## CITY OF VAUGHAN

### **REPORT NO. 2 OF THE**

# **AUDIT AND OPERATIONAL REVIEW COMMITTEE**

For consideration by the Council of the City of Vaughan on November 12, 2007

The Audit and Operational Review Committee met at 3:14 p.m., on October 22, 2007.

Present: Regional Councillor Gino Rosati, Chair

Mayor Linda D. Jackson (ex-officio) Regional Councillor Mario F. Ferri

Councillor Bernie Di Vona, Councillor Sandra Yeung Racco

Also Present: Councillor Peter Meffe

Councillor Tony Carella

The following items were dealt with:

#### 1 CONFIRMATION / APPOINTMENT OF CHAIR

(Referred from Council meeting of October 9, 2007)

The Audit and Operational Review Committee recommends that Regional Councillor Gino Rosati be appointed Chair of the Committee.

#### 2 TERMS OF REFERENCE AND INITIAL WORK PLAN

(Referred from Council meeting of October 9, 2007)

The Audit and Operational Review Committee recommends:

- 1) That Clauses 2 and 3 of the recommendation contained in the following report of the Deputy City Manager/Commissioner of Finance & Corporate Services, dated October 22, 2007, be approved;
- 2) That the following be added to the Terms of Reference and Work Plan:
  - conduct departmental reviews;
  - · conduct structural, functionality and efficiency reviews; and
  - · conduct an overall management review; and
- 3) That the words "including cost recovery" be inserted at the end of the first paragraph, under "Objective" in the Terms of Reference.

Further, the Audit and Operational Review Committee recommends:

That staff review opportunities to develop an external communications plan on the disclosure of Audit reports to the public.

Council, at its meeting of October 9, 2007, approved in part:

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That Clauses 2 and 3 be referred to the next Audit and Operational Review Committee meeting for further discussion:

That the words "including cost recovery" be inserted at the end of the first paragraph, under "Objective" in the Terms of Reference

Report of the Deputy City Manager/Commissioner of Finance & Corporate Services, dated October 22, 2007

#### Recommendation

The Deputy City Manager/Commissioner of Finance & Corporate Services in consultation with the City Manager recommends:

- 1) That the presentation by Todd MacDonald of Performance Concepts Consulting be received;
- 2) That the attached Terms of Reference for the Audit and Operational Review Committee be approved; and

| 3)             | That the Initial Work Plan as indicated in the report be approved. |
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| The meeting a  | adjourned at 3:40 p.m.   |
| Respectfully s | ubmitted,  |
| Regional Cour  | ncillor Gino Rosati, Chair   |