

CITY OF VAUGHAN
REPORT NO. 2 OF THE
OPERATIONAL AND STRATEGIC PLANNING COMMITTEE

*For consideration by the Council
of the City of Vaughan
on February 28, 2005*

The Operational and Strategic Planning Committee met 10:15 a.m., on February 22, 2005.

Present: Regional Councillor Mario F. Ferri, Chair
Mayor Michael Di Biase (10:30 a.m.)
Regional Councillor Joyce Frustaglio
Regional Councillor Linda D. Jackson
Councillor Tony Carella
Councillor Sandra Yeung Racco (10:35 a.m.)

Also present: Councillor Bernie Di Vona
Councillor Peter Meffe (10:30 a.m.)

The following items were dealt with:

1 UPDATE ON THE PROGRESS OF THE VFRS - RFP 04 – 134 “OPERATIONAL PROCESS ANALYSIS & IMPLEMENTATION PLAN”

The Operational and Strategic Planning Committee recommends:

- 1) That the recommendation contained in the following report of the Fire Chief, dated February 22, 2005, be approved;**
- 2) That the Consultants address the matter respecting information technology and how Vaughan Fire and Rescue Services can interrelate with departments within the organization; and**
- 3) That the presentation by Mr. Jim Micak, President, and Mr. Joseph Pitari, Senior Associate, IER, 7501 Keele Street, Suite 300, Concord, L4K 1Y2, and submissions entitled “Vaughan Fire and Rescue Service, Progress Report Presentation” and “VFRS Core Business Process Model”, be received.**

Recommendation

The Fire Chief recommends that:

1. That the Power Point presentation on the progress of the “Operational Process Analysis & Implementation Plan”, by IER Consulting, be received; and
2. The report of the Fire Chief, be received.

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2 STRATEGY AND WORK PLAN FOR ACCESS VAUGHAN

The Operational and Strategic Planning Committee recommends:

- 1) That the recommendation contained in the following report of the Commissioner of Economic/Technology Development and Communications, dated February 22, 2005, be approved;
- 2) That the Commissioner of Economic/Technology Development and Communications be responsible and accountable for the September 2005 public launch of Access Vaughan;
- 3) That staff proceed in the immediate hiring of a contract person to be responsible for the development of a Service Standards Manual and that the said individual report directly to the Commissioner of Economic/Technology Development and Communications;
- 4) That the hiring for the position of Supervisor be deferred;
- 5) That the Manager of Access Vaughan continue to report to the Commissioner of Economic/Technology Development and Communications and that the reporting structure be reviewed once Access Vaughan has been implemented; and
- 6) That staff report on an operational budget for Access Vaughan.

Recommendation

The Commissioner of Economic/Technology Development and Communications, in consultation with the Access Vaughan Team, and the Manager of Access Vaughan recommends:

1. That the Operational and Strategic Planning Committee receive this report and presentation by Graycom Analysis outlining the implementation strategy and work plan for Access Vaughan;
2. That the Operational and Strategic Planning Committee approve the Access Vaughan Strategy and work plan recommendations and forward it to Council for final ratification.

3 UPDATE FOR BILL 124 –
BUILDING STANDARDS DEPARTMENT INTERNAL PROCESS REVIEW

The Operational and Strategic Planning Committee recommends that this matter be referred to the next Operational and Strategic Planning Committee meeting.

Recommendation

The Commissioner of Planning recommends that this report be received for information purposes in conjunction with the Power Point Presentation progress report by Todd MacDonald of Performance Concepts.

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4 **CITY OF VAUGHAN GROWTH AND SERVICE MANAGEMENT PLAN**
(Referred from the Budget Committee meeting of November 23, 2004)

The Operational and Strategic Planning Committee recommends that this matter be referred to the next Operational and Strategic Planning Committee meeting.

The Budget Committee, at its meeting of November 23, 2004, recommended:

That this matter be referred to the Operational and Strategic Planning Committee.

The Budget Committee, at its meeting of November 16, 2004, recommended:

That this matter be referred to the Budget Committee meeting of November 23, 2004.

Report of Councillor Di Vona, dated November 16, 2004

Recommendation

Councillor Bernie DiVona recommends:

1. That the City of Vaughan Senior Management Team (SMT) be directed to develop standards with respect to service delivery, capital and operating expenditures taking into consideration the volume of work relative to the growth rate, level of service delivery, and other policies of the municipality.
2. That the City of Vaughan SMT incorporates within the operating and capital budget the necessary changes to match human, financial, and physical resources to municipal services.
3. That the service delivery standards be brought to the Budget Committee on an annual basis for review and consideration.

5 **STRATEGIC PLANNING CALENDAR 2005 – VERSION UPDATE**

The Operational and Strategic Planning Committee recommends that this matter be referred to the next Operational and Strategic Planning Committee meeting.

Recommendation

The City Manager recommends that the Strategic Planning Calendar update be received and staff be directed to distribute the update to appropriate management and staff.

6 **COMMITTEE AGENDA – ROLLING UPDATE**

The Operational and Strategic Planning Committee recommends that this matter be referred to the next Operational and Strategic Planning Committee meeting.

Recommendation

The City Manager recommends that the Operational & Strategic Planning Committee rolling agenda be received.

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The meeting adjourned at 12:35 p.m.

Respectfully submitted,

Regional Councillor Mario F. Ferri, Chair