CITY OF VAUGHAN

REPORT NO. 16 OF THE

BUDGET COMMITTEE

For consideration by the Council of the City of Vaughan on February 14, 2005

The Budget Committee met at 2:10 p.m., on December 14, 2004.

Present: Councillor Bernie Di Vona, Chair

Mayor Michael Di Biase (3:29 p.m.)

Councillor Tony Carella Councillor Peter Meffe Councillor Alan Shefman Councillor Sandra Yeung Racco

Also Present: Regional Councillor Mario F. Ferri (2:44 p.m.)

The Budget Committee recessed at 3:39 p.m. to convene a Special Council meeting and reconvened at 3:51 p.m. with all members present.

The Budget Committee resolved into Budget Committee (Closed Session) for the purpose of discussing personal matters about identifiable individuals, including municipal or local board employees, with respect to Item 8, SUMMARY REPORTS, RE: INCENTIVE PAYMENTS. The Budget Committee recessed at 4:35 p.m. and reconvened into open session at 5:16 p.m. with all members present.

The following items were dealt with:

1 DEVELOPMENT APPLICATION APPROVAL PROCESS, (DAAP), ACTIVITY COSTING AND USER FEE JUSTIFICATION FOR BUILDING PERMITS AND PLANNING APPLICATION FEES - FINANCIAL IMPACT OF BILL 124

The Budget Committee recommends:

- 1) That Clauses 1, 2, 5, and 6 of the recommendation contained in the following report of the City Manager, Commissioner of Finance and Corporate Services, Commissioner of Planning, Commissioner of Legal and Administrative Services and the Bill 124 Activity Costing Steering Committee, dated December 14, 2004, be approved:
- 2) That the fees be adjusted to achieve full cost recovery and a report be provided to the Committee of the Whole meeting of January 17, 2005;
- That the Planning Fee By-Law be brought forward to the Council meeting of January 24, 2005;
 and

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4) That the submission from the Commissioner of Planning be received.

Recommendation

The City Manager and Commissioner of Finance & Corporate Services, the Commissioner of Planning and the Commissioner of Legal & Administrative Services and the Bill 124 Activity Costing Steering Committee recommends:

- 1) That the following report and presentation on the activity costing of the Development Application Approval Process (DAAP) be received; and
- 2) That a reserve entitled "Building Standards Service Continuity Reserve" be approved and that staff provide at a future meeting the associated by-law and report on the utilization of the new reserve; and
- 3) That the Budget Committee provide direction to staff on the appropriate balance between funding the new Building Standards Service Continuity Reserve and reducing building permit fees through the selection of Option 1 or 2 contained in the relevant section of this report; and
- 4) That the Budget Committee provide direction to staff on the overall average percentage of cost recovery in the planning application process by selecting Option 1, 2 or 3 contained in this report; and
- 5) That as soon as possible the Planning Department determine an appropriate fee structure based on the cost of service and taking into consideration the overall average percentage of cost recovery determined in recommendation 4 above; and
- 6) That staff in their respective departments be directed to give effect to the above approved recommendations as soon as possible.

(Please also refer to Item 3, Budget Committee, Report No. 13 and Minute No. 11, Council meeting of January 24, 2005)

2 REALLOCATION OF RESERVE FUNDS

The Budget Committee meeting recommendation was dealt with and adopted at the Special Council Meeting (1) of December 14, 2004 under Minute No. 335.

3 REPORT ON THE POTENTIAL IMPLEMENTATION OF A POLICY TO "FREEZE" COMPENSATION ABOVE EXISTING APPROVAL LEVELS FOR ANY/ALL HIRING AND EXISTING EMPLOYEES, WITHOUT COUNCIL'S PRIOR CONSENT

The Budget Committee recommends that the confidential report of the Commissioner of Legal and Administrative Services, dated December 14, 2004, be received.

4 ZERO BASED BUDGET-STAFFING COMPLEMENT REVIEW

The Budget Committee recommends:

- 1) That the recommendation contained in the following report of the Commissioner of Legal and Administrative Services, dated December 14, 2004, be approved: and
- 2) That a report be provided on the nature of the 2004 vacancies.

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Recommendation

The Commissioner of Legal & Administrative Services, in consultation with the Senior Management Team, recommends:

That the following report be received for information purposes.

(Please also refer to Item 14, Budget Committee, Report No. 13 and Item 5, Budget Committee, Report No. 14)

5 COMMUNITIES IN BLOOM

The Budget Committee recommends:

- 1) That an additional \$25,000 be included in the Operating Budget to facilitate the 2005 International Communities in Bloom program; and
- 2) That the program initiatives be distributed uniformly citywide.

Council, at its meeting of December 6, 2004, approved in part:

That an additional \$25,000.00 be included in the Operating Budget in order to facilitate the 2005 International Communities in Bloom program and that this be referred to the Budget Committee for consideration.

6 <u>WASTE DIVERSION IMPROVEMENTS</u>

The Budget Committee recommends:

- 1) That a comprehensive report be provided prior to the end of February 2005, with respect to the various components of this initiative: and
- 2) That the following report of Councillor Shefman, dated December 14, 2004, be received.

Recommendation

Councillor Alan Shefman recommends:

That a project to improve the level of recycling in the City of Vaughan be implemented;

And that this project will take place over a one-year term;

And that the project will include both educational and receptacle distribution components;

And that the project will culminate in moving from once every two weeks to weekly pickup of recyclables.

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7 CITY OF VAUGHAN CITIZENS' CHARTER OF RIGHTS & RESPONSIBILITIES

The Budget Committee recommends that the "City of Vaughan Citizens' Charter of Rights & Responsibilities", dated December 7, 2004, prepared by Councillor Carella, be received and referred to the next Operational and Strategic Planning Committee Retreat.

The Budget Committee, at its meeting of December 7, 2004, recommended, in part, the following:

That the following item be included on the December 14, 2004 Budget Committee Agenda:

• Citizens' Charter of Rights and Responsibilities (Budgetary Implications)

(Please also refer to Item 3, Committee of the Whole, Report No. 7)

8 SUMMARY REPORT RE: INCENTIVE PAYMENTS

The Budget Committee recommends:

- 1) That the recommendation contained in the following report of the City Manager, dated December 14, 2004, be approved; and
- 2) That a review of the process for administering incentive payments be undertaken in 2005.

Recommendation

The City Manager recommends that the following report be received.

(Please also refer to Item 8, Budget Committee, Report No. 15)

9 INCREASE IN 2005 BUDGET FOR ECONOMIC/TECHNOLOGY <u>DEVELOPMENT AND COMMUNICATIONS</u>

The Budget Committee recommends that the memorandum from the Commissioner of Economic/Technology Development and Communications, dated December 10, 2004, be received.

10 <u>UPDATED 2005 DRAFT OPERATING BUDGET</u>

The Budget Committee recommends:

- 1) That the Updated 2005 Draft Operating Budget submitted by the Commissioner of Finance and Corporate Services, dated December 14, 2004, be received;
- 2) That staff provide a report to a Special Committee of the Whole meeting on Tuesday, January 18, 2005, at 2:00 p.m., identifying opportunities for cost reductions and revenue increases to the Operating Budget that would result in a lower tax rate;
- 3) That a Budget Committee meeting be scheduled for Tuesday, January 11, 2005, at 2:00 p.m.; and

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4)	That a Special Committee of the Whole (Budget) public meeting be scheduled for Monday,
	January 24, 2005, at 7:00 p.m.

11	REQUEST FOR PROVINCIAL ASSISTANCE
The Budget Committee mee of January 24, 2005 under I	eting recommendation was dealt with and adopted at the Council Meeting Minute No. 10.
The meeting adjourned at 5:1	17 p.m.

Respectfully submitted,

Councillor Bernie Di Vona, Chair