

- 1) That this matter be referred to the next Budget Committee meeting.

The Budget Committee at its meeting of March 5, 2004 recommended:

- 1) That this matter be referred to the next Budget Committee meeting.

The Budget Committee at its meeting of February 27, 2004 recommended:

- 1) That this matter be referred to the next Budget Committee meeting; and
- 2) That the deputation of Mr. Paul De Buono, Vaughan Watch, P.O. Box 5126, Vaughan, L6A 1R6, be received.

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Report of the Commissioner of Legal and Administrative Services dated February 27, 2004

Recommendation

The Commissioner of Legal and Administrative Services in consultation with the City Manager and the City Clerk recommends:

That pre-budget approval be given to hire a Communication Coordinator for the Mayor and Members of Council on a contract basis;

That the salary range be determined through the job evaluation process;

That the City Clerk be directed to provide notice of an intention to adopt a part of budget and schedule a Council meeting for the purpose of approving the recommended position as required by the Municipal Act and By-law 394-2002; and

That the newly-created position be included as part of the Clerk's Department staff complement.

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**CORRESPONDENCE -
GALLANOUGH RESOURCE CENTRE**

(Referred from the Budget Committee Meeting of March 31, 2004)

The Budget Committee recommends that the correspondence from Mr. Rick Meridew, President, Gallanough Resource Centre, dated February 9, 2004, be received.

The Budget Committee at its meeting of March 12, 2004 recommended:

- 1) That this matter be referred to the Budget Committee meeting of April 8, 2004; and
- 2) That the written submission of Mr. Rick Meridew, Gallanough Resource Centre, dated March 30, 2004, be received.

The Budget Committee at its meeting of March 12, 2004 recommended:

- 1) That the Budget Committee be provided with the Gallanough Resource Centre's 2003 Financial Statement; and
- 2) That the deputation of Mr. Rick Meridew, President, Gallanough Resource Centre, 73 Glenmanor Way, Thornhill, L4J 3A3, be received.

The Budget Committee at its meeting of March 5, 2004 recommended:

- 1) That this matter be referred to the next Budget Committee meeting; and
- 2) That the written submission of Mr. Rick Meridew, President, Gallanough Resource Centre, 1 Brooke Street, Thornhill, L4J 2K7, dated March 2, 2004 (Attachment #2), be received.

The Budget Committee at its meeting of February 27, 2004 recommended:

- 1) That this matter be referred to the next Budget Committee meeting; and
- 2) That the correspondence of Mr. Rick Meridew, President, Gallanough Resource Centre, 1 Brooke Street, Thornhill, L4J 2K7, dated February 9, 2004 (Attachment #1), be received.

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Please refer to the correspondence from Mr. Rick Meridew, President, Gallanough Resource Centre, dated February 9, 2004 (Attachment #1).

Please refer to the written submission from Mr. Rick Meridew, President, Gallanough Resource Centre, dated March 2, 2004 (Attachment #2).

Please refer to the written submission from Mr. Rick Meridew, President, Gallanough Resource Centre, dated March 30, 2004 (Attachment #3).

The foregoing matter was brought to the attention of the Budget Committee by Councillor Susan Kadis.

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2004 OPERATING BUDGET - BUDGET INITIATIVES
(Referred from the Budget Committee Meeting of April 16, 2004)

The Budget Committee recommends that this matter be referred to the Budget Committee meeting of April 30, 2004.

The Budget Committee at its meeting of March 31, 2004 recommended:

That this matter be referred to the Budget Committee meeting of April 8, 2004.

The Budget Committee at its meeting of March 12, 2004 recommended:

- 1) That this matter be referred to the next Budget Committee meeting;
- * 2) That staff provide two separate lists of the 2004 Budget Initiatives; a list of initiatives to be discussed in open session and a list of initiatives that require to be discussed in closed session; and
- 3) That the deputation of Mr. Paul De Buono, Vaughan Watch, P.O. Box 5126, Vaughan, L6A 1R6, be received.

* *Please see Attachments 1 & 2 on Page 6.2*

Report of the City Manager dated March 12, 2004.

Recommendation

The City Manager, in consultation with the Senior Management Team recommends:

That the budget initiatives contained within the attached document "2004 Budget Initiatives vers.12" be received and included in the multi-year operating budget plan.

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2004 OPERATING BUDGET – NEW COMPLEMENT REQUESTS
(Referred from the Budget Committee Meeting of March 31, 2004)

The Budget Committee recommends that the report of the City Manager, dated March 12, 2004, be received.

The Budget Committee at its meeting of March 31, 2004 recommended:

- 1) That this matter be referred to the Budget Committee meeting of April 8, 2004, to provide staff the opportunity for further review, taking into consideration the direction to reduce the shortfall by \$10 million and Members of Council's comments regarding the complement requests of the Operational & Audit and Building & Facilities Departments; and

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2) That the memorandum from the City Manager, dated March 23, 2004, be received.

The Budget Committee at its meeting of March 12, 2004 recommended:

- 1) That this matter be referred to the next Budget Committee meeting; and
- 2) That the New Complement Request forms be modified to include the salary/grade step level and eligibility for overtime.

Report of the City Manager dated March 12, 2004.

Recommendation

The City Manager in consultation with the Senior Management Team recommends;

That the attached report itemizing the new complement requests in the Draft 2004 Operating Budget be received for discussion purposes.

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**PRESENTATION – MR. IAN CANNEL
WITH RESPECT TO THE WILLIAM GRANGER GREENWAY AND
BARTLEY SMITH GREENWAY FUNDING REQUEST**

The Budget Committee recommends that the presentation of Mr. Ian Cannell, 200 Bloor Street East, Toronto, M4W 1E5, on behalf of the Toronto and Region Conservation for The Living City and written submission from Mr. Greg Sadowski, TRCA, 5 Shoreham Drive, Downsview, M3N 1S4, dated April 6, 2004 and the presentation material submitted, be received.

The meeting adjourned at 1:26 p.m.

Respectfully submitted,

Councillor Bernie Di Vona, Chair